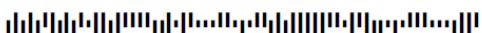


[NAVY LETTER HEAD HERE]

Date X, 2021

00001  
Keyline  
Name 1  
Address Line 1  
Address Line 2  
City, ST Zip5-Zip4  


Dear (Rank) Lastname,

To compete and win in war, we need to constantly increase our operational readiness. Today, I am writing to remind you of a unique opportunity to help me and your commanders build a better fleet. If you have already completed this survey online, I thank you. If not, this survey is considered **Official Business** and can be completed online or with the enclosed survey form.



Go to **www.DoDsveys.mil** on any computer, tablet, or smartphone.



Fill out the survey and mail it back in the pre-paid envelope.

**We need your response** Operational readiness requires that we all do our part. Thousands of your fellow Sailors have responded. Your participation is voluntary, but we still need to hear from you.

**Your response matters** Your response will be added to responses from others in the fleet to help our senior leaders and members of Congress shape future policies, programs, and trainings that impact you and your fellow Sailors.

**Response is confidential** Your individual response will be kept confidential and will not be shared with anyone in your unit or command. This survey has received a certificate of confidentiality from the National Institute for Health (NIH).

Thank you for your prompt response and for your service to your country!

Russell L. Smith


Russell L. Smith  
Master Chief Petty Officer of the Navy

Title 10 U.S. Code Section 481 mandates that the DoD conducts a survey on workplace and gender issues of military members every 2 years. In accordance with DoD Instruction 8910.01, all data collection in the Department must be licensed and show that

license as a Report Control Symbol (RCS) with an expiration date. The RCS for this survey is [RCS License # will go here], expiring XX/XX. Your unique Survey ID is [XXXXXXXX]. To verify the authenticity of this survey, call 372-2014 from any DOD or other government telephone with DSN. If you do not have access to a DSN telephone line, and if you have any questions about this survey, please call our Survey Processing Center toll-free at 1-800-881-5307, or e-mail WGR-Survey@mail.mil.

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