

**FOR FURTHER INFORMATION CONTACT:**

Questions concerning the MFP may be directed to Mr. James Blair, Division of State and Community Systems Development, CMHS/SAMHSA, Room 15C-26, 5600 Fishers Lane, Rockville, Maryland 20857, telephone (301) 443-5850.

Dated: April 18, 1999.

**Richard Kopanda,**

*Executive Officer, SAMHSA.*

[FR Doc. 99-10141 Filed 4-22-99; 8:45 am]

BILLING CODE 4162-20-P

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

[Docket No. FR-4432-N-16]

**Federal Property Suitable as Facilities To Assist the Homeless**

**AGENCY:** Office of the Assistant Secretary for Community Planning and Development, HUD.

**ACTION:** Notice.

**SUMMARY:** This Notice identifies unutilized, underutilized, excess, and surplus Federal property reviewed by HUD for suitability for possible use to assist the homeless.

**EFFECTIVE DATE:** April 23, 1999.

**FOR FURTHER INFORMATION CONTACT:**

Mark Johnston, Department of Housing and Urban Development, Room 7256, 451 Seventh Street SW, Washington, DC 20410; telephone (202) 708-1226; TTY number for the hearing- and speech-impaired (202) 708-2565, (these telephone numbers are not toll-free), or call the toll-free Title V information line at 1-800-927-7588.

**SUPPLEMENTARY INFORMATION:** In accordance with the December 12, 1988 court order in *National Coalition for the Homeless v. Veterans Administration*, No. 88-2503-OG (D.D.C.), HUD publishes a Notice, on a weekly basis, identifying unutilized, underutilized, excess and surplus Federal buildings and real property that HUD has reviewed for suitability for use to assist the homeless.

Today's Notice is for the purpose of announcing that no additional properties have been determined suitable or unsuitable this week.

Dated: April 15, 1999.

**Fred Karnas, Jr.,**

*Deputy Assistant Secretary for Economic Development.*

[FR Doc. 99-9858 Filed 4-22-99; 8:45 am]

BILLING CODE 4210-29-M

**DEPARTMENT OF THE INTERIOR****Office of the Secretary****Privacy Act of 1974; As Amended; Revisions to an Existing System of Records**

**AGENCY:** Office of the Secretary, Department of the Interior.

**ACTION:** Proposed revisions to an existing system of records.

**SUMMARY:** In accordance with the Privacy Act of 1974, as amended (5 U.S.C. 552a), the Office of the Secretary is issuing public notice of its intent to modify an existing Privacy Act system of records notice, OS-79, "General Personnel Records." The revisions will update the name and number of the system and the address of the system locations and system managers.

**EFFECTIVE DATE:** These actions will be effective on April 23, 1999.

**FOR FURTHER INFORMATION CONTACT:**

Director, Office of Personnel Policy, U.S. Department of the Interior, 1849 C Street NW, MS-5221 MIB, Washington, DC 20240.

**SUPPLEMENTARY INFORMATION:** The Department of the Interior is proposing to amend the system notice for OS-79, "General Personnel Records," to update the name and number of the system to more accurately reflect its Department-wide scope, and to update the address of the system locations and system managers to reflect changes that have occurred since the notice was last published. Accordingly, the Department of the Interior proposes to amend the "General Personnel Records," OS-79, system notice in its entirety to read as follows:

**Sue Ellen Sloca,**

*Office of the Secretary Privacy Act Officer, National Business Center.*

**INTERIOR/DOI-79****SYSTEM NAME:**

Interior Personnel Records—Interior, DOI-79.

**Note:** This system complements OPM/GOVT-1, the Government wide system for general personnel records maintained by the Office of Personnel Management. This notice incorporates by reference but does not repeat all of the information contained in OPM/GOVT-1.

**SYSTEM LOCATION:**

Official personnel files, in paper and micro format, of current and recently separated employees are located at the personnel offices of the bureaus which currently employ (or employed) the individuals. Automated personnel records are maintained in the Federal

Personnel Payroll System (FPPS) managed by the National Business Center in Denver, Colorado.

(1) Office of Personnel Policy, U.S. Department of the Interior, 1849 C Street NW, MS-5221 MIB, Washington, DC 20240.

(2) FPPS Program Management Division, National Business Center, U.S. Department of the Interior, 7301 West Mansfield Avenue, MS D-2400, Denver, CO 80235.

(3) Bureau personnel offices:

(a) Bureau of Indian Affairs, Division of Personnel Management, 1951 Constitution Avenue NW, Washington, DC 20245.

(b) U.S. Geological Survey, National Center, 12201 Sunrise Valley Drive, Reston, VA 22092.

(c) U.S. Fish and Wildlife Service, Division of Personnel Management and Organization, 1849 C Street NW, Washington, DC 20240.

(d) Bureau of Reclamation, P.O. Box 25001, Denver, CO 80225.

(e) Bureau of Land Management, Division of Personnel (530), 1849 C Street NW, Washington, DC 20240.

(f) National Park Service, Division of Personnel, Branch of Labor Management Relations, 1849 C Street NW, Washington, DC 20240.

(g) Minerals Management Service, Personnel Division, 1110 Herndon Parkway, Herndon, VA 22070.

(h) Office of Surface Mining, Division of Personnel, 1951 Constitution Avenue NW, Washington, DC 20245.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Current and recently separated employees of the Department of the Interior.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Current and historical personnel data for each employee of the Department.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 2951, 5 U.S.C. 2954.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

The official personnel records (in paper or micro format) maintained by the servicing personnel offices on all Departmental employees provide basic data for preparation and verification of personnel reports and documents. They also provide a comprehensive and continuing record of each employee's service, status, skills, and personnel history, for use in the merit promotion program, reduction in force program, and to effect other personnel actions. Automated records are used to generate reports and listings, produce standard

personnel management documents, establish and verify entitlements to pay and benefits, and provide historical data.

Routine use disclosures outside the Department are the same as those listed in, and can be found in, the system notice for OPM/GOVT-1, the Government wide system for general personnel records maintained by the Office of Personnel Management.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Records are stored in file folders, on lists and forms, on microfilm or microfiche, and in computer-processible storage media.

**RETRIEVABILITY:**

Records are retrieved by a variety of personal identifiers, including name of individual, birth date, Social Security number, and/or other identification number.

**SAFEGUARDS:**

Access to all records in the system is limited to authorized personnel whose official duties require such access. Bureau officials generally have access only to records pertaining to employees of their bureaus. Paper or micro format records are maintained in locked metal file cabinets in secured rooms. Electronic records are maintained with safeguards meeting the security requirements of 43 CFR 2.51.

**RETENTION AND DISPOSAL:**

Records are maintained in accordance with approved retention and disposal schedules. Some records may be retained indefinitely as a basis for longitudinal work history statistical studies.

**SYSTEM MANAGER(S) AND ADDRESSES:**

(1) Director, Office of Personnel Policy, U.S. Department of the Interior, 1849 C Street NW, MS-5221 MIB, Washington, DC 20240.

(2) Chief, FPPS Program Management Division, National Business Center, U.S. Department of the Interior, 7301 West Mansfield Avenue, MS D-2400, Denver, CO 80235.

(3) Bureau personnel officers:

(a) Director of Administration, Bureau of Indian Affairs, Division of Personnel Management, 1951 Constitution Avenue NW, Washington, DC 20245.

(b) Personnel Officer, U.S. Geological Survey, National Center, 12201 Sunrise Valley Drive, Reston, VA 22092.

(c) Personnel Officer, U.S. Fish and Wildlife Service, Division of Personnel

Management and Organization, 1849 C Street NW, Washington, DC 20240.

(d) Labor Relations Officer, Bureau of Reclamation, P.O. Box 25001, Denver, CO 80225.

(e) Personnel Officer, Bureau of Land Management, Division of Personnel (530), 1849 C Street NW, Washington, DC 20240.

(f) Personnel Officer, National Park Service, Division of Personnel, Branch of Labor Management Relations, 1849 C Street NW, Washington, DC 20240.

(g) Personnel Officer, Minerals Management Service, Personnel Division, 1110 Herndon Parkway, Herndon, VA 22070.

(h) Personnel Officer, Office of Surface Mining, Division of Personnel, 1951 Constitution Avenue NW, Washington, DC 20245.

**NOTIFICATION PROCEDURES:**

An individual requesting notification of the existence of records on him or her should address his/her request to the appropriate System Manager. The request must be in writing, signed by the requestor, and comply with the content requirements of 43 CFR 2.60.

**RECORD ACCESS PROCEDURES:**

An individual requesting access to records maintained on him or her should address his/her request to the appropriate System Manager. The request must be in writing, signed by the requestor, and comply with the requirements of 43 CFR 2.63.

**CONTESTING RECORD PROCEDURES:**

An individual requesting amendment of a record maintained on him or her should address his/her request to the appropriate System Manager. The request must be in writing, signed by the requestor, and comply with the content requirements of 43 CFR 2.71.

**RECORD SOURCE CATEGORIES:**

Departmental employees and agency officials.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

[FR Doc. 99-10212 Filed 4-22-99; 8:45 am]

BILLING CODE 4310-RJ-P

**ACTION:** Proposed revisions to an existing system of records.

**SUMMARY:** In accordance with the Privacy Act of 1974, as amended (5 U.S.C. 552a), the Office of the Secretary is issuing public notice of its intent to modify an existing Privacy Act system of records notice, USGS-04, "Employee Assistance Program Records." The revisions will update the name and number of the system, the system storage and safeguards statements, and the address of the system managers.

**EFFECTIVE DATE:** 5 U.S.C. 552a(e)(11) requires that the public be provided a 30-day period in which to comment on the intended use of the information in the system of records. The Office of Management and Budget, in its Circular A-130, requires an additional 10-day period (for a total of 40 days) in which to make these comments. Any persons interested in commenting on this revised system of records may do so by submitting comments in writing to the Office of the Secretary Privacy Act Officer, U.S. Department of the Interior, National Business Center, MS-1414 MIB, 1849 C Street NW, Washington, DC 20240. Comments received within 40 days of publication in the **Federal Register** will be considered. The system will be effective as proposed at the end of the comment period unless comments are received which would require a contrary determination.

**FOR FURTHER INFORMATION CONTACT:** Director, Office of Personnel Policy, U.S. Department of the Interior, 1849 C Street NW, MS-5221 MIB, Washington, DC 20240.

**SUPPLEMENTARY INFORMATION:** The Department of the Interior is proposing to amend the system notice for USGS-04, "Employee Assistance Program Records," to expand the scope of the system notice from bureau-wide to Department-wide coverage. In the process, it will update the name and number of the system to more accurately reflect its new Department-wide scope, update the storage and safeguards statements to account for those records that are maintained in automated format, and add the addresses of the system managers for the Departmental office and the remainder of the bureaus. Accordingly, the Department of the Interior proposes to amend the "Employee Assistance Program

**DEPARTMENT OF THE INTERIOR**

**Office of the Secretary**

**Privacy Act of 1974; As Amended; Revisions to an Existing System of Records**

**AGENCY:** Office of the Secretary, Department of the Interior.