

Department of the Treasury
Information Collection Request – Supporting Statement B

Emergency Rental Assistance Program Grantee Survey
OMB No. – 1505-0268

B. Collections of Information Employing Statistical Methods

- 1. Describe (including a numerical estimate) the potential respondent universe and any sampling or other respondent selection method to be used. Data on the number of entities (e.g., establishments, State and local government units, households, or persons) in the universe covered by the collection and in the corresponding sample are to be provided in tabular form for the universe as a whole and for each of the strata in the proposed sample. Indicate expected response rates for the collection as a whole. If the collection had been conducted previously, include the actual response rate achieved during the last collection.**

The ERA Grantee Survey is a one-time brief online survey of ERA grantees to capture summary information on the utilization of federal ERA grant assistance to date in order to understand the pace and characteristics at the local level. The survey is intended to provide feedback that Treasury will use to make programmatic improvements, and will not involve robust statistical analysis. Participation in the survey is voluntary.

Respondent Universe:

The potential universe of respondents includes 740 governmental entities that have received ERA grants categorized as in the table below. The survey will be voluntary, and we estimate that at least 60 percent of the grantees will respond within the requested response period.

ERA Grantee Category	Number of ERA Grantees
Local government agencies	382
State + District of Columbia government agencies	51
Tribal government agencies	302
Territory government agencies	5
TOTAL	740

- 2. Describe the procedures for the collection of information including:**
- **Statistical methodology for stratification and sample selection,**
 - **Estimation procedure,**
 - **Degree of accuracy needed for the purpose described in the justification,**
 - **Unusual problems requiring specialized sampling procedures, and**
 - **Any use of periodic (less frequent than annual) data collection cycles to reduce burden.**

Not applicable. The ERA grantee survey will be open to 100% of the eligible audience; therefore, no statistical methodology was utilized to determine stratification and sample

selection.

- 3. Describe methods to maximize response rates and to deal with issues of non-response. The accuracy and reliability of information collected must be shown to be adequate for intended uses. For collections based on sampling, a special justification must be provided for any collection that will not yield "reliable" data that can be generalized to the universe studied.**

Not applicable. The ERA grantee survey will be open to 100% of the eligible audience; therefore, no statistical methodology was utilized to maximize response rates. To encourage grantees to respond, we plan to send a follow-up email note to grantees that have not responded as of 6 days prior to the due date, reminding them to respond by the deadline.

- 4. Describe any tests of procedures or methods to be undertaken. Testing is encouraged as an effective means of refining collections of information to minimize burden and improve utility. Tests must be approved if they call for answers to identical questions from 10 or more respondents. A proposed test or set of tests may be submitted for approval separately or in combination with the main collection of information.**

Not applicable. The ERA grantee survey is a simple, one-time grantee survey; therefore, no testing was utilized.

- 5. Provide the name and telephone number of individuals consulted on statistical aspects of the design and the name of the bureau unit, contractor(s), grantee(s), or other person(s) who will actually collect and/or analyze the information for the bureau.**

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