

**0925-0744-NEW_DASH_ATTACHMENT A.2-6_DATA USE ANNUAL PROGRESS
REPORT (APPROVED OMB NUMBER: 0925-0744)**

**NICHD DATA AND SPECIMEN HUB (DASH)
Annual Data Use Progress Report**

I. Guidelines for Reporting DASH Data Use

The *Eunice Kennedy Shriver* National Institute of Child and Human Development (NICHD) established the NICHD Data and Specimen Hub (DASH) as a data sharing mechanism that enables investigators to organize, store, and mine de-identified data from NICHD funded research studies for the purpose of secondary research use.

As part of the agreement for using DASH data, the Recipient of the data is required to submit annual reports during the validity of the Data Use Agreement (DUA), which is a period of three years (Refer to clause 17 in the DUA). The purpose of the Report is to:

1. Verify that the Recipient is conducting research according to the Research Plan as indicated in the DASH Data Request Form
2. Confirm or amend Affiliates (individuals within the same institution as the Recipient, for whom access to data is required to carry out the Research Plan)
3. Document any collaborations (individuals requiring access to the Data and who are employed by a different institution than the Recipient)
4. Provide information to DASH on any outcomes or outputs that have resulted from the use of DASH data

The Annual Data Use Progress Reports will help NICHD to determine how best to use its resources to foster data sharing.



II. Annual Data Use Progress Report

NICHD DASH – Annual Data Use Progress Report	
1. Report Year	
Report Year	
2. Data Use Agreement (DUA) Information	
Request ID	
Project/Study Title	
DASH Requested Study	
DUA Effective Date	
DUA Expiration Date	
3. Data Recipient Information	
Name	
Job Position/Job Title	
Institution	
Division/Center/Branch	
Email Address	
Phone Number	
4. Project/Study Information*	
4A. Were there any changes to your Research Plan from what you provided in the DASH Data Request Form (shown below)?	
Yes ___ No ___	
Project/Study Title	
Research Plan	
Design and Analysis Plan	

^{1*} Indicates a mandatory field.

- I. Public reporting burden for this collection of information is estimated to average ten minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974. ATTN: PRA (0925-0744). Do not return the completed form to this



4B. If Yes to 4A, have you submitted a separate data request, including new Data Request Form and signed a new Data Use Agreement for the new Research Plan?
 Yes ___ No ___

4C. If No to 4B, please provide an explanation as to why a new Data Request was not submitted.
 Please note: As per clause 4 of the Data Use Agreement you signed, “Data obtained from the NICHD DASH listed in *Appendix B* will be used by the Recipient for studies and analysis specifically indicated and described in the Research Plan. The Recipient agrees that Data will not be used in any research that is not approved by the NICHD DASH Data Access Committee as part of the Research Plan.
 The Recipient will submit a separate and completed DUA for each Research Plan for which Data are requested.”

5. Requester

Name	
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6. Affiliates^{2*}

6A. Were there any new Affiliates added to your study this past year?
 Yes ___ No ___

6B. If Yes to 6A, have all the new Affiliates registered in DASH, as required by the Data Use Agreement (Clause 12.a.i)?
 Yes ___ No ___

6C. If No to 6B, please list the affiliates who have not registered and ensure that they are registered in DASH before submitting this Annual Report to DASH.

Name	Role on Project	Registered in DASH (Yes/No)?

^{2*} Indicates a mandatory field.
 “Affiliates” are individuals within the same institution as the Recipient, for whom access to data is required to carry out the Research Plan.

7. Collaborators^{3*}

7A. Were there any collaborators added to your study this past year? Yes ___ No X

7B. If Yes to 7A, have all the Collaborators submitted a separate data request in DASH, including a Data Request Form and signed a Data Use Agreement with NICHD before receiving access to the data, as required by the Data Use Agreement (Clause 1)?
 Yes ___ No ___

7C. If No to 7B, please list below the Collaborators and ensure that they have submitted a separate data request in DASH including a Data Request Form and signed a Data Use Agreement with NICHD before submitting this Annual Report.

Name	Institution/Branch	Role on Project	Comment

8. Outputs and Outcomes

8A. Peer Review Publication(s)*

Publication Title	
Date of Publication	
Journal	
Link (e.g. PubMed)	
Impact Factor ⁴	
Publication Title	
Date of Publication	

³ "Collaborators" are individuals collaborating with the Recipient, requiring access to the Data, and who are employed by a different institution than the Recipient. Collaborators who need access to DASH are required to submit a separate Data Request Form and Data Use Agreement.

⁴*Indicates a mandatory field.

The impact factor is a measure of the frequency with which the average article in a journal has been cited over the past 2 years.

Journal	
Link (e.g. PubMed)	
Impact Factor ⁴	
More Publications?	Please add an Appendix with additional publications
8B. Patent(s)	
Patent Number	
Provisional/ Actual Patent Application Number	
Description of newly discovered/ developed tool or technology	
Patent Number	
Provisional/ Actual Patent Application Number	
Description of newly discovered/ developed tool or technology	
More Patents?	Please add an Appendix with additional patents
8C. Significant Impact/Findings from Secondary Use	
8D. Other Outputs or Outcomes generated from the use of Data received from DASH	

9. Data Recipient Signature*		
Signature of the Data Recipient		
		Date

^{5*}Indicates a mandatory field.