

FY2022 Public Library Survey (PLS) Cognitive Testing Interview Protocol

Appendix B – FY22 PLS Potential New Survey Items

Partnerships

Partnership Definition

NOTE: A partnership is a formal arrangement between the library and another organization that enables the two entities to support each other and work together towards shared goals.

Partnerships can involve varied levels of coordination, such as communicating information about each other's programs, services, and/or resources (for example, by distributing promotional materials, giving referrals, setting up displays, or making presentations); providing mutual assistance (for example, by sponsoring activities, donating incentives, or recruiting volunteers); or working together to jointly develop and deliver programs or services (for example, by sharing staff, resources, and/or costs).

Partnership with State Government Agency

Did the library have a formal partnership with a state government agency during the reporting period?

Do not report state funding or participation in partnerships or programs run by the state library administrative agency.

- Yes
- No

Partnership with Local Government Agency

Did the library have a formal partnership with a local government agency, other than a public library or school, during the reporting period?

Do not report consortia, cooperatives, or federations with other public libraries. Do not report partnerships with schools or school districts; report them in Partnership with K-12 School or District. Do not report partnerships with Native American tribal governments; report them in Partnership with Tribal Organization.

- Yes
- No

Partnership with K-12 School or District

Did the library have a formal partnership with a primary or secondary (K-12) school or district during the reporting period?

Include partnerships with public and private schools. Do not report partnerships with vocational schools; report them in Partnership with Institution of Higher Education.

- Yes
- No

Partnership with Institution of Higher Education

Did the library have a formal partnership with an institution of higher education during the reporting period?

Include partnerships with vocational schools, community colleges, 4-year colleges, and universities.

- Yes
- No

Partnership with Museum or Historical Society

Did the library have a formal partnership with a museum or historical society during the reporting period?

Do not report partnerships with museums or historical societies that share a facility or budget with the library. Do not report partnerships with museums operated by a local or state government agency; report them in Partnership with Local Government Agency or Partnership with State Government Agency.

- Yes
- No

Partnership with Non-Profit Organization

Did the library have a formal partnership with a non-profit organization during the reporting period?

- Yes
- No

Partnership with For-Profit Organization

Did the library have a formal partnership with a for-profit organization during the reporting period?

Do not report sponsorships or donations to the library from for-profit organizations.

- Yes
- No

Partnership with Tribal Organization

Did the library have a formal partnership with a tribal organization during the reporting period?

- Yes
- No

Partnership with Other Organization

Did the library have a formal partnership with any other type of organization during the reporting period?

Yes

No

Overdue Fines

1. Current Overdue Fine Policy

As of the beginning of the reporting period, does the library charge overdue fines to users when they fail to return physical materials on or before the date due?

NOTE: Overdue fines are monetary penalties that typically increase according to the number of days the materials are overdue. Overdue fines are not replacement costs for lost or damaged materials.

Select one of the following:

- Yes, overdue fines are charged to all types of users and for all types of physical materials
- Yes, but overdue fines are charged only to some types of users or only for some types of physical materials
- No, overdue fines are not charged to any types of users or for any types of physical materials (à Skip to #3)

2. Overdue Fine Revenue

If the library charges overdue fines, report the total amount of overdue fines collected during the reporting period. Do not count replacement costs collected for lost or damaged materials. This amount is a subset of Other Operating Revenue (data element #303).

\$ _____

- Unknown

3. Date of Overdue Fine Policy Change

If the library does not charge overdue fines, when was this policy enacted?

__ / ____ [MM/YYYY]

- Not applicable: Library has never charged overdue fines
- Unknown