

**SUMMARY OF INFORMATION COLLECTION**

**Assistance to High Energy Cost Rural Communities**

OMB No.  
**0572-0136**

Date Prepared  
05/11/21

INSTRUCTIONS:  
Use this form when a single information collection document involves multiple reporting and recordkeeping requirements.

> (h) TOTAL (k) TOTAL  
> ----- = (e) Average ----- = (g) Average ----- = (j) Average  
> (f) TOTAL (i) TOTAL

| IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS |   | FORM NO(s)<br><i>(If "none" so state)</i> | ANNUAL BURDEN                    |   |   |                                  |  |                                     |  |   |
|--|---|---|----------------------------------|---|---|----------------------------------|--|-------------------------------------|--|---|
| SECTION OF REGULATIONS<br><br><i>(a)</i>                   | DESCRIPTION<br><br><i>(b)</i>   |   | REPORTS                          |   |   |                                  |  | RECORDS                             |  |   |
|  |   |   | NO. OF RESPONDENTS<br><i>(d)</i> | NO. OF RESPONSES PER RESPONDENT<br><i>(e)</i> | TOTAL ANNUAL RESPONSES<br><i>(Col. d &amp; e)</i><br><i>(f)</i> | HOURS PER RESPONSE<br><i>(g)</i> | TOTAL HOURS<br><i>(Col. f &amp; g)</i><br><i>(h)</i> | NO. OF RECORD-KEEPERS<br><i>(i)</i> | ANNUAL HOURS PER RECORD-KEEPER<br><i>(j)</i> | TOTAL RECORD-KEEPING HOURS<br><i>(Col. i &amp; j)</i><br><i>(k)</i> |
| <b>ITEMS APPROVED UNDER THIS COLLECTION</b>                |   |   |                                  |   |   |                                  |  |                                     |  |   |
|  | Narrative Grant Proposal Application  | Non-Form                                  | 60                               | 1.00  | 60  | 10                               | 600.00   |                                     |  |   |
|  | RUS Environmental Profile   | Non-Form                                  | 60                               | 1.00  | 60  | 1                                | 60.00  |                                     |  |   |
|  | <b>Grant Award and Post Award</b><br>(Selected from 60 applicant respondents) |   |                                  |   |   |                                  |  |                                     |  |   |
|  | Grant Agreement   | Non-Form                                  | 12                               | 1.00  | 12  | 1                                | 12.00  |                                     |  |   |
|  | Performance Reports   | Non-Form                                  | 40                               | 4.00  | 160   | 2                                | 320.00   |                                     |  |   |
|  | Final Performance Report  | Non-Form                                  | 12                               | 1.00  | 12  | 5.0                              | 60.00  |                                     |  |   |
|  | Recordkeeping Requirements  | Non-Form                                  |                                  |   |   |                                  |  | 40                                  | 3  | 120   |
|  | Subtotal this Collection  |   |                                  |   | 304   |                                  | 1,052  | 40                                  |  | 120   |
|  | <b>TOTALS</b>   |   |                                  |   | <b>344</b>  |                                  | <b>1,172</b>   |                                     |  |   |
| <b>FORMS APPROVED UNDER OTHER COLLECTIONS</b>              |   |   |                                  |   |   |                                  |  |                                     |  |   |
|  | Application for Federal Assistance (4040-0004)                                | SF-424                                    | 60                               | 1.00  | 60  | 0.75                             | 45.00  |                                     |  |   |
|  | Budget Information Non-Construction Programs (4040-0006)                      | SF-424A                                   | 60                               | 1.00  | 60  | 1                                | 60.00  |                                     |  |   |
|  | <b>OR</b> Budget Information Construction Programs (4040-0008)                | SF-424C                                   |                                  |   |   |                                  |  |                                     |  |   |
|  | Assurances Non-Construction Programs (4040-0009)                              | SF-424B                                   | 60                               | 1.00  | 60  | 0.25                             | 15   |                                     |  |   |
|  | <b>OR</b> Assurances Construction Programs (4040-0009)                        | SF-424D                                   |                                  |   |   |                                  |  |                                     |  |   |
|  | Representations Re: Felony Conviction (0505-0025)                             | AD-3030                                   | 60                               | 1.00  | 60  | 0.50                             | 30.00  |                                     |  |   |

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IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS

**ANNUAL BURDEN**

| (a)<br>SECTION OF REGULATIONS | (b)<br>DESCRIPTION                                   | (c)<br>FORM NO(s)<br><i>(If "none" so state)</i> | REPORTS                     |   |  |                           |   | RECORDS                       |  |   |
|-------------------------------|--|--|-----------------------------|---|--|---------------------------|---|-------------------------------|--|---|
|                               |  |  | (d)<br>NO. OF RESPON- DENTS | (e)<br>NO. OF RESPONSES PER RESPOND- DENT | (f)<br>TOTAL ANNUAL RESPONSES<br><i>(Col. d &amp; e)</i> | (g)<br>HOURS PER RESPONSE | (h)<br>TOTAL HOURS<br><i>(Col. f &amp; g)</i> | (i)<br>NO. OF RECORD- KEEPERS | (j)<br>ANNUAL HOURS PER RECORD- KEEPER | (k)<br>TOTAL RECORD- KEEPING HOURS<br><i>(Col. i &amp; j)</i> |
|                               | Assurances Re: Felony Conviction and Tax Delinquency | AD-3031  | 12                          | 1.00                                      | 12   | 0.50                      | 6.00  |                               |  |   |

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| IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS |  | FORM NO(s)<br><i>(If "none" so state)</i> | ANNUAL BURDEN                          |  |   |                                      |  |  |   |  |
|--|--|---|--|--|---|--------------------------------------|--|--|---|--|
| SECTION OF REGULATIONS<br><br><i>(a)</i>                   | DESCRIPTION<br><br><i>(b)</i>                                    |   | REPORTS                                |  |   |                                      |  | RECORDS                                  |   |  |
|  |  |   | NO. OF RESPON- DENTS<br><br><i>(d)</i> | NO. OF RESPONSES PER RESPOND- DENT<br><br><i>e</i> | TOTAL ANNUAL RESPONSES<br><i>(Col. d &amp; e)</i> | HOURS PER RESPONSE<br><br><i>(g)</i> | TOTAL HOURS<br><i>(Col. f &amp; g)</i> | NO. OF RECORD- KEEPERS<br><br><i>(i)</i> | ANNUAL HOURS PER RECORD- KEEPER<br><br><i>(j)</i> | TOTAL RECORD- KEEPING HOURS<br><i>(Col. i &amp; j)</i> |
|  | Letter of Intent (0575-0015)                                     | RD 1942-46                                | 12                                     | 1.00   | 12  | 1.00                                 | 12.00                                  |  |   |  |
|  | Disclosure of Lobbying Activities (4040-0013)                    | SF-LLL                                    | 60                                     | 1.00   | 60  | 0.25                                 | 15.00                                  |  |   |  |
|  | Post Award:  |   |  |  |   |                                      |  |  |   |  |
|  | Federal Financial Report (4040-0014)                             | SF-425                                    | 40                                     | 4.00   | 160   | 1.50                                 | 240.00                                 |  |   |  |
|  | Request for Reimbursement or Advance of Funds (4040-0012)        | SF-270                                    | 2                                      | 4.00   | 8   | 1.00                                 | 8.00                                   |  |   |  |
|  | Outlay Report and Request for Reimbursement (Const.) (4040-0011) | SF-271                                    | 38                                     | 4.00   | 152   | 1                                    | 152.00                                 |  |   |  |
|  |  |   |  |  |   |                                      |  |  |   |  |