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**Follow-Up Survey**

The Foundation for Advancement in Conservation is interested in understanding the short-term and long-term impacts of the CAP Program. Please share your experience of the past year with us by completing this Follow-Up Survey.

Only aggregate results will be shared outside FAIC and IMLS staff. We thank you in advance for your feedback and appreciate any comments you may have.

Name of Institution:

1. How many times has anyone in your institution consulted your CAP report within the last year?

* have not consulted CAP report
* 1-3 times
* 4-10 times
* more than 10 times
* don’t know

2. Since CAP, has your institution created, revised, or begun development of the following collections care policies/guidelines:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Created** | **Revised** | **In Development** | **No Action Taken** | **Policy Was Already in Place** |
| Collections Management Policy | ☐ | ☐ | ☐ | ☐ | ☐ |
| Long-Range Preservation Plan | ☐ | ☐ | ☐ | ☐ | ☐ |
| Emergency Plan that includes collections | ☐ | ☐ | ☐ | ☐ | ☐ |
| Other policy or plan | ☐ | ☐ | ☐ | ☐ | ☐ |

If you indicated that you have created, revised, or are developing “other policies/guidelines,” please explain:

3. Indicate whether additional training has been provided for staff or volunteers in the following areas since your participation in CAP:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Yes** | **No** | **Don’t know** |
| Collection preservation activities | ☐ | ☐ | ☐ |
| Handling collection items | ☐ | ☐ | ☐ |
| Climate control and environment | ☐ | ☐ | ☐ |
| Emergency preparedness | ☐ | ☐ | ☐ |
| Preventive conservation | ☐ | ☐ | ☐ |
| Pest management | ☐ | ☐ | ☐ |
| Other collections care training | ☐ | ☐ | ☐ |

4. Has your institution explored the Resources page on the CAP website (<https://www.culturalheritage.org/resources/collections-care/cap/resource-list>)?

☐ Yes ☐ No

If yes, how helpful were the Resources on the CAP website? (*check one box below*)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Extremely Helpful** | **Very Helpful** | **Somewhat Helpful** | **Not Very Helpful** | **Not at All Helpful** |
| ☐ | ☐ | ☐ | ☐ | ☐ |

What additional resources would be helpful to you as you implement the recommendations in your CAP report? (*optional*)

5. Since your assessment, has your institution (i.e. – your leadership, board, or parent organization) committed funds to the preservation of the collection?

☐ Yes ☐ No

If yes, approximately how much money has been dedicated to the preservation of the collection since your CAP assessment? (*Include budgeted funds for staff who perform preservation duties, supplies, equipment, surveys, treatments, and consultants.*) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. Has your institution used your CAP experience and report to **PLAN OR APPLY FOR** outside funding (i.e. - grants, donations) for collections conservation?

☐ Yes ☐ No

If yes, please indicate whether you plan to apply or have applied for. *(Check all that apply.)*

☐ a federal grant or assistance program

☐ state grant or assistance program

☐ county or municipal grant or assistance program

☐ foundation funding

☐ private donor

☐ crowdfunding (e.g., Kickstarter, GoFundMe)

☐ other funding source (Specify: )

7. Since CAP, has your institution been **AWARDED** outside funding for collections conservation?

☐ Yes ☐ No

If yes, please indicate whether your award is from: *(Check all that apply.)*

☐ a federal grant or assistance program

☐ state grant or assistance program

☐ county or municipal grant or assistance program

☐ foundation funding

☐ private donor

☐ crowdfunding (e.g., Kickstarter, GoFundMe)

☐ other funding source (Specify: )

What was the total amount of funding awarded? $

8. Considering the prioritized list of recommendations provided in your CAP report, how much progress would you say your institution has made toward completing the recommendations? (Please select a number on a scale of 0 to 100, where 0 indicates no progress and 100 indicates completion of all recommendations.)

9. Have you completed the follow-up meeting with your assessor(s)?

☐ Yes ☐ No

If yes, how helpful was the follow-up meeting with your assessors?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Extremely Helpful** | **Very Helpful** | **Somewhat Helpful** | **Not Very Helpful** | **Not at All Helpful** |
| ☐ | ☐ | ☐ | ☐ | ☐ |

What could have been done to make the follow-up meeting more helpful?

Please use this space to share any additional information.