

Date XX, 2021

Dear (Rank) Lastname,

People are our number one priority. That is why we are contacting you to learn about your experience serving in the military. This is your chance to voice concerns directly to our senior leadership teams. Your feedback will help us make informed decisions to improve your life and the lives of your fellow Airmen, Guardians, and their families.

To participate:

1. Go to **www.DODsurveys.mil** on any computer, tablet, or smartphone
2. Complete the survey by **Month XX**, 2021 to be removed from the contact list

This survey is so important that it is considered **Official Business** and can be completed during the duty day using **any government or personal device**. Your responses will be kept strictly **confidential** and will not be shared with your commanders or anyone in your unit.

The feedback you provide will be combined with feedback from others in the Air Force and Space Force and will be used to directly shape programs, trainings, and policies that impact you and the members of your team. Your participation in this survey is important and voluntary.

We know that you are busy and we deeply appreciate you taking your time to complete this survey. We are proud to serve with you.

Fight's on!

**Charles Q. Brown, Jr.**  
**Raymond**

CHARLES Q. BROWN, JR.  
General, USAF  
Chief of Staff

Thank you for your service,

**John W.**

JOHN W. RAYMOND  
General, USSF  
Chief of Space Operations

Title 10 U.S. Code Section 481 mandates that the DOD conducts a survey on workplace and gender issues of military members every 2 years. In accordance with DOD Instruction 8910.01, all data collection in the Department must be licensed and show that license as a Report Control Symbol (RCS) with an expiration date. The RCS for this survey is **[RCS License # will go here]**, expiring **xx/xx/xx**. Your unique Survey ID is **[XXXXXXXX]**. To verify the authenticity of this survey, call 372-2014 from any DOD or other government telephone with DSN. If you do not have access to a DSN telephone line, and if you have you have any questions about this survey, please call our Survey Processing Center toll-free at 1-800-881-5307, or e-mail [WGR-Survey@mail.mil](mailto:WGR-Survey@mail.mil).

