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NOTE: The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

TITLE OF INFORMATION COLLECTION DOCUMENT
 Regulations Governing Inspection, Certification, Standards and Audit Services for Fresh and Processed Fruits, Vegetables, and Other Products -- 7 CFR 51

OMB NO.
 0581-0125

DATE PREPARED
 June 17, 2019

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN								
SECTION OF REGS. (A)	DESCRIPTION (B)	FORMS NO (S) (If "none" so state) (C)	REPORTS					RECORDS			
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)	
51.4(a) (d)	Where Inspection Service is Offered (Burden resulting from agreement included under 51.6) (Program completes) (signature only)	AMS-20 (COOP Agreement)			0.00			0.00			0.00
51.6, 51.7, 51.8	Record of Request for Inspection/Reinspection of Food Products	SC-237	3,261	36.21	118,073.00	0.0333	3,931.83			0.00	
51.10	When Application May be Withdrawn	None	700	10.00	7,000.00	0.0170	119.00			0.00	
51.11	Authority to Request Inspection (Has never been used but in regulations if needed.)	None			0.00		0.00			0.00	
51.23	Request for Inspection Results Prior to Issuance of Formal Report	None	500	1.00	500.00	0.0500	25.00			0.00	
51.24, 51.25	Application for Appeal (Burden included in 51.6 under FV-237)	None			0.00		0.00			0.00	
	SUBTOTAL		3,261.00	47.21	125,573.00	0.10	4,075.83	0.00		0.00	
	TOTAL OF ALL PAGES		60,814.00	73.08	197,609.00	16.75	25,773.61	0.00	0.00	0.00	
	TOTAL - COLUMNS "F" AND "I" = OMB 831, 13 b; COLUMNS "H" AND "K" = OMB 831, 13c				197,609.00		25,773.61				

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51.28	When Application for an Appeal Inspection may be Withdrawn (None in recent yrs. None expected in next 3 yrs.)	None			0.00			0.00			0.00
51.33	Application for Interstate/Intrastate Commerce Inspector's License	SC-202	16	1.00	16.00	0.5000	8.00			0.00	
51.34	Appeal of Suspension or Revocation of License	None	0	1.00	0.00	1.0000	0.00			0.00	
51.42	Charges for Inspection Services on a Contract Basis	None	1	1.00	1.00	1.0000	1.00			0.00	
51.49, 51.59(e)(8)	Approved ID's, incl. typesetting of each packer's or distributor's label bearing or referring in any manner to official inspection or grade marks.	None	3	1.00	3.00	3.0000	9.00			0.00	
SUBTOTAL			20.00	4.00	20.00	5.50	18.00	0		0.00	

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51.59(e)	Positive Lot Identification	SC-24	1	1.00	1.00	1.000	1.00			0.00
51.59(e)(4)	Furnishing of Reports (no reports requested since graders are present during operation of plants)	None			0.00		0.00			0.00
51.52	Licensing and Identification of Certain Services (Done through Memo of Agreement if needed. None anticipated.)	None			0.00		0.00			0.00
51.53	Continuous Inspection (Burden included in 51.49)	None			0.00		0.00			0.00
51.60	Termination of Contract (No burden as there have been no terminations)	None			0.00		0.00			0.00
					0.00		0.00			0.00
	SUBTOTAL		1.00	1.00	1.00	1.00	1.00	0		0.00

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			51.6, 51.7, 51.8	Request for Audit Services - Farm, Business and not for profit - Government - Local, State, Federal <i>(makes request on behalf of the auditee participating in a gov't procurement program)</i>	SC-237A SC-237A	3,289 711	1.00 1.00	3,289.00 711.00	0.0333 0.0333	109.52 23.68
51.6, 51.7, 51.8	Agreement for Participation in Audit Verification Programs <i>(the auditee itself completes)</i>	SC-651	1,400	1.00	1,400.00	8.5000	11,900.00			0.00
51.3	Logo Use Request for Audit Programs <i>(the auditee itself completes)</i>	SC-652	5	1.00	5.00	0.3333	1.67			0.00
					0.00		0.00			0.00
	SUBTOTAL		4,694.00	4.00	5,405.00	8.90	12,034.87	0		0.00

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52.7	Domestic Origin Verification (DOV) Program Application for Sevice	SC-Dov-1	43	1.0000	43.00	0.5000	21.50			0.00
52.7	Application for Inspection and Certificate of Sampling	SC-356	1,160	12.8724	14,932.00	0.3333	4,976.84			0.00
52.30	Applcation for License to Sample Processed Foods	SC-468	215	1.0000	215.00	0.1670	35.91			0.00
52.41	Surety Bond	SC-358	16	1.0000	16.00	0.1670	2.67			0.00
52.57	Notice for Hold for Re-Examination	SC-16	12	1.0000	12.00	0.0833	1.00			0.00
					0.00		0.00			0.00
SUBTOTAL			1,446.00	16.87	15,218.00	1.25	5,037.91	0		0.00

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51.6	Vendor Form (New)	SC-430	1,500	1.0000	1,500.00	0.3000	450.00			0.00	
	Order form for Equipment & Micelaneous Items	SC-380	584	1.0000	584.00	0.0833	48.65			0.00	
	Alternate Payment Form	SC-387	708	1.0000	708.00	0.0833	58.98			0.00	
	Notification of Entry	SC-357	48,600	1.0000	48,600.00	0.0833	4,048.38			0.00	
					0.00		0.00			0.00	
					0.00		0.00			0.00	
	SUBTOTAL		51,392		51,392.00		4,606.00	0		0.00	