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## Access to Records Without a FOIA Request [5 U.S.C 552(a)(1) & (2)]

The FOIA explicitly provides two distinct ways for the public to gain access to the records maintained by Federal agencies. Most people know that one way is to submit a written request for copies of records that are not routinely made available as part of the agency's public record. The FOIA mandates that Federal agencies must make certain types of records freely available (without a written request), as discussed in this section. Moreover, in 1996, Congress revised the statute by passing the Electronic Freedom of Information Act (EFOIA) amendments, which include provisions for public access to information in an electronic format, as well as establishment of electronic FOIA reading rooms through agency FOIA sites on the Internet. Furthermore, the E-Government Act of 2002 establishes a goal for certain information published or made publicly available be made available electronically. As a general rule, before making a FOIA request, you should peruse the information that the NRC makes available on its public Web site and through other conventional sources, as described in the following subsections.

### Request for Radiation Worker Dose History

To request a dose history report for an individual monitored for radiation exposure at an NRC licensed facility, or for an NRC employee, or for monitoring records for a DOE facility, requesters may use the Automated Dose History Request form, available at <https://www.reirs.com/requests.html> **EXIT**, or may submit a NRC Form 4, Cumulative Occupational Dose History, or NRC Form 5, Occupational Dose Record for a Monitoring Period, addressed to the REIRS Project Manager, Radiation Protection Branch, Division of System Analysis, Office of Nuclear Regulatory Research, U.S. Nuclear Regulatory Commission, Washington, D.C. 20555-0001, instead of submitting a FOIA request. Requests for dose history reports must be accompanied by a release waiver signed by the monitored individual.

### Records Required To Be Publicly Available

The FOIA mandates that all Federal agencies must make certain types of records publicly available. Section (a)(1) of the FOIA requires agencies to publish in the *Federal Register* the following records and under the E-Government Act of 2002, agencies are to make these records accessible electronically. This information is included in NRC regulations at 10 CFR Parts 1-199.

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