


MOTHERSHIP CHECK-IN/CHECK-OUT REPORT		<input type="checkbox"/> Original Report <input type="checkbox"/> Revised Report	National Marine Fisheries Service P.O. Box 21668 Juneau, AK 99802 Fax: 907-586-7131 Email: NMFS.akr.monitoring@noaa.gov	
Vessel Name		ADF&G Processor Code		
Representative Name		Telephone Number		
MANAGEMENT PROGRAM <i>(Check if applicable and enter number)</i> <input type="checkbox"/> CDQ <input type="checkbox"/> Exempted <input type="checkbox"/> Research <input type="checkbox"/> AIP		FAX Number		
No. _____		COMSAT Number		
GEAR TYPE OF HARVEST VESSEL (check one) <input type="checkbox"/> Hook & Line <input type="checkbox"/> Pot <input type="checkbox"/> Pelagic Trawl <input type="checkbox"/> Non-Pelagic Trawl <input type="checkbox"/> Jig <input type="checkbox"/> Troll				
BEGIN Message	Latitude/Longitude			
Date:	Federal Reporting Area	[] 508 [] 509 [] 512 [] 513 [] 514 [] 516 [] 517 [] 518 [] 519 [] 521 [] 523 [] 524 [] 530 [] 541 [] 542 [] 543 [] 610 [] 620 [] 630 [] 640 [] 649 [] 650 [] 659		
Time (ALT)	TRAWL GEAR ONLY [] COBLZ [] RKCSA	Primary and Secondary Target Species Codes		
CEASE Message	Latitude/Longitude			
Date:	Federal Reporting Area	[] 508 [] 509 [] 512 [] 513 [] 514 [] 516 [] 517 [] 518 [] 519 [] 521 [] 523 [] 524 [] 530 [] 541 [] 542 [] 543 [] 610 [] 620 [] 630 [] 640 [] 649 [] 650 [] 659		
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Instructions for MOTHERSHIP CHECK-IN/CHECK-OUT REPORT

Except as described below, the operator of a mothership must submit to NMFS a check-in report (BEGIN message) prior to becoming active and a check-out report (CEASE message) for every check-in report submitted.

Submit the check-in / check-out report by Fax to: 907-586-7131 or email to: nmfs.akr.monitoring@noaa.gov

If you need assistance in completing this report or need additional information, call: 907-586-7228

VMS ONBOARD.

The operator of a mothership is not required to submit to NMFS a check-in report or check-out report if the vessel is carrying onboard a transmitting VMS that meets the requirements of § 679.28(f).

TRANSIT THROUGH REPORTING AREAS.

The operator of a mothership is not required to submit a check-in or check-out report if the vessel is transiting through a reporting area and is not fishing or receiving fish.

TWO ADJACENT REPORTING AREAS

If on the same day a catcher/processor intends to fish in two adjacent reporting areas (an action which would require submittal of check-out reports and check-in reports multiple times a day when crossing back and forth across a reporting area boundary), and the two reporting areas have on that day and time an identical fishing status for every species, the operator must:

- Submit to NMFS a **check-in report** to the first area prior to entering the first reporting area, and
- Submit to NMFS a **check-in report** to the second area prior to entering the second reporting area.
- Remain within 10 nautical miles (18.5 km) of the boundary described in § 679.5(h)(2)(ii).
- Submit to NMFS a **check-out report** from the second area upon exiting that reporting area if the catcher/processor proceeds in the second reporting area beyond 10 nautical miles (18.5 km) of the boundary between the two areas

COMPLETING THE REPORT

The operator of a mothership must record the following information on a check-in report and a check-out report, as appropriate.

Original/revised Report

If the first report for this date and reporting area, check "ORIGINAL REPORT". If a correction or addition to a previously sent report for this date and reporting area, check "REVISED REPORT."

Identification

- Vessel Name. Enter the name of Mothership as listed on the Federal Fisheries Permit.
- ADF&G Processor Code. Enter State of Alaska Department of Fish & Game (ADF&G) processor code.
- Federal Fisheries Permit Number. Enter Federal Fisheries Permit number (AK9).
- Representative Information. Enter name, telephone number, and fax number of representative.
- COMSAT No. Enter the satellite communications number of the vessel (if available).
- Management Program. Check to indicate whether fishing activity is under the CDQ Program, a Research Fishery, Exempted Fishery, or AIP and add identifying number, if appropriate.

Check-In Report (Begin Message):

- Date and Time. Enter date (month-day-year) and time (Alaska local time) when receipt of groundfish will begin
- Position Coordinates. Enter latitude and longitude of mothership position in degrees and minutes (e.g., 54° 30' N, 167° 45' W) where groundfish receipt begins. **Option:** record to the nearest second or fraction of minute.
- Federal Reporting Area. Circle the reporting area code where groundfish were harvested.
- COBLZ or RKCSA. If harvest was caught using trawl gear, indicate whether catch was harvested in COBLZ or RKCSA.
- Primary and Secondary Target Species Codes.
- Record the two main species expected to receive in the following week. A change in intended target species within the same reporting area does not require a new BEGIN message.

Check-In Report (Cease Message):

- Date and Time. Enter date (month-day-year) and time (Alaska local time) when the last receipt of groundfish was made
- Position Coordinates. Enter latitude and longitude of mothership position in degrees and minutes (e.g., 54° 30' N, 167° 45' W) where the last receipt of groundfish was completed. **Option:** record to the nearest second or fraction of minute.
- Federal Reporting Area. Circle the reporting area code where last receipt of groundfish was completed.

Time Limits and Submittal:

For ...	Submit a BEGIN message	Submit a CEASE message
Each reporting area, except area 300, 400, 550, or 690	Before receiving groundfish, must check-in to reporting area(s) where groundfish were harvested. May be checked in to more than one area simultaneously.	Within 24 hours after receipt of fish is complete from that reporting area.
COBLZ or RKCSA	Before receiving groundfish harvested with trawl gear that were harvested in the COBLZ or RKCSA, submit one check-in for the COBLZ or RKCSA and another check-in for the area outside the COBLZ or RKCSA	Upon completion of groundfish receipt, submit a separate check-out for the COBLZ or RKCSA and another check-out for the area outside the COBLZ or RKCSA.
Gear Type	If harvested in the same reporting area but using more than one gear type, prior to receiving groundfish submit a separate check-in for each gear type	Upon completion of receipt of groundfish, submit a separate check-out for each gear type for which a check-in was submitted.
CDQ	Prior to receiving groundfish CDQ, if receiving groundfish under more than one CDQ number, use a separate check-in for each CDQ number.	Within 24 hours after receipt of groundfish CDQ has ceased for each CDQ number.
Exempted or Research Fishery	Prior to receiving groundfish, submit a separate check-in for each type.	Upon completion of receipt of groundfish submit a separate check-out for each type for which a check-in was submitted.
Aleutian Islands Pollock (AIP)	Before receiving AIP.	Within 24 hours after receipt of AIP has ceased
Change of fishing year	If continually active through the end of one fishing year and at the beginning of a second fishing year, submit a check-in to start the year on January 1.	If a check-out report was not previously submitted during a fishing year, submit on December 31, a check-out report.
Interruption of groundfish participation	If receipt of groundfish from a reporting area is expected to stop for at least one month during the fishing year and then start up again, may submit check-out report for that reporting area.	
Cease groundfish participation	Within 48 hours after the end of the applicable weekly reporting period that a shoreside processor or SFP ceases to receive, process, purchase, or arrange to purchase groundfish for the fishing year.	

PUBLIC REPORTING BURDEN STATEMENT

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0648-0213. Without this approval, we could not conduct this information collection. Public reporting for this information collection is estimated to average 7 minutes per response, including the time for reviewing the instructions, searching the existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are mandatory and are required to manage commercial fishing efforts under 50 CFR part 679 and under section 402(a) of the Magnuson-Stevens Act (16 U.S.C. 1801, *et seq.*). Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden, to Assistant Regional Administrator, Sustainable Fisheries Division, NOAA National Marine Fisheries Service, P.O. Box 21668, Juneau, AK 99802-1668.

PRIVACY ACT STATEMENT

Authority: The collection of this information is authorized under the Magnuson-Stevens Fishery Conservation and Management Act, 16 U.S.C 1801 *et seq.*
Purpose: The Magnuson-Stevens Act requires that conservation and management measures must prevent over fishing while achieving, on a continuing basis, the optimum yield from each fishery. Vessel logbooks are essential tools in the management of fishery resources. Section 303(a)(5) of the Magnuson-Stevens Act specifically identifies the kinds of data to be collected for fishery management plans (FMPs).
Routine Uses: The Department will use this information for effective fishery management. All information collections by NMFS Alaska Region are protected under confidentiality provisions of section 402(b) of the Magnuson-Stevens Act as amended in 2006 (16 U.S.C. 1801, *et seq.*) and under NOAA Administrative Order 216-100, which sets forth procedures to protect confidentiality of fishery statistics. Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a), to be shared within NMFS offices, in order to coordinate monitoring and management of sustainability of fisheries and protected resources, as well as with the applicable State or Regional Marine Fisheries Commissions and International Organizations. Disclosure of this information is also subject to all of the published routine uses as identified in the Privacy Act System of Records Notice [COMMERCE/NOAA-6](#), Fishermen's Statistical Data.
Disclosure: Submission is mandatory for those persons falling under the requirements of 50 CFR 679.5. If the information is not provided, enforcement action may result.