



DESIGN SPECIFICATIONS DOCUMENT

OSSNAP OMB SCREEN PACKAGE FINAL



Table of Contents

Design Specification Document Version Information	6
1. Non-U.S. Citizen Original Home	7
2. U.S. Citizen Replacement Home	8
3. Age 18 or Older	9
4. Age 18 or Older – No, Underage	10
5. U.S. Mailing Address Available	11
6. U.S. Mailing Address Available – No, U.S. Mailing Address	12
7. Have an SSN.....	13
8. Citizenship Original for Non-U.S. Citizen	14
9. Citizenship Replacement for U.S. Citizen.....	15
10. 1 Legal Alien Allowed to Work	16
11. 1 Applying For	17
12. 1 Date of Birth	18
13. 1 Date of Birth – No, Underage	19
14. 1 Place of Birth – U.S.	20
15. 1 Place of Birth - International	20
16. 1 Name	21
17. 1 Name – Not full name at birth.....	22
18. 1 Gender	22
19. 1 Parent’s Names	23
20. 1 Parent’s Names – Yes, Known	24
21. 1 U.S. Mailing Address	25
22. 1 Phone.....	26
23. 1 Non-U.S. Citizen Documentation	27
24. 1 Review and Edit	28
26. 1 Attestation	30
27. 1 Attestation – No attestation.....	31
28. 1 Success	32
29. 2 Applying For Someone Else Name	33
30. 2 Individuals Date of Birth	34
31. 2 Relationship to Adult	35

32. 2 Relationship to Adult – None of the Above	35
33. 2 Individual’s Capabilities	36
34. 2 Individual’s Capabilities – Yes, Able to apply	37
35. 2 Relationship to Child	38
36. 2 Relationship to Child – None of the Above	39
37. 2 Individual’s Place of Birth – U.S.	40
38. 2 Individual’s Place of Birth - International	40
39. 2 Individual’s Name	41
40. 2 Individual’s Name – Not full name at birth	42
41. 2 Individual’s Gender	43
42. 2 Individual’s Parent’s Names	44
43. 2 Individual’s Parent’s Names - Yes, Known	45
44. 2 U.S. Mailing Address	46
45. 2 Phone	47
46. 2 Individual’s Non-U.S. Citizen Documentation for an Adult	48
47. 2 Individual’s Non-U.S. Documentation for a Child	50
48. 2 Review and Edit	52
49. 2 Attestation	55
50. 2 Success	56
51. 3 Applying For	57
52. 3 Changing Data	58
53. 3 Date of Birth	59
54. 3 Date of Birth – Underage	59
55. 3 Name Change	60
56. 3 Place of Birth – U.S.	61
57. 3 Place of Birth - International	61
58. 3 SSN	62
59. 3 Name	63
60. 3 Name – Not full name at birth and SSN under other name	64
61. 3 Gender	65
62. 3 Parent’s Names	66
63. 3 Parent’s Name’s - Yes, Known	67
64. 3 U.S. Mailing Address	68

65. 3 Phone..... 69

66. 3 U.S. Citizen Documentation – OSSNAP TEAM To Replace This 70

67. 3 U.S. Citizen Documentation – Driver’s License 71

68. 3 U.S. Citizen Documentation – State Issued Non-Driver’s ID 72

69. 3 U.S. Citizen Documentation – U.S. Passport 74

70. 3 U.S. Citizen Documentation – None of the Above 75

71. 3 Review and Edit 76

72. 3 Attestation 78

73. 3 Success 79

74. 4 Applying For Someone Else - Name..... 85

75. 4 Individual’s Changing Data 86

76. 4 Individual’s Date of Birth 87

77. 4 Relationship to Adult 88

78. 4 Relationship to Adult – None of the Above 88

79. 4 Individual’s Capabilities 89

80. 4 Individual’s Capabilities - Yes, Able to apply..... 90

81. 4 Relationship to Child 91

82. 4 Relationship to Child – None of the Above 92

83. 4 Name Change 92

84. 4 Individual's Place of Birth – U.S..... 93

85. 4 Individual's Place of Birth - International 94

86. 4 Individual's SSN 94

87. 4 Individual's Name..... 95

88. 4 Individual's Name – Not full name at birth and SSN under other name 96

89. 4 Individual's Gender 97

90. 4 Individual's Parent’s Names..... 98

91. 4 Individual's Parent’s Names - Yes, Known..... 99

92. 4 U.S. Mailing Address 100

93. 4 Phone..... 101

**94. 4 Individual's U.S. Citizen Documentation – OSSNAP TEAM To Replace This
..... 102**

95. 4 Individual's U.S. Citizen Documentation – Driver’s License 103

96. 4 Individual's U.S. Citizen Documentation – State Issued Non-Driver’s ID... 104

97. 4 Individual's U.S. Citizen Documentation – U.S. Passport 105
98. 4 Individual's U.S. Citizen Documentation – None of the Above 106
99. 4 Review and Edit 125
100. 4 Attestation 128
101. 4 Success 129

Design Specification Document Version Information

The first release of this design specifications document as a project deliverable is numbered 1.0.

Subsequent revisions are numbered 1.1, 1.2, 1.3, etc. Content revisions are listed below with corresponding page numbers.

Version Number	Date	Content Revisions	Page #	Revised by
1.0 (Draft)	04/06/2021	Draft for review – L. Dawson	All	LMD
2.0 Final	04/07/2021	Final – L. Dawson	All	LMD
3.0 Final v2	04/09/2021	Final – With changes to grammar throughout as requested by Valerie Wozny of OISP/OEEMP on 4/8/2021.	All	LMD
4.0 Final V3	04/12/2021	Final – With changes to language as requested by Chris Signil of OPSOS / DOACS on 4/12/2021. <ul style="list-style-type: none"> • Pg 39 - 2 Individual's Place of Birth: "your" to "the individual's" • Pg 47 – 2 Non US Citizen Documentation Adult: "the individual" to "you" • Pg 49 – 2 Non US Citizen Documentation Child: "the individual" to "you", remove mention of Age or Alien status • Pg 51 – 2 Review and Edit: changes based on the changes above. • Pg 86, 87 - 4 Individual's Place of Birth: "your" to "the individual's" • Pg 100 - 4 Review and Edit: changes based on the changes above. 	Pgs 39, 47, 49, 51, 86, 87, 100	LMD

1. Non-U.S. Citizen Original Home



Social Security Number (SSN) – Original Card

Online Social Security Number Application

Request a Social Security Number (SSN) card online and visit the local Social Security (SSA) office.

1. We will walk you through the guided steps needed to submit your request.
2. After you submit your request, schedule an appointment to bring your original document(s) to the [local SSA office](#).

You must schedule an appointment within **45 calendar days** of your request. Once we verify your document(s) and complete your request, you should receive your SSN card within [14 business days](#).

Field office visits are currently available by appointment only. [Learn more](#).

[Find out which original document\(s\) are required for your request.](#)

[Apply Now](#)

2. U.S. Citizen Replacement Home



Social Security Number (SSN) – Replacement Card

Online Social Security Number Application

Request a Social Security Number (SSN) card online and mail your documents to the local Social Security (SSA) office.

1. We will walk you through the guided steps needed to submit your request.
2. After you submit your request, mail your original document(s) to the [local SSA office](#).
Keep in mind it may take several weeks for us to return your original document(s).

Your original document(s) must be received within **45 calendar days** of your request. Once we review your document(s) and complete your request, you will receive the following in the mail:


- Your replacement card within 14 business days
- Your original document(s) within [2-4 weeks](#)

[Find out which original document\(s\) are required for your request.](#)

[Apply Now](#)

[OMB No. 0000-0000](#) [Privacy Policy](#) [Privacy Act Statement](#) [Accessibility Help](#)

3. Age 18 or Older



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

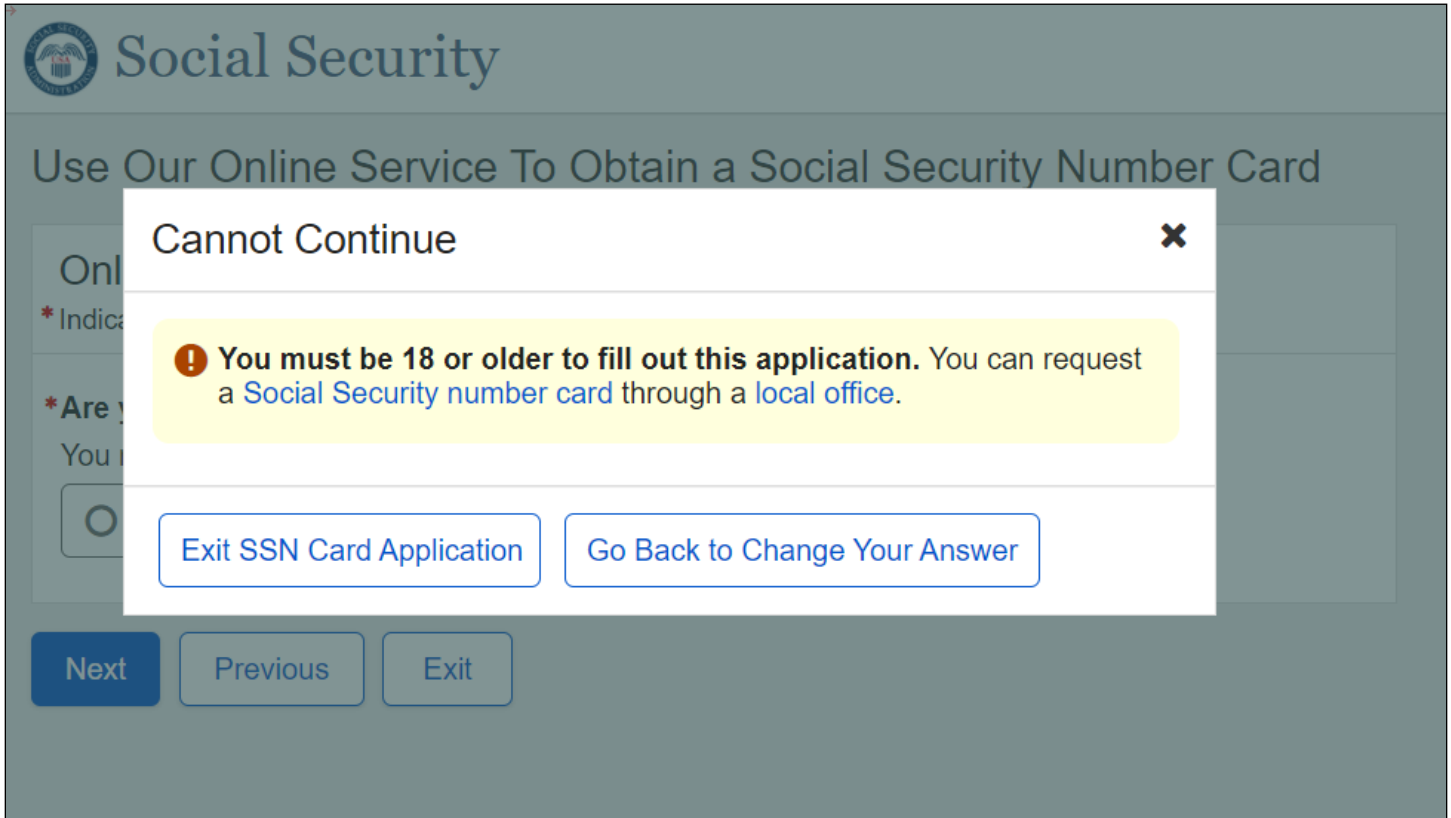
* Indicates required information

*** Are you 18 or older?**
You must be 18 or older to fill out this application.


Yes No

[Next](#) [Previous](#) [Exit](#)

4. Age 18 or Older – No, Underage



5. U.S. Mailing Address Available

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application


* Indicates required information

*** Do you have a valid U.S. mailing address?**
This could include Fleet Post Office [FPO], Army Post Office [APO] & Diplomatic Post Office [DPO] addresses.

Yes No

[Next](#) [Previous](#) [Exit](#)

6. U.S. Mailing Address Available – No, U.S. Mailing Address


 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

*** Does the individual for whom you are applying already have a Social Security Number (SSN)?**
 Yes No

7. Have an SSN

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

*** Does the individual for whom you are applying already have a Social Security Number (SSN)?**
 Yes No

8. Citizenship Original for Non-U.S. Citizen

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

***Is the individual for whom you are applying a U.S. Citizen?**
 Yes No

[Next](#) [Previous](#) [Exit](#)

9. Citizenship Replacement for U.S. Citizen

 **Social Security**


Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

***Is the individual for whom you are applying a U.S. Citizen?**
 Yes No

[Next](#) [Previous](#) [Exit](#)

10. 1 Legal Alien Allowed to Work


 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

***Is the individual for whom you are applying a Legal Alien authorized to work in the U.S.?**
 Yes No

11. 1 Applying For

 **Social Security**


Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

***For whom are you applying?**
 Yourself
 Someone else

[Next](#) [Previous](#) [Exit](#)

12. 1 Date of Birth

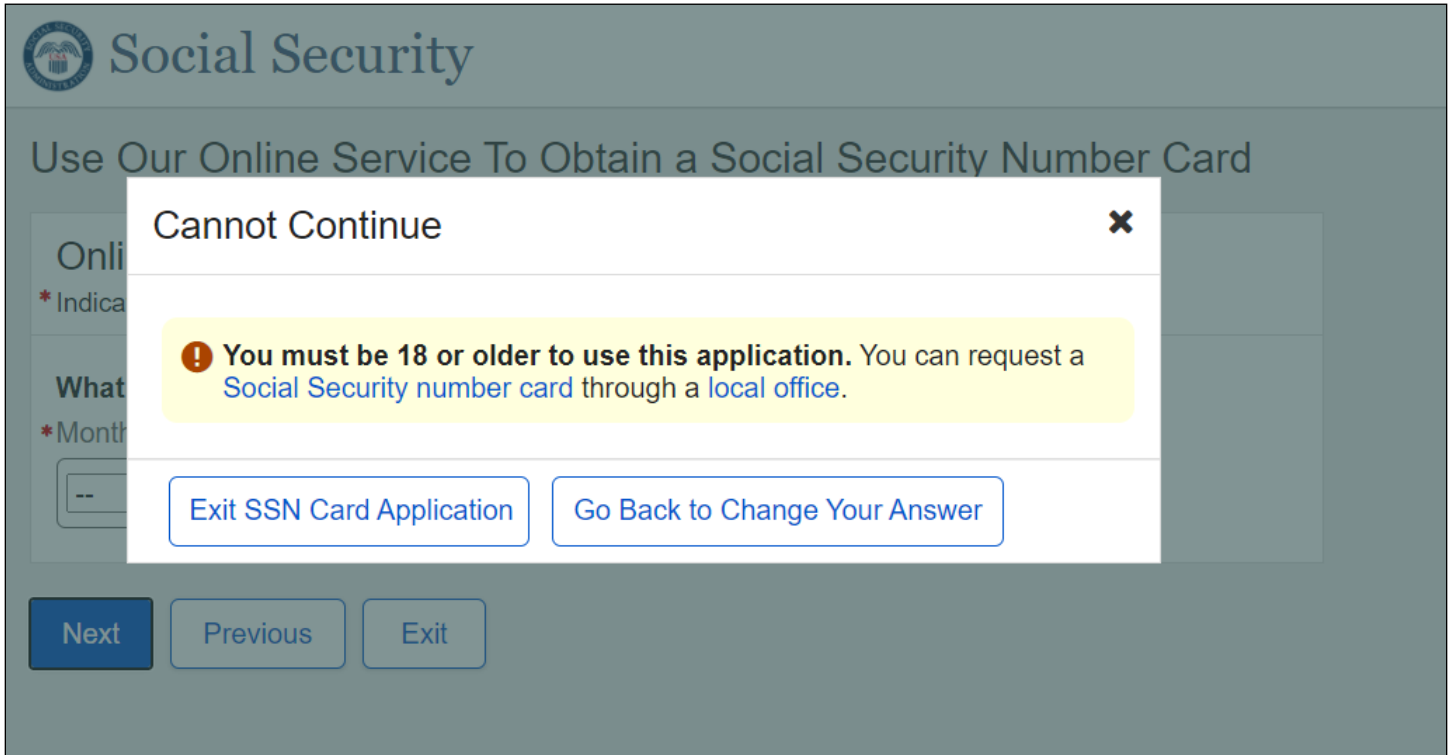
 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card


Online Social Security Number Application
* Indicates required information

What is your date of birth?
*Month *Day *Year

13. 1 Date of Birth – No, Underage



14. 1 Place of Birth – U.S.



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application


* Indicates required information

Where is your place of birth?

U.S. International

*City/Town *State/Territory

15. 1 Place of Birth - International



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application


* Indicates required information

Where is your place of birth?

U.S. International

*City/Town *Country

16. 1 Name

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

What is your name?
Please enter your name as it appears on your Department of Homeland Security (DHS) document.

<small>* First</small>	Middle	<small>* Last</small>	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

*** Is the name above your full name at birth?**
 Yes No

17. 1 Name – Not full name at birth



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

What is your name?
Please enter your name as it appears on your Department of Homeland Security (DHS) document.

* First Middle * Last Suffix

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="--"/>
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* Is the name above your full name at birth?


Yes No

What was your name at birth?

* First Middle * Last Suffix

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="--"/>
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18. 1 Gender



Social Security

Use Our Online Service To Obtain a Social Security Number Card


Online Social Security Number Application

* Indicates required information

What is your gender?

Male Female

19. 1 Parent’s Names

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

*** Do you know your parent/mother’s birth name?**
 Yes No

*** Do you know your parent/father’s name?**
 Yes No

20. 1 Parent’s Names – Yes, Known



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

***Do you know your parent/mother's birth name?**

Yes No

What is your parent/mother's birth name?

*First Middle *Last Suffix

***Do you know your parent/father's name?**


Yes No

What is your parent/father's name?

*First Middle *Last Suffix

[Next](#) [Previous](#) [Exit](#)

21. 1 U.S. Mailing Address



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information


What is your mailing address?
Enter a valid U.S. address where the Social Security Administration can mail the card.

* Street Address Apartment, Suite, Building, Etc.

* City/Town * State/Territory * ZIP Code

[Next](#) [Previous](#) [Exit](#)

22. 1 Phone

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

What is your daytime phone number?
Enter a number where you can be reached if there are questions about this application.

[Next](#) [Previous](#) [Exit](#)

23. 1 Non-U.S. Citizen Documentation



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application



What you need to know about documentation

- You must present original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a foreign Passport as proof of both age and identity.

Generally, *you must provide at least two documents to prove age, identity, and alien status.*

Social Security Number Documentation

* Indicates required information

*Evidence Documentation for You

Please select all the documentation that you can give us to prove your age, identity, and alien status.

<input type="checkbox"/> Passport - Foreign
<input type="checkbox"/> I-551 Permanent Resident Card
<input type="checkbox"/> I-94 with No Foreign Passport
<input type="checkbox"/> I-94 with Unexpired Foreign Passport
<input type="checkbox"/> I-766 Employment Authorization Document (EAD) Card
<input type="checkbox"/> Admit (ADM) Stamp in Unexpired Foreign Passport
<input type="checkbox"/> I-551 Stamp (Temporary)
<input type="checkbox"/> Current, Valid U.S. Drivers License
<input type="checkbox"/> I-551 Machine Readable Immigrant Visa (MRIV)
<input type="checkbox"/> U.S. State Identity Card
<input type="checkbox"/> Birth Certificate – Foreign

<input type="checkbox"/> DS-2019 Certificate of Eligibility
<input type="checkbox"/> I-20 Certificate of Eligibility
<input type="checkbox"/> Other

Next

Previous

Exit

24. 1 Review and Edit



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Review and Edit

These are all the answers you've provided. If you need to make any changes, please select "Edit" to return to that part of the application.

✔ **Age**

Edit

Are you 18 or older?: **Yes**

✔ **U.S. Mailing Address**

Edit

Do you have a valid U.S. mailing address?: **Yes**

✔ **Social Security Number**

Edit

Does the individual for whom you are applying already have an SSN?: **Yes**

✔ **U.S. Citizen**

Edit

Is the individual for whom you are applying a U.S. Citizen?: **Yes**

✔ **Legal Alien Work Status**

Edit

Is the individual for whom you are applying a Legal Alien authorized to work in the U.S.?: **Yes**

✔ **Applying For**

Edit

For whom are you applying?: **Self**

✔ **Date of Birth**

Edit

What is your date of birth?: **November 21, 1973**

✔ **Place of Birth**

Edit

Where is your place of birth?: **Baltimore, Maryland**

✔ **Name**

Edit

What is your name?: **Jane Doe**

Is the name above your full name at birth?: No What was your name at birth?: Jane Smith	
✔ Gender Edit	
What is your gender?: Female	
✔ Parent's Names Edit	
Do you know your parent/mother's birth name?: Yes What is your parent/mother's birth name?: Susan Jones Do you know your parent/father's name?: Yes What is your parent/father's name?: Joseph Smith	
✔ U.S. Mailing Address Edit	
What is your mailing address?: Street Line 1: 123 Main Street Street Line 2: Apt A City: Baltimore State: Maryland ZIP: 12345	
✔ Phone Edit	
What is your daytime phone number?: Not Answered	
✔ Documentation Edit	
Evidence Documentation for You: Passport - Foreign I-551 Permanent Resident Card Current, Valid U.S. Drivers License	
Next Previous Exit	

26. 1 Attestation



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Next Steps

! The original card request is not complete.

In order for the card to be processed:

1. Gather the documents you selected earlier. This includes all **Department of Homeland Security (DHS)** documentation and other evidence that will show proof of age, identity, and alien status.
2. Visit the local office with original documentation (or copies certified by the agency that issued them).

If you prefer to visit a different office, please visit the [local office locator](#).

Attestation

Please read and accept the following statement to finish the application.

***I acknowledge that I have read the 'Next Steps' and understand that I must visit my local SSA Office in within 45 calendar days to complete the application process.**

[Submit Application Package](#)

[Previous](#)

[Exit](#)

27. 1 Attestation – No attestation



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Next Steps

! The original card request is not complete.

In order for the card to be processed:

1. Gather the documents you selected earlier. This includes all **Department of Homeland Security (DHS)** documentation and other evidence that will show proof of age, identity, and alien status.
2. Visit the local office with original documentation (or copies certified by the agency that issued them).

If you prefer to visit a different office, please visit the [local office locator](#).

Attestation

Please read and accept the following statement to finish the application.

***I acknowledge that I have read the 'Next Steps' and understand that I must visit my local SSA Office in within 45 calendar days to complete the application process.**

! You must attest to the statement above.

In order to proceed, you must acknowledge and attest to the statement above by clicking the checkbox.

Submit Application Package

Previous


Exit

28. 1 Success



Use Our Online Service To Obtain a Social Security Number Card

Application Confirmation

 **The application has been successfully submitted!**

Your Online Control Number: **O21064027726**

OSSNAP 03/31/2021

As a reminder, the original card request is not complete.

In order for the card to be processed, gather the document(s) listed below, all **Department of Homeland Security (DHS)** documentation, and any other evidence that will show proof of age, identity, and alien status. You will need to bring this documentation to the local office or card center within **45 calendar days**. If you prefer to visit a different office, please visit the [local office locator](#).

You have agreed to provide the following document(s):

1. Passport - Foreign
2. I-551 Permanent Resident Card
3. Current, Valid U.S. Drivers License
4. Birth Certificate – Foreign
5. Other

Printing Assistance

Please provide your online control number and mailing address with your documentation.

I have a printer.

- Print out this page with the Online Control Number and bring it to the local office.
- You will not receive the original card until you submit the document(s).


I don't have a printer.

- Write down the Online Control Number and bring it to the local office.
- You will not receive the original card until you submit the document(s).

Print This Page

Exit Application

29. 2 Applying For Someone Else Name

 **Social Security**


Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

If you are applying for someone else, what is YOUR name?

<small>* First</small>	<small>Middle</small>	<small>* Last</small>	<small>Suffix</small>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

30. 2 Individuals Date of Birth

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

What is the individual's date of birth?
*Month *Day *Year

31. 2 Relationship to Adult

Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

* What is YOUR relationship to and responsibility for the individual?

- Court Appointed Legal Guardian
- Administrator of Estate
- State Agency or State Licensed Agency with Legal Custody
- Individual who can Establish Relationship and Responsibility
- None of the Above

Next Previous Exit

32. 2 Relationship to Adult – None of the Above

Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

* What is YOUR relationship to and responsibility for the individual?

- Court Appointed Legal Guardian
- Administrator of Estate
- State Agency or State Licensed Agency with Legal Custody
- Individual who can Establish Relationship and Responsibility
- None of the Above


Cannot Continue

! If you do not have relationship to and responsibility for the individual for whom you are applying, the individual can request a [Social Security number card](#) through a [local office](#).

Exit SSN Card Application Go Back to Change Your Answer

Next Previous Exit

33. 2 Individual’s Capabilities

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

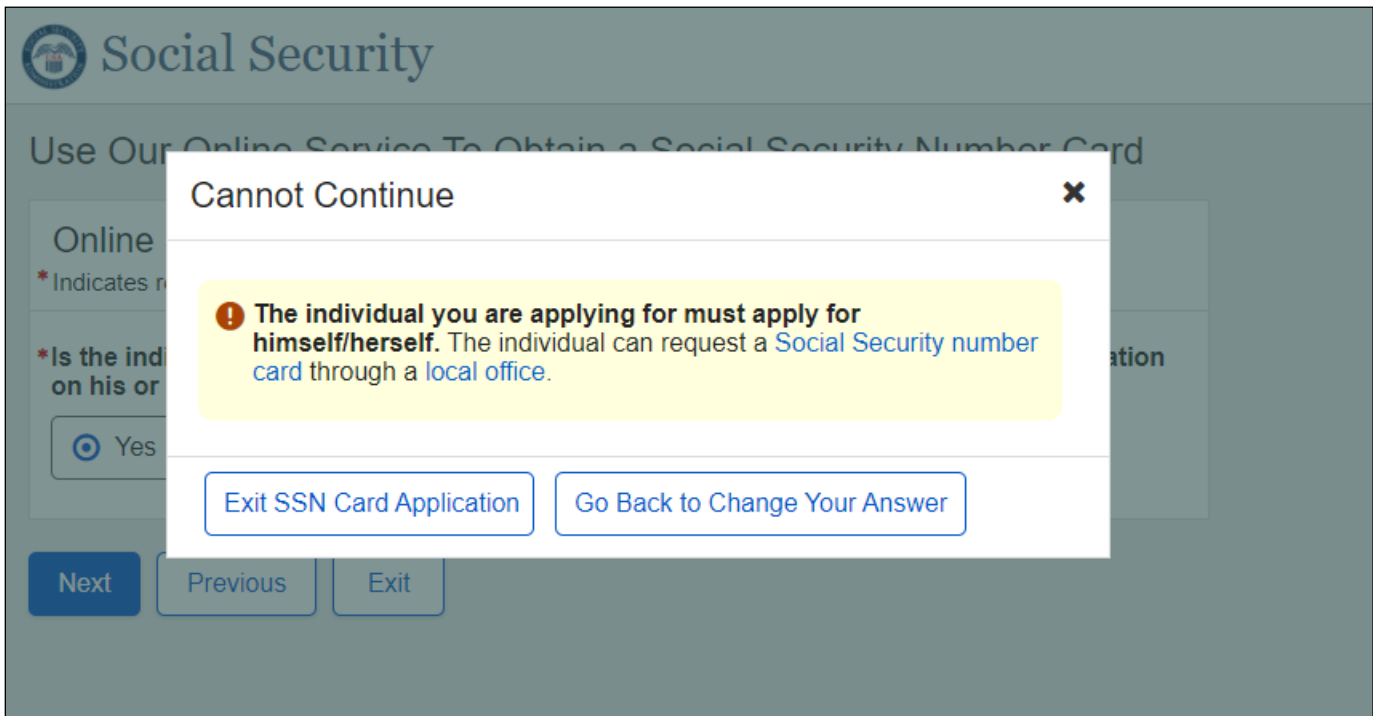
Online Social Security Number Application
* Indicates required information

***Is the individual for whom you are applying physically or mentally able to file an application on his or her own?**

Yes No

[Next](#) [Previous](#) [Exit](#)

34. 2 Individual’s Capabilities – Yes, Able to apply



35. 2 Relationship to Child



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

* What is YOUR relationship to and responsibility for the individual?

- Court Appointed Legal Guardian
- Custodial Mother
- Custodial Father
- Administrator of Estate
- Relative with Custody of Child
- State Agency or State Licensed Agency with Legal Custody
- Individual who can Establish Relationship and Responsibility
- None of the Above

Next


Previous

Exit

36. 2 Relationship to Child – None of the Above

The screenshot shows the Social Security website interface for an online application. At the top left is the Social Security logo. Below it is the heading "Use Our Online Service To Obtain a Social Security Number Card". The main content area is titled "Online Social Security Number Application". A modal dialog box titled "Cannot Continue" is overlaid on the page. The dialog contains a yellow warning box with an exclamation mark icon and the text: "If you do not have relationship to and responsibility for the individual for whom you are applying, the individual can request a Social Security number card through a local office." Below the warning box are two buttons: "Exit SSN Card Application" and "Go Back to Change Your Answer". In the background, a form is visible with a question "What" and several radio button options. The option "None of the Above" is selected. At the bottom of the page are three buttons: "Next", "Previous", and "Exit".

37. 2 Individual’s Place of Birth – U.S.



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information


Where is the individual's place of birth?

U.S. International

*City/Town *State/Territory

[Next](#) [Previous](#) [Exit](#)

38. 2 Individual’s Place of Birth - International



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information


Where is the individual's place of birth?

U.S. International

*City/Town *Country

[Next](#) [Previous](#) [Exit](#)

39. 2 Individual's Name



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

What is the individual's name?
Please enter the individual's name as it appears on their Department of Homeland Security (DHS) document.

* First Middle * Last Suffix

* Is the name above the individual's full name at birth?

Yes No

40. 2 Individual’s Name – Not full name at birth



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

What is the individual's name?
Please enter the individual's name as it appears on their Department of Homeland Security (DHS) document.

* First Middle * Last Suffix

* **Is the name above the individual's full name at birth?**


Yes No

What was the individual's name at birth?

* First Middle * Last Suffix

[Next](#) [Previous](#) [Exit](#)

41. 2 Individual's Gender


 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

What is the individual's gender?
 Male Female

42. 2 Individual’s Parent’s Names

 **Social Security**


Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

*** Does the individual know his or her parent/mother’s birth name?**
 Yes No

*** Does the individual know his or her parent/father’s name?**
 Yes No

43. 2 Individual’s Parent’s Names - Yes, Known



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

***Does the individual know his or her parent/mother's birth name?**

Yes No

What is the individual's parent/mother's birth name?

*First Middle *Last Suffix

***Does the individual know his or her parent/father's name?**


Yes No

What is the individual's parent/father's name?

*First Middle *Last Suffix

[Next](#) [Previous](#) [Exit](#)

44. 2 U.S. Mailing Address



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information


What is YOUR mailing address?
Enter a valid U.S. address where the Social Security Administration can mail the card.

* Street Address Apartment, Suite, Building, Etc.

* City/Town * State/Territory * ZIP Code

[Next](#) [Previous](#) [Exit](#)

45. 2 Phone

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

What is YOUR daytime phone number?
Enter a number where you can be reached if there are questions about this application.

[Next](#) [Previous](#) [Exit](#)

46. 2 Individual’s Non-U.S. Citizen Documentation for an Adult



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application



What you need to know about documentation

- You must present original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a foreign Passport as proof of both age, and identity.

Generally, *you must provide at least two documents to prove age, identity, and alien status.*

Social Security Number Documentation

* Indicates required information

* Identity Documentation for You

Please select all the documentation that you can give us to prove age, identity, and alien status.

<input type="checkbox"/> Driver's License
<input type="checkbox"/> I-551 Machine Readable Immigrant Visa (MRIV)
<input type="checkbox"/> I-551 Permanent Resident Card
<input type="checkbox"/> I-551 (Expired) with I-797 Extension
<input type="checkbox"/> I-551 Stamp (Temporary)
<input type="checkbox"/> I-766 EAD Card
<input type="checkbox"/> I-872 American Indian Card
<input type="checkbox"/> I-94 with NO Foreign Passport
<input type="checkbox"/> Order of Immigration Judge
<input type="checkbox"/> Passport Foreign
<input type="checkbox"/> U.S. State Identity Card

<input type="checkbox"/> U.S. State Identity Card
<input type="checkbox"/> U.S. Passport
<input type="checkbox"/> Unavailable

*** Evidence Documentation for the Individual**

Please select all the documentation that the individual can give us to prove their age, identity, and alien status.

<input type="checkbox"/> Passport - Foreign
<input type="checkbox"/> I-551 Permanent Resident Card
<input type="checkbox"/> I-94 with No Foreign Passport
<input type="checkbox"/> I-94 with Unexpired Foreign Passport
<input type="checkbox"/> I-766 Employment Authorization Document (EAD) Card
<input type="checkbox"/> Admit (ADM) Stamp in Unexpired Foreign Passport
<input type="checkbox"/> I-551 Stamp (Temporary)
<input type="checkbox"/> Current, Valid U.S. Drivers License
<input type="checkbox"/> I-551 Machine Readable Immigrant Visa (MRIV)
<input type="checkbox"/> U.S. State Identity Card
<input type="checkbox"/> Birth Certificate – Foreign
<input type="checkbox"/> DS-2019 Certificate of Eligibility
<input type="checkbox"/> I-20 Certificate of Eligibility
<input type="checkbox"/> Other

*** Custody and Responsibility Documentation**

Please select one document from the list.

<input type="radio"/> Court Custody documentation
<input type="radio"/> Letter from state social service placing the individual in your household
<input type="radio"/> Other document(s) that show your relationship and responsibility

*** Physical or Mental Incapacity Documentation**

<input type="checkbox"/> Documentation that the individual is physically or mentally unable to file an application on his or her behalf (e.g., doctor's certification)
--

47. 2 Individual’s Non-U.S. Documentation for a Child



Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

i What you need to know about documentation

- You must present original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a foreign Passport as proof of both age, and identity.

Generally, ***you must provide at least two documents to prove age, identity, and alien status.***

Social Security Number Documentation

*Indicates required information

*Identity Documentation for You

Please select all the documentation that you can give us to prove identity.

<input type="checkbox"/> Driver’s License
<input type="checkbox"/> I-551 Machine Readable Immigrant Visa (MRIV)
<input type="checkbox"/> I-551 Permanent Resident Card
<input type="checkbox"/> I-551 (Expired) with I-797 Extension
<input type="checkbox"/> I-551 Stamp (Temporary)
<input type="checkbox"/> I-766 EAD Card
<input type="checkbox"/> I-872 American Indian Card
<input type="checkbox"/> I-94 with NO Foreign Passport
<input type="checkbox"/> Order of Immigration Judge
<input type="checkbox"/> Passport Foreign
<input type="checkbox"/> U.S. State Identity Card

<input type="checkbox"/> U.S. State Identity Card
<input type="checkbox"/> U.S. Passport
<input type="checkbox"/> Unavailable

*** Evidence Documentation for the Individual**

Please select all the documentation that the individual can give us to prove their age, identity, and alien status.

<input type="checkbox"/> Passport - Foreign
<input type="checkbox"/> I-551 Permanent Resident Card
<input type="checkbox"/> I-94 with No Foreign Passport
<input type="checkbox"/> I-94 with Unexpired Foreign Passport
<input type="checkbox"/> I-766 Employment Authorization Document (EAD) Card
<input type="checkbox"/> Admit (ADM) Stamp in Unexpired Foreign Passport
<input type="checkbox"/> I-551 Stamp (Temporary)
<input type="checkbox"/> Current, Valid U.S. Drivers License
<input type="checkbox"/> I-551 Machine Readable Immigrant Visa (MRIV)
<input type="checkbox"/> U.S. State Identity Card
<input type="checkbox"/> Birth Certificate – Foreign
<input type="checkbox"/> DS-2019 Certificate of Eligibility
<input type="checkbox"/> I-20 Certificate of Eligibility
<input type="checkbox"/> Other


*** Custody and Responsibility Documentation**

Please select one document from the list.

<input type="radio"/> Court custody documentation
<input type="radio"/> You are listed as the parent in SSA records
<input type="radio"/> Letter from state social service placing the child in your household
<input type="radio"/> School records indicating that you have responsibility for the child
<input type="radio"/> Rental agreement listing the child in your household

Next	Previous	Exit
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48. 2 Review and Edit













Social Security

Use Our Online Service To Obtain a Social Security Number Card

Review and Edit
These are all the answers you've provided. If you need to make any changes, please select "Edit" to return to that part of the application.

<input checked="" type="checkbox"/> Age	Edit
Are you 18 or older?: Yes	
<input checked="" type="checkbox"/> U.S. Mailing Address	Edit
Do you have a valid U.S. mailing address?: Yes	
<input checked="" type="checkbox"/> Social Security Number	Edit
Does the individual for whom you are applying already have an SSN?: Yes	
<input checked="" type="checkbox"/> U.S. Citizen	Edit
Is the individual for whom you are applying a U.S. Citizen?: Yes	
<input checked="" type="checkbox"/> Legal Alien Work Status	Edit
Is the individual for whom you are applying a Legal Alien authorized to work in the U.S.?: Yes	
<input checked="" type="checkbox"/> Applying For	Edit
For whom are you applying?: Someone Else	
<input checked="" type="checkbox"/> Assistant's Name	Edit
If you are applying for someone else, what is YOUR name? Jane Helper	
<input checked="" type="checkbox"/> Date of Birth	Edit
What is the individual's date of birth?: November 21, 1973	
<input checked="" type="checkbox"/> Relationship to Individual	Edit
What is YOUR relationship to and responsibility for the individual? Individual who can	

 Relationship to Individual	Edit
What is YOUR relationship to and responsibility for the individual? Individual who can Establish Relationship and Responsibility	
 Individual's Capabilities	Edit
Is the individual for whom you are applying physically or mentally able to file an application on his or her own?: No	
 Place of Birth	Edit
What is the individual's place of birth?: Baltimore, Maryland	
 Name	Edit
What is the individual's name?: Jane Doe Is the name above the individual's full name at birth?: No What was the individual's name at birth?: Jane Smith	
 Gender	Edit
What is the individual's gender?: Female	
 Parent's Names	Edit
Does the individual know his or her parent/mother's birth name?: Yes What is the individual's parent/mother's birth name?: Susan Jones Does the individual know his or her parent/father's name?: Yes What is the individual's parent/father's name?: Joseph Smith	
 U. S. Mailing Address	Edit
What is the individual's mailing address?: Street Line 1: 123 Main Street Street Line 2: Apt A City: Baltimore State: Maryland ZIP: 12345	
 Phone	Edit
What is the individual's daytime phone number?: (123) 456-7890	
 Documentation	Edit

 **Documentation** [Edit](#)

Identity Documentation for You: U.S. Driver's License
What is your driver's license number?: **D-123-456-789-012**
In which state or territory was your drivers license issued?: **Maryland**
What is the issue date?: **November 19, 2019**
What is the expiration date?: **November 19, 2026**

Evidence Documentation for the Individual:
Passport - Foreign
I-551 Permanent Resident Card
Current, Valid U.S. Drivers License

Custody and Responsibility Documentation:
Other document(s) that show your relationship and responsibility

Physical or Mental Incapacity Documentation:
Documentation that the individual is physically or mentally unable to file an application on his or her behalf (e.g., doctor's certification)

Name Change Documentation for Adult: Divorce Decree
What is the issue date?: **February 18, 1999**
What is the event date?: **February 26, 1999**
In which state or territory was the divorce decree issued?: **New Jersey**
What is the divorce decree record identification/filing number?: **123456789**

[Next](#) [Previous](#) [Exit](#)

49. 2 Attestation



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Next Steps

! The original card request is not complete.

In order for the card to be processed:

1. Gather the documents selected earlier. This includes all **Department of Homeland Security (DHS)** documentation and other evidence that will show proof of age, identity, and alien status.
2. Visit the local office with original documentation (or copies certified by the agency that issued them).

If the individual prefers to visit a different office, please visit the [local office locator](#).

Attestation

Please read and accept the following statement to finish the application.

***I acknowledge that I have read the 'Next Steps' and understand that I must visit my local SSA Office in within 45 calendar days to complete the application process.**

Submit Application Package

Previous


Exit

50. 2 Success



Use Our Online Service To Obtain a Social Security Number Card

Application Confirmation

 **The application has been successfully submitted!**

Your Online Control Number: **O21064027726**

OSSNAP 03/31/2021

As a reminder, the original card request is not complete.

In order for the card to be processed, gather the document(s) listed below, all **Department of Homeland Security (DHS)** documentation, and any other evidence that will show proof of age, identity, and alien status. You will need to bring this documentation to the local office or card center within **45 calendar days**. If you prefer to visit a different office, please visit the [local office locator](#).

You have agreed to provide the following document(s):

1. Passport - Foreign
2. I-551 Permanent Resident Card
3. Current, Valid U.S. Drivers License
4. Birth Certificate – Foreign
5. Other

Printing Assistance

Please provide your online control number and mailing address with your documentation.

I have a printer.

- Print out this page with the Online Control Number and bring it to the local office.
- You will not receive the original card until you submit the document(s).


I don't have a printer.

- Write down the Online Control Number and bring it to the local office.
- You will not receive the original card until you submit the document(s).

Print This Page

Exit Application

51.3 Applying For

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

***For whom are you applying?**
 Yourself
 Someone else

[Next](#) [Previous](#) [Exit](#)

52.3 Changing Data

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

***Are you changing your date of birth, place of birth, citizenship, or parent's name?**

Yes No

[Next](#) [Previous](#) [Exit](#)

53. 3 Date of Birth

Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

* What is your date of birth?

Month Day Year

-- --

Next Previous Exit

54. 3 Date of Birth – Underage

Social Security

Use Our Online Service To Obtain a Social Security Number Card

Cannot Continue

You must be 18 or older to use this application. You can request a Social Security number card through a local office.

Exit SSN Card Application Go Back to Change Your Answer

Next Previous Exit

Enter: 1/1/2003 (younger than 18)

55. 3 Name Change



Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

*** Are you requesting a name change?**


<input type="radio"/> Yes	<input type="radio"/> No
---------------------------	--------------------------

Next

Previous

Exit

56. 3 Place of Birth – U.S.



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information


Where is your place of birth?

U.S. International

*City/Town *State/Territory

[Next](#) [Previous](#) [Exit](#)

57. 3 Place of Birth - International



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information


Where is your place of birth?

U.S. International

*City/Town *Country

[Next](#) [Previous](#) [Exit](#)

58.3 SSN

 **Social Security**


Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

*** What is your Social Security Number (SSN)?**

####

59.3 Name



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

How should your name appear on the card?

* First Middle * Last Suffix

* Is the name above your full name at birth?
 Yes No

* Have you ever had a Social Security number card under a name not listed above?
 Yes No

60. 3 Name – Not full name at birth and SSN under other name



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

How should your name appear on the card?

*First Middle *Last Suffix

***Is the name above your full name at birth?**

Yes No

What was your name at birth?

*First Middle *Last Suffix

***Have you ever had a Social Security number card under a name not listed above?**

Yes No

What other name have you used?


*First Middle *Last Suffix

What alternate name have you used?

First Middle Last Suffix

[Next](#) [Previous](#) [Exit](#)

61. 3 Gender

 **Social Security**


Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

What is your gender?
 Male Female

[Next](#) [Previous](#) [Exit](#)

62. 3 Parent’s Names

 **Social Security**


Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

***Do you know your parent/mother’s birth name?**
 Yes No

***Do you know your parent/father’s name?**
 Yes No

63. 3 Parent's Name's - Yes, Known

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

***Do you know your parent/mother's birth name?**

Yes No

What is your parent/mother's birth name?

*First	Middle	*Last	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="--"/>


***Do you know your parent/father's name?**

Yes No

What is your parent/father's name?

*First	Middle	*Last	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="--"/>

64. 3 U.S. Mailing Address



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information


What is your mailing address?
Enter a valid U.S. address where the Social Security Administration can mail the card.

* Street Address Apartment, Suite, Building, Etc.

* City/Town * State/Territory * ZIP Code

[Next](#) [Previous](#) [Exit](#)

65.3 Phone

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

What is your daytime phone number?
Enter a number where you can be reached if there are questions about this application.

[Next](#) [Previous](#) [Exit](#)

66. 3 U.S. Citizen Documentation – OSSNAP TEAM To Replace This



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application



What you need to know about documentation

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

Social Security Number Documentation

* Indicates required information

*Identity Documentation for You

- U.S. driver's license
- State-issued non-driver identification card
- U.S. passport
- None of the above

Next

Previous

Exit

67. 3 U.S. Citizen Documentation – Driver’s License



Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

i What you need to know about documentation

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

Social Security Number Documentation

* Indicates required information

* Identity Documentation for You

<input checked="" type="radio"/> U.S. driver's license
<input type="radio"/> State-issued non-driver identification card
<input type="radio"/> U.S. passport
<input type="radio"/> None of the above

* What is your driver's license number?

* In which state or territory was your drivers license issued?

What is the issue date?

Month	Day	Year
<input type="text" value="--"/>	<input type="text" value="--"/>	<input type="text"/>

What is the expiration date?

Month	Day	Year
<input type="text" value="--"/>	<input type="text" value="--"/>	<input type="text"/>

[Next](#) [Previous](#) [Exit](#)

68. 3 U.S. Citizen Documentation – State Issued Non-Driver’s ID



Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

i What you need to know about documentation

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

Social Security Number Documentation

* Indicates required information

* Identity Documentation for You

<input type="radio"/> U.S. driver's license
<input checked="" type="radio"/> State-issued non-driver identification card
<input type="radio"/> U.S. passport
<input type="radio"/> None of the above

* What is your state-issued non-driver identification number?

* In which state or territory was your state-issued non-driver identification card issued?

What is the issue date?


Month	Day	Year
<input type="text" value="--"/>	<input type="text" value="--"/>	<input type="text"/>

What is the expiration date?

Month	Day	Year
<input type="text" value="--"/>	<input type="text" value="--"/>	<input type="text"/>

Next	Previous	Exit
----------------------	--------------------------	----------------------

69. 3 U.S. Citizen Documentation – U.S. Passport



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

i **What you need to know about documentation**

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

Social Security Number Documentation

* Indicates required information

*** Identity Documentation for You**

<input type="radio"/> U.S. driver's license
<input type="radio"/> State-issued non-driver identification card
<input checked="" type="radio"/> U.S. passport
<input type="radio"/> None of the above

*** What is your U.S. passport number?**

What is the issue date?


*Month *Day *Year

What is the expiration date?

*Month *Day *Year

[Next](#) [Previous](#) [Exit](#)

70. 3 U.S. Citizen Documentation – None of the Above



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

i **What you need to know about documentation**

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

Social Security Number Documentation

* Indicates required information

* **Identity Documentation for You**

<input type="radio"/> U.S. driver's license
<input type="radio"/> State-issued non-driver identification card
<input type="radio"/> U.S. passport
<input checked="" type="radio"/> None of the above


* **Other Documentation Options**

If you do not have one of the above identity documents or you cannot get a replacement for one of the above identity documents within 10 days, you may select from the list below. Any documents you select from the list must be current (not expired) and show [the] name, identifying information (date of birth or age) and preferably a recent photograph.

<input type="checkbox"/> Employee identification card
<input type="checkbox"/> School identification card
<input type="checkbox"/> Health insurance identification card
<input type="checkbox"/> U.S. military identification card

[Next](#) [Previous](#) [Exit](#)

71. 3 Review and Edit



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Review and Edit
 These are all the answers you've provided. If you need to make any changes, please select "Edit" to return to that part of the application.

<p>✔ Age Edit</p> <p>Are you 18 or older?: Yes</p>
<p>✔ U.S. Mailing Address Edit</p> <p>Do you have a valid U.S. mailing address?: Yes</p>
<p>✔ Social Security Number Edit</p> <p>Does the individual for whom you are applying already have an SSN?: Yes</p>
<p>✔ U.S. Citizen Edit</p> <p>Is the individual for whom you are applying a U.S. Citizen?: Yes</p>
<p>✔ Legal Alien Work Status Edit</p> <p>Is the individual for whom you are applying a Legal Alien authorized to work in the U.S.?: Yes</p>
<p>✔ Applying For Edit</p> <p>For whom are you applying?: Self</p>
<p>✔ Change of Information Edit</p> <p>Are you changing your date of birth, place of birth, citizenship, or parent's name?: No</p>
<p>✔ Date of Birth Edit</p> <p>What is your date of birth?: November 21, 1973</p>
<p>✔ Name Change Edit</p> <p>Are you requesting a name change?: No</p>

<p>✔ Place of Birth Edit</p> <p>Where is your place of birth?: Baltimore, Maryland</p>	
<p>✔ Social Security Number Edit</p> <p>What is your Social Security Number (SSN)?: 999-99-9999</p>	
<p>✔ Name Edit</p> <p>What is your name?: Jane Doe Is the name above your full name at birth?: No What was your name at birth?: Jane Smith</p>	
<p>✔ Gender Edit</p> <p>What is your gender?: Female</p>	
<p>✔ Parent's Names Edit</p> <p>Do you know your parent/mother's birth name?: Yes What is your parent/mother's birth name?: Susan Jones Do you know your parent/father's name?: Yes What is your parent/father's name?: Joseph Smith</p>	
<p>✔ U.S. Mailing Address Edit</p> <p>What is your mailing address?: Street Line 1: 123 Main Street Street Line 2: Apt A City: Baltimore State: Maryland ZIP: 12345</p>	
<p>✔ Phone Edit</p> <p>What is your daytime phone number?: Not Answered</p>	
<p>✔ Documentation Edit</p> <p>Evidence Documentation for You: U.S. Driver's License</p>	

<p>What is your driver's license number?: D-123-456-789-012 In which state or territory was your drivers license issued?: Maryland What is the issue date?: November 19, 2019 What is the expiration date?: November 19, 2026</p>

[Next](#) [Previous](#) [Exit](#)

72.3 Attestation



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Next Steps

❗ The replacement card request is not complete.

In order for the card to be processed:

1. Gather the documents selected earlier.
2. Mail in original documentation (or copies certified by the agency that issued them) to the local SSA office.

Please refer to the [local office locator](#).

Attestation

Please read and accept the following statements to finish the application.

Read Next Steps

I acknowledge that I have read the 'Next Steps' and understand that I must mail in the required documentation to the local SSA office within **45 calendar days** to complete the application process.

Electronic Signature

I understand and agree that my application will be signed electronically, which is the legal equivalent of my handwritten signature, when I select the SUBMIT APPLICATION PACKAGE button below.


I also understand that my electronic signature means that I intend to apply for a replacement SSN card and have provided the Social Security Administration with accurate information.

Penalty of Perjury

I declare under penalty of perjury that I have examined all the information on this application and it is true and correct to the best of my knowledge. I understand that anyone who knowingly gives a false or misleading statement about a material fact in this electronic application, or causes someone else to do so, commits a crime and may be sent to prison or may face other penalties, or both.

***I attest to the statements above.**

73. 3 Success

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

COVID UPDATE

During the COVID-19 pandemic, you may be able to mail us an alternative identity evidence document other than what you selected in this application. Please see the [Coronavirus \(COVID-19\) Updates on the public SSA website](#), for more information.

Application Confirmation

✓ The application has been successfully submitted!

Your Online Control Number: **O21064027726**
OSSNAP 03/31/2021

As a reminder, the replacement card request is not complete.

In order for the card to be processed, gather the document(s) listed above and mail in to the local field office or card center within **45 calendar days**. Please refer to the [local office locator](#).

You have agreed to provide the following document(s):

1. U.S. driver's license

The documents listed above will be mailed back to the following address within 2-4 weeks.

Applicant's U. S. Mailing Address
123 Main Street
Apt A
Baltimore, Maryland, 12345

Printing Assistance

Please provide your online control number and mailing address with your documentation.

I have a printer.

- Print out this page with the Online Control Number and mail it with your document(s) to the local office.
- You will not receive the replacement card until you submit the document(s).

I don't have a printer.

- Write down the Online Control Number and Mailing Address and mail it with your document(s) to the local office.
- You will not receive the replacement card until you submit the document(s).

[Print This Page](#) [Exit Application](#)

73.3 Documentation Name Change Self



Select Your Replacement Card Documentation

What you need to know about documentation

- You must present original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show your name, date of birth or age.
- We may use one document for two purposes. For example, we may use your U.S. passport as proof of both citizenship and identity.
- If you have not already established your U.S. citizenship with us, we will need to see proof of citizenship.

Express Service Social Security Card Application

[†] Indicates required information

If the document you provide as evidence of a legal name change does not give us enough information to identify you in our records or if you changed your name more than two years ago (four years ago if you are under 18 years of age), you must show us an identity document in your prior name (as shown in our records). We will accept an identity document in your old name that has expired.

If you do not have an identity document in your prior name, we may accept an unexpired identity document in your new name, as long as we can properly establish your identity in our records.

Identity Documentation

Please select one document from the list

<input type="checkbox"/> U.S. driver's license
<input type="checkbox"/> State-issued non-driver identification card
<input type="checkbox"/> U.S. passport

Name Change

Please select one document from the list

<input type="checkbox"/> Amended birth certificate
<input type="checkbox"/> Court order for a name change
<input type="checkbox"/> Marriage document/U.S. only
<input type="checkbox"/> Divorce decree

[Submit Application Package](#)

[Previous](#)

[Privacy Policy](#) [Accessibility Help](#)

75.3 Divorce Decree

Issue Date
What is the issue date?

Month Day Year

Event Date
What is the event date?

Month Day Year

State/Territory
In which state or territory was your divorce decree issued?

What is the divorce decree record identification/filing number?

76.3 Marriage Documentation

Issue Date
What is the issue date?

Month Day Year

Event Date
What is the event date?

Month Day Year

State/Territory
In which state or territory was your marriage document issued?

What is the marriage record identification/filing number?

77.3 Court Order Approving Name Change

Date
What is the issue date?

Month Day Year

-- --

State or Territory of Issuance
In which state or territory was your court order issued?

--

Former Name
What is your former name?

First Middle Last Suffix

New Name
What is your new name?

First Middle Last Suffix

78.3 Amended Birth Certificate

What is your birth certificate number?

In which state or territory was your birth certificate issued?

--

What is the issue date?

Month Day Year

-- --

79.3 Identity Self Data

79.3.1 State Issued Identification Name Change

What is your state-issued non-driver identification card number?

In which state or territory was your state-issued non-driver identification card issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

80.3 Drivers Licensee Name Change

What is your driver's license number?

In which state or territory was your driver's license issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

81.3 US Passport Name Change

What is your driver's license number?

In which state or territory was your driver's license issued?

What is the issue date?

Month

Day

Year


What is the expiration date?

Month

Day

Year

74. 4 Applying For Someone Else - Name

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

If you are applying for someone else, what is YOUR name?

<small>* First</small>	Middle	<small>* Last</small>	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

75. 4 Individual's Changing Data

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application


* Indicates required information

*** Are you changing the individual's date of birth, place of birth, citizenship, or parent's name?**

Yes No

Next **Previous** **Exit**

76. 4 Individual's Date of Birth

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

What is the individual's date of birth?
*Month *Day *Year

77. 4 Relationship to Adult

Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

* What is YOUR relationship to and responsibility for the individual?

- Court Appointed Legal Guardian
- Administrator of Estate
- State Agency or State Licensed Agency with Legal Custody
- Individual who can Establish Relationship and Responsibility
- None of the Above

Next Previous Exit

78. 4 Relationship to Adult – None of the Above

Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

* What is YOUR relationship to and responsibility for the individual?

- Court Appointed Legal Guardian
- Administrator of Estate
- State Agency or State Licensed Agency with Legal Custody
- Individual who can Establish Relationship and Responsibility
- None of the Above


Cannot Continue

! If you do not have relationship to and responsibility for the individual for whom you are applying, the individual can request a Social Security number card through a local office or by mail.

Exit SSN Card Application Go Back to Change Your Answer

Next Previous Exit

79. 4 Individual’s Capabilities

 **Social Security**

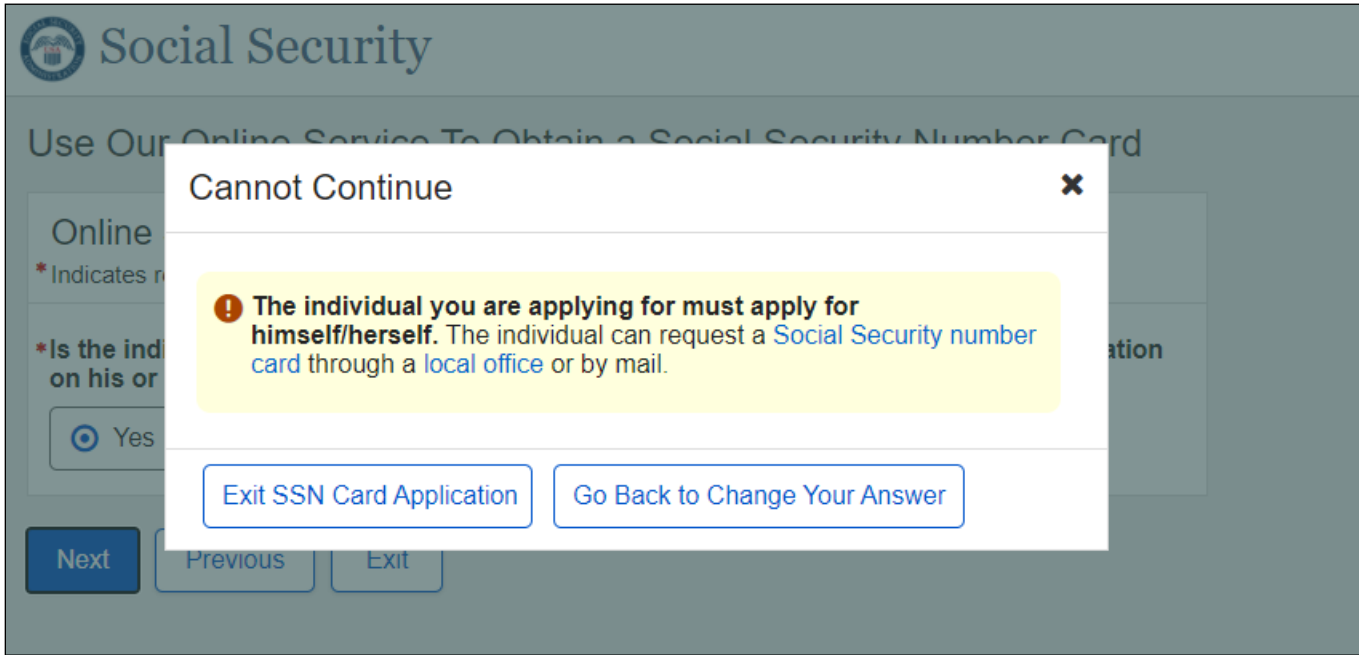
Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

***Is the individual for whom you are applying physically or mentally able to file an application on his or her own?**

Yes No

80. 4 Individual’s Capabilities - Yes, Able to apply



81. 4 Relationship to Child



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

*** What is your relationship to and responsibility for the individual?**

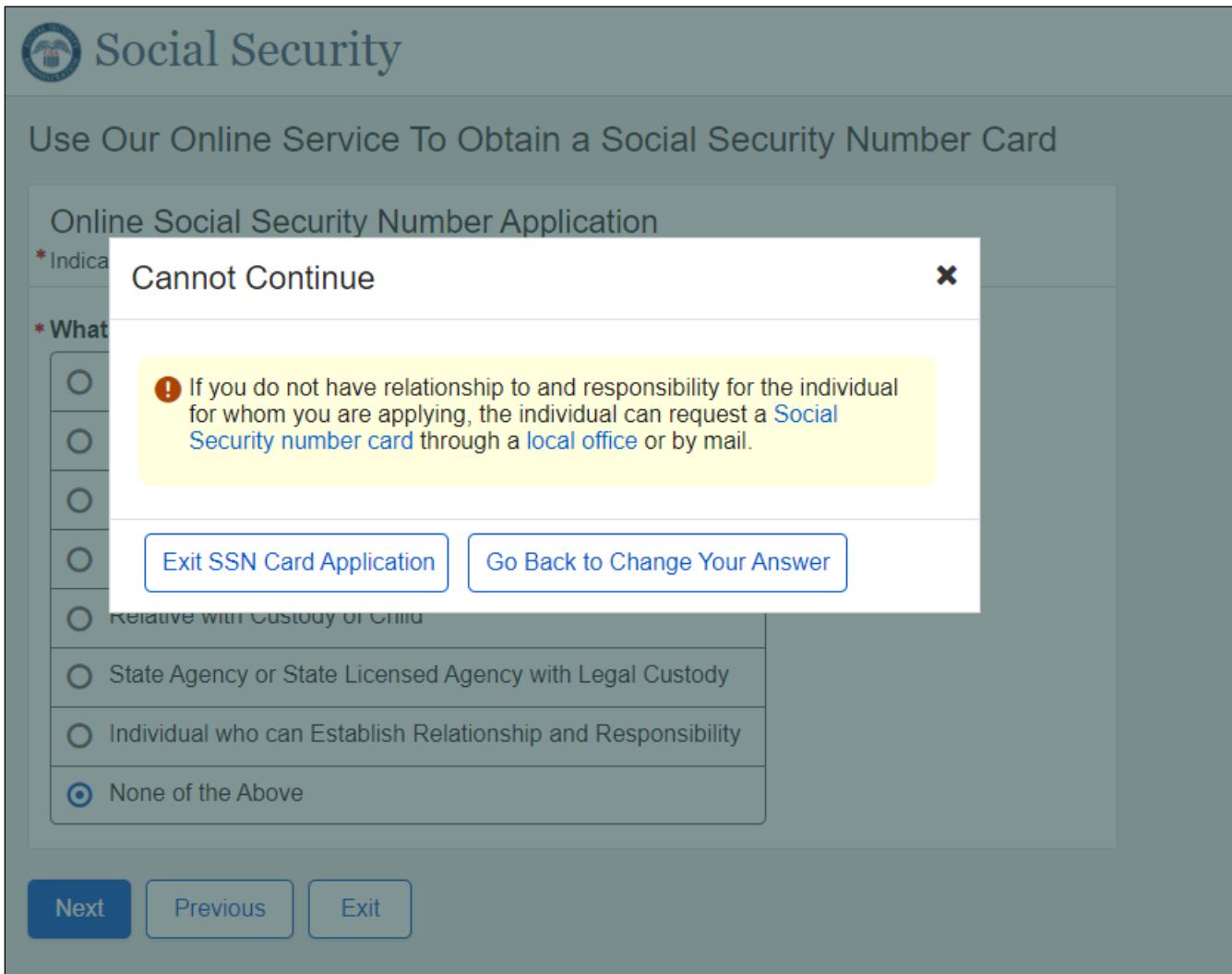
<input type="radio"/> Court Appointed Legal Guardian
<input type="radio"/> Custodial Mother
<input type="radio"/> Custodial Father
<input type="radio"/> Administrator of Estate
<input type="radio"/> Relative with Custody of Child
<input type="radio"/> State Agency or State Licensed Agency with Legal Custody
<input type="radio"/> Individual who can Establish Relationship and Responsibility
<input type="radio"/> None of the Above

Next

Previous

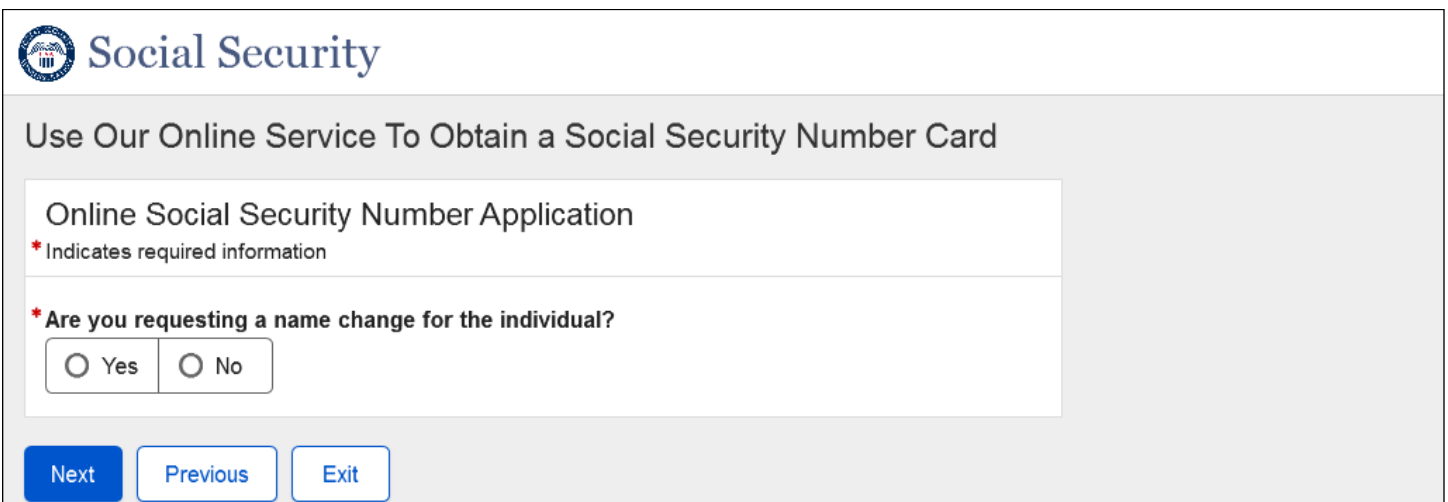
Exit

82. 4 Relationship to Child – None of the Above




The screenshot shows the Social Security website interface for applying for a Social Security Number Card online. A modal window titled "Cannot Continue" is displayed over the application form. The modal contains a yellow warning box with an exclamation mark icon and the text: "If you do not have relationship to and responsibility for the individual for whom you are applying, the individual can request a Social Security number card through a local office or by mail." Below the warning box are two buttons: "Exit SSN Card Application" and "Go Back to Change Your Answer". The background application form is partially visible, showing a question about the relationship to the individual, with "None of the Above" selected. At the bottom of the page are "Next", "Previous", and "Exit" buttons.

83. 4 Name Change



The screenshot shows the Social Security website interface for applying for a Social Security Number Card online. The page title is "Use Our Online Service To Obtain a Social Security Number Card". The main heading is "Online Social Security Number Application". Below the heading, there is a note: "* Indicates required information". The question is: "* Are you requesting a name change for the individual?". There are two radio button options: "Yes" and "No". At the bottom of the page are "Next", "Previous", and "Exit" buttons.

84. 4 Individual's Place of Birth – U.S.



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information


Where is the individual's place of birth?

U.S. International

*City/Town *State/Territory

[Next](#) [Previous](#) [Exit](#)

85. 4 Individual's Place of Birth - International



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

Where is the individual's place of birth?


U.S. International

*City/Town

*Country

[Next](#) [Previous](#) [Exit](#)

86. 4 Individual's SSN



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application


* Indicates required information

*What is the individual's Social Security Number (SSN)?

####

[Next](#) [Previous](#) [Exit](#)

87. 4 Individual's Name



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

How should the individual's name appear on the card?

* First Middle * Last Suffix

* **Is the name above the individual's full name at birth?**

Yes No

* **Has the individual ever had a Social Security number card under a name not listed above?**

Yes No

88. 4 Individual's Name – Not full name at birth and SSN under other name



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

How should the individual's name appear on the card?

*First	Middle	*Last	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="--"/>

*Is the name above the individual's full name at birth?

Yes No

What was the individual's name at birth?

*First	Middle	*Last	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="--"/>

*Has the individual ever had a Social Security number card under a name not listed above?

Yes No


What other name has the individual used?

*First	Middle	*Last	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="--"/>

What alternate name has the individual used?

First	Middle	Last	Suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="--"/>

89. 4 Individual's Gender

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card


Online Social Security Number Application
* Indicates required information

What is the individual's gender?

Male Female

[Next](#) [Previous](#) [Exit](#)

90. 4 Individual's Parent's Names

 **Social Security**


Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application
* Indicates required information

*** Does the individual know his or her parent/mother's birth name?**
 Yes No

*** Does the individual know his or her parent/father's name?**
 Yes No

91. 4 Individual's Parent's Names - Yes, Known



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

***Does the individual know his or her parent/mother's birth name?**

Yes No

What is the individual's parent/mother's birth name?

*First Middle *Last Suffix

***Does the individual know his or her parent/father's name?**

Yes No

What is the individual's parent/father's name?

*First Middle *Last Suffix

[Next](#) [Previous](#) [Exit](#)

92. 4 U.S. Mailing Address



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

What is YOUR mailing address?

Enter a valid U.S. address where the Social Security Administration can mail the card.

* Street Address

Apartment, Suite, Building, Etc.

* City/Town

* State/Territory


* ZIP Code

Next

Previous

Exit

93. 4 Phone

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

* Indicates required information

What is YOUR daytime phone number?
Enter a number where you can be reached if there are questions about this application.

[Next](#) [Previous](#) [Exit](#)

94. 4 Individual's U.S. Citizen Documentation – OSSNAP TEAM To Replace This



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application



What you need to know about documentation

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

Social Security Number Documentation

* Indicates required information

*Identity Documentation for the Individual

- | |
|---|
| <input type="radio"/> U.S. driver's license |
| <input type="radio"/> State-issued non-driver identification card |
| <input type="radio"/> U.S. passport |
| <input type="radio"/> None of the above |

Next

Previous

Exit

95. 4 Individual's U.S. Citizen Documentation – Driver's License



Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

i What you need to know about documentation

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

Social Security Number Documentation

*Indicates required information

*Identity Documentation for the Individual

<input checked="" type="radio"/> U.S. driver's license
<input type="radio"/> State-issued non-driver identification card
<input type="radio"/> U.S. passport
<input type="radio"/> None of the above

*What is your driver's license number?

*In which state or territory was your drivers license issued?

What is the issue date?


Month	Day	Year
<input type="text" value="--"/>	<input type="text" value="--"/>	<input type="text"/>

What is the expiration date?

Month	Day	Year
<input type="text" value="--"/>	<input type="text" value="--"/>	<input type="text"/>

[Next](#) [Previous](#) [Exit](#)

96. 4 Individual's U.S. Citizen Documentation – State Issued Non-Driver's ID

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

i **What you need to know about documentation**

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

Social Security Number Documentation

* Indicates required information

*** Identity Documentation for the Individual**

<input type="radio"/> U.S. driver's license
<input checked="" type="radio"/> State-issued non-driver identification card
<input type="radio"/> U.S. passport
<input type="radio"/> None of the above

*** What is your state-issued non-driver identification number?**

*** In which state or territory was your state-issued non-driver identification card issued?**

What is the issue date?

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

What is the expiration date?

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

[Next](#) [Previous](#) [Exit](#)

97. 4 Individual's U.S. Citizen Documentation – U.S. Passport



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application



What you need to know about documentation

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

Social Security Number Documentation

* Indicates required information

*Identity Documentation for the Individual

<input type="radio"/> U.S. driver's license
<input type="radio"/> State-issued non-driver identification card
<input checked="" type="radio"/> U.S. passport
<input type="radio"/> None of the above

*What is your U. S. passport number?

What is the issue date?

*Month	*Day	*Year
<input type="text" value="--"/>	<input type="text" value="--"/>	<input type="text"/>

What is the expiration date?


*Month	*Day	*Year
<input type="text" value="--"/>	<input type="text" value="--"/>	<input type="text"/>

Next

Previous

Exit

98. 4 Individual's U.S. Citizen Documentation – None of the Above



Social Security

Use Our Online Service To Obtain a Social Security Number Card

Online Social Security Number Application

i **What you need to know about documentation**

- You must mail in original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show name, date of birth, or age.
- We may use one document for two purposes. For example, we may use a U.S. passport as proof of both citizenship and identity.
- If U.S. citizenship has not already been established with us, we will need to see proof of citizenship.

Social Security Number Documentation

* Indicates required information

***Identity Documentation for the Individual**

<input type="radio"/> U.S. driver's license
<input type="radio"/> State-issued non-driver identification card
<input type="radio"/> U.S. passport
<input checked="" type="radio"/> None of the above

*** Other Documentation Options**

If you do not have one of the above identity documents or you cannot get a replacement for one of the above identity documents within 10 days, you may select from the list below. Any documents you select from the list must be current (not expired) and show [the] name, identifying information (date of birth or age) and preferably a recent photograph.

<input type="checkbox"/> Employee identification card
<input type="checkbox"/> School identification card
<input type="checkbox"/> Health insurance identification card
<input type="checkbox"/> U.S. military identification card

[Next](#) [Previous](#) [Exit](#)

99.4 Documentation Self w/Name Change Field Input



Select Your Replacement Card Documentation

What you need to know about documentation

- You must present original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show your name, date of birth or age.
- We may use one document for two purposes. For example, we may use your U.S. passport as proof of both citizenship and identity.
- If you have not already established your U.S. citizenship with us, we will need to see proof of citizenship.

Express Service Social Security Card Application

[Ⓜ] Indicates required information

If the document you provide as evidence of a legal name change does not give us enough information to identify you in our records or if you changed your name more than two years ago (four years ago if you are under 18 years of age), you must show us an identity document in your prior name (as shown in our records). We will accept an identity document in your old name that has expired.

If you do not have an identity document in your prior name, we may accept an unexpired identity document in your new name, as long as we can properly establish your identity in our records.

Identity Documentation

Please select one document from the list

<input type="checkbox"/> U.S. driver's license
<input type="checkbox"/> State-issued non-driver identification card
<input type="checkbox"/> U.S. passport

Name Change

Please select one document from the list

<input type="checkbox"/> Amended birth certificate
<input type="checkbox"/> Court order for a name change
<input type="checkbox"/> Marriage document/U.S. only
<input type="checkbox"/> Divorce decree

[Submit Application Package](#)

[Previous](#)

[Privacy Policy](#) [Accessibility Help](#)

DO

100.4 Documentation w/ Self Name Change Amended Birth Certificate

*** Name Change Documentation**

Please select one document from the list

<input checked="" type="radio"/> Amended birth certificate
<input type="radio"/> Court order for a name change
<input type="radio"/> Marriage document/U.S. only
<input type="radio"/> Divorce decree

*** What is your birth certificate number?**

*** In which state or territory was your birth certificate issued?**

What is the issue date?

* Month * Day * Year

<input type="text" value="--"/> 	<input type="text" value="--"/> 	<input type="text"/>
---	---	----------------------

Next	Previous	Exit
----------------------	--------------------------	----------------------

101.4 Documentation w/ Self Name Change Court Order for Name Change

*** Name Change Documentation**

Please select one document from the list

<input type="radio"/> Amended birth certificate
<input checked="" type="radio"/> Court order for a name change
<input type="radio"/> Marriage document/U.S. only
<input type="radio"/> Divorce decree

What is the event date?

*Month *Day *Year

--	▼	--	▼	
----	---	----	---	--

*** In which state or territory was your court order issued?**

--	▼
----	---

What was your former name?

* First	Middle	* Last	Suffix
			-- ▼

What is your new name?

* First	Middle	* Last	Suffix
			-- ▼

Next	Previous	Exit
----------------------	--------------------------	----------------------

102.4 Documentation w/Self Name Change Marriage Document / U.S. only

***Name Change Documentation**
Please select one document from the list

<input type="radio"/> Amended birth certificate
<input type="radio"/> Court order for a name change
<input checked="" type="radio"/> Marriage document/U.S. only
<input type="radio"/> Divorce decree

What is the issue date?
*Month *Day *Year

-- --

What is the event date?
*Month *Day *Year

-- --

***In which state or territory was your marriage document issued?**

--

What is the marriage record identification/filing number?

[Next](#) [Previous](#) [Exit](#)

103.4 Documentation w/Self Name Change Divorce Decree

* Name Change Documentation

Please select one document from the list

<input type="radio"/> Amended birth certificate
<input type="radio"/> Court order for a name change
<input type="radio"/> Marriage document/U.S. only
<input checked="" type="radio"/> Divorce decree

What is the issue date?

*Month *Day *Year

--	▼	--	▼	
----	---	----	---	--

What is the event date?

*Month *Day *Year

--	▼	--	▼	
----	---	----	---	--

* In which state or territory was your divorce decree issued?

--	▼
----	---

What is the divorce decree record identification/filing number?

Next	Previous	Exit
----------------------	--------------------------	----------------------

104.4 Documentation Child w/Field Input



Select Your Replacement Card Documentation

What you need to know about documentation

- You must present original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show your name, date of birth or age.
- We may use one document for two purposes. For example, we may use your U.S. passport as proof of both citizenship and identity.
- If you have not already established your U.S. citizenship with us, we will need to see proof of citizenship.

Express Service Social Security Card Application

Indicates required information

Identity Documentation for you

Please select one document from the list

- | |
|--|
| <input type="checkbox"/> U.S. driver's license |
| <input type="checkbox"/> State-issued non-driver identification card |
| <input type="checkbox"/> U.S. passport |

Custody and Responsibility Documentation

Please select one document from the list

- | |
|---|
| <input type="checkbox"/> Court custody documentation |
| <input type="checkbox"/> You are listed as the parent in SSA records |
| <input type="checkbox"/> Letter from state social service placing the child in your household |
| <input type="checkbox"/> School records indicating that you have responsibility for the child |
| <input type="checkbox"/> Rental agreement listing the child in your household |

Identity Documentation for the child

Please select one document from the list

- | |
|--|
| <input type="checkbox"/> U.S. driver's license |
| <input type="checkbox"/> State-issued non-driver identification card |
| <input type="checkbox"/> U.S. passport |
| <input type="checkbox"/> Adoption decree |
| <input type="checkbox"/> Doctor, clinic or hospital record |
| <input type="checkbox"/> School daycare center record |
| <input type="checkbox"/> Religious record |
| <input type="checkbox"/> School identification card |

[Submit Application Package](#)

[Previous](#)

[Privacy Policy](#) [Accessibility Help](#)

105.4 Identity Child Data

105.4.1 State Issues Identification

What is your state-issued non-driver identification card number?

In which state or territory was your state-issued non-driver identification card issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

105.4.2 Drivers License

What is your driver's license number?

In which state or territory was your driver's license issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

105.4.3 Passport

What is your U.S. passport number?

What is the issue date? **What is the expiration date?**

Month	Day	Year	Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

106.4 COURT CUSTODY CHILD DATA FIELDS

State/Territory In which state or territory was your court custody document issued? <input type="text"/>	Document Number What is the document number? <input type="text"/>	Case Number What is the case number? <input type="text"/>
Court or Agency Name What is the court or agency's name? <input type="text"/>	Basis of Authority Is your basis for authority a letter or state ID? <input type="checkbox"/> Letter <input type="checkbox"/> State ID	Issue Date What is the issue date? Month Day Year <input type="text"/> <input type="text"/> <input type="text"/>

107.4 Identity Documentation for Child

107.4.1 Driver's License

What is the individual's driver's license number?

In which state or territory was the individual's driver's license issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

107.4.2 State Issued Non-Drivers ID

What is the individual's state-issued non-driver identification card number?

In which state or territory was the individual state-issued non-driver identification card issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

107.4.3 U.S. Passport

▣ What is the individual's U.S. passport number?

▣ What is the issue date?

Month

Day

Year

▣ What is the expiration date?

Month

Day

Year

108.4 Documentation Child Name Change w/ Field Input



Select Your Replacement Card Documentation

What you need to know about documentation

- You must present original documentation or copies certified by the agency that issued them.
- We cannot accept photocopies or notarized copies.
- We cannot accept a receipt showing you applied for the document.
- Acceptable documents must be unexpired, show your name, date of birth or age.
- We may use one document for two purposes. For example, we may use your U.S. passport as proof of both citizenship and identity.
- If you have not already established your U.S. citizenship with us, we will need to see proof of citizenship.

Express Service Social Security Card Application

* Indicates required information

Identity Documentation for you

Please select one document from the list

<input type="checkbox"/> U.S. driver's license
<input type="checkbox"/> State-issued non-driver identification card
<input type="checkbox"/> U.S. Passport

Custody and Responsibility Documentation

Please select one document from the list

<input type="checkbox"/> Court custody documentation
<input type="checkbox"/> You are listed as the parent in SSA records
<input type="checkbox"/> Letter from State Social service placing the child in your household
<input type="checkbox"/> School records indicating that you have responsibility for the child
<input type="checkbox"/> Rental agreement listing the child in your household

Identity Documentation for the child

Please select one document from the list

<input type="checkbox"/> U.S. driver's license
<input type="checkbox"/> State-issued non-driver identification card
<input type="checkbox"/> U.S. passport
<input type="checkbox"/> Adoption decree
<input type="checkbox"/> Doctor, clinic or hospital record
<input type="checkbox"/> School daycare center record
<input type="checkbox"/> Religious record
<input type="checkbox"/> School identification card

Child's Name Change Documentation

Please select one document from the list

<input type="checkbox"/> Amended birth certificate
<input type="checkbox"/> Court order approving the name change
<input type="checkbox"/> Marriage document/U.S. only
<input type="checkbox"/> Divorce decree

[Submit Application Package](#)

[Previous](#)

[Privacy Policy](#) [Accessibility Help](#)

109.4 Amended Birth Certificate

What is the individual's birth certificate number?

In which state or territory was the individual's birth certificate issued?

What is the issue date?
Month Day Year

110.4 Divorcee Decree

<p>Issue Date What is the issue date? Month Day Year <input type="text"/> <input type="text"/> <input type="text"/></p>	<p>Event Date What is the event date? Month Day Year <input type="text"/> <input type="text"/> <input type="text"/></p>
<p>State/Territory In which state or territory was your divorce decree issued? <input type="text"/></p>	
<p>What is the divorce decree record identification/filing number? <input type="text"/></p>	

111.4 Marriage Documentation

Issue Date
What is the issue date?

Month Day Year

Event Date
What is the event date?

Month Day Year

State/Territory
In which state or territory was your marriage document issued?

What is the marriage record identification/filing number?

112.4 Court Order

Date
What is the issue date?

Month Day Year

State or Territory of Issuance
In which state or territory was the individual's court order issued?

Former Name
What is the individual's former name?

First Middle Last Suffix

New Name
What is the individual's new name?

First Middle Last Suffix

113.4 Identity Documentation for Child

113.4.1 U.S. Passport

What is the individual's U.S. passport number?

What is the issue date?

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

What is the expiration date?

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

113.4.2 Drivers License

What is the individual's driver's license number?

In which state or territory was the individual's driver's license issued?

What is the issue date?

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

What is the expiration date?

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

113.4.3 State Issued Non-Drivers ID

What is the individual's state-issued non-driver identification card number?

In which state or territory was the individual state-issued non-driver identification card issued?

What is the issue date?

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

What is the expiration date?

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

114.4 COURT CUSTODY CHILD DATA FIELDS

Case Number

What is the case number?

Court or Agency Name

What is the court or agency's name?

Issue Date

What is the issue date?

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Basis of Authority

Is your basis for authority a letter or state ID?

 Letter
 State ID

Document Number

What is the document number?

State/Territory

In which state or territory was your court custody document issued?

115.4 Identity Child Documentation

115.4.1 Drivers Licensee

What is your driver's license number?

In which state or territory was your driver's license issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

115.4.2 State Issued Non-Drivers ID

What is your state-issued non-driver identification card number?

In which state or territory was your state-issued non-driver identification card issued?

What is the issue date?

Month

Day

Year

What is the expiration date?

Month

Day

Year

115.4.3 U.S. Passport

▣ What is your U.S. passport number?

▣ What is the issue date?

Month

Day

Year


▣ What is the expiration date?

Month

Day

Year

99. 4 Review and Edit














Social Security

Use Our Online Service To Obtain a Social Security Number Card

Review and Edit
 These are all the answers you've provided. If you need to make any changes, please select "Edit" to return to that part of the application.

✓ Age	Edit
Are you 18 or older?: Yes	
✓ U.S. Mailing Address	Edit
Do you have a valid U.S. mailing address?: Yes	
✓ Social Security Number	Edit
Does the individual for whom you are applying already have an SSN?: Yes	
✓ U.S. Citizen	Edit
Is the individual for whom you are applying a U.S. Citizen?: Yes	
✓ Legal Alien Work Status	Edit
Is the individual for whom you are applying a Legal Alien authorized to work in the U.S.?: Yes	
✓ Applying For	Edit
For whom are you applying?: Someone Else	
✓ Assistant's Name	Edit
If you are applying for someone else, what is YOUR name? Jane Helper	
✓ Change of Information	Edit
Is the individual changing their date of birth, place of birth, citizenship, or parent's name?: No	
✓ Date of Birth	Edit
What is the individual's date of birth?: November 21, 1973	

 Relationship to Individual	Edit
What is YOUR relationship to and responsibility for the individual? Individual who can Establish Relationship and Responsibility	
 Individual's Capabilities	Edit
Is the individual for whom you are applying physically or mentally able to file an application on his or her own?: No	
 Name Change	Edit
Is the individual requesting a name change?: No	
 Place of Birth	Edit
What is the individual's place of birth?: Baltimore, Maryland	
 Social Security Number	Edit
What is the individual's Social Security Number (SSN)?: 999-99-9999	
 Name	Edit
What is the individual's name?: Jane Doe Is the name above the individual's full name at birth?: No What was the individual's name at birth?: Jane Smith	
 Gender	Edit
What is the individual's gender?: Female	
 Parent's Names	Edit
Does the individual know his or her parent/mother's birth name?: Yes What is the individual's parent/mother's birth name?: Susan Jones Does the individual know his or her parent/father's name?: Yes What is the individual's parent/father's name?: Joseph Smith	
 U.S. Mailing Address	Edit
What is your mailing address?: Street Line 1: 123 Main Street Street Line 2: Apt A City: Baltimore State: Maryland ZIP: 12345	
 Phone	Edit
What is your daytime phone number?: Not Answered	

 **Documentation** [Edit](#)

Identity Documentation for You: U.S. Driver's License
What is your driver's license number?: **D-123-456-789-012**
In which state or territory was your drivers license issued?: **Maryland**
What is the issue date?: **November 19, 2019**
What is the expiration date?: **November 19, 2026**

Custody and Responsibility Documentation:
Other document(s) that show your relationship and responsibility


Physical or Mental Incapacity Documentation:
Documentation that the individual is physically or mentally unable to file an application on his or her behalf (e.g., doctor's certification)

Identity Documentation for the Individual: U.S. Driver's License
What is the individual's driver's license number?: **S-987-654-321-012**
In which state or territory was your drivers license issued?: **Delaware**
What is the issue date?: **January 15, 2017**
What is the expiration date?: **January 15, 2027**

Name Change Documentation for Adult: Divorce Decree
What is the issue date?: **February 18, 1999**
What is the event date?: **February 26, 1999**
In which state or territory was the divorce decree issued?: **New Jersey**
What is the divorce decree record identification/filing number?: **123456789**

[Next](#) [Previous](#) [Exit](#)

100. 4 Attestation

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

Next Steps

1 The replacement card request is not complete.

In order for the card to be processed:

1. Gather the documents selected earlier.
2. Mail in original documentation (or copies certified by the agency that issued them) to the local SSA office.

Please refer to the [local office locator](#).

Attestation

Please read and accept the following statements to finish the application.

Read Next Steps

I acknowledge that I have read the 'Next Steps' and understand that I must mail in the required documentation to the local SSA office within **45 calendar days** to complete the application process.

Electronic Signature

I understand and agree that my application will be signed electronically, which is the legal equivalent of my handwritten signature, when I select the **SUBMIT APPLICATION PACKAGE** button below.

I also understand that my electronic signature means that I intend to apply for a replacement SSN card and have provided the Social Security Administration with accurate information.


Penalty of Perjury

I declare under penalty of perjury that I have examined all the information on this application and it is true and correct to the best of my knowledge. I understand that anyone who knowingly gives a false or misleading statement about a material fact in this electronic application, or causes someone else to do so, commits a crime and may be sent to prison or may face other penalties, or both.

***I attest to the statements above.**

[Submit Application Package](#) [Previous](#) [Exit](#)

101. 4 Success

 **Social Security**

Use Our Online Service To Obtain a Social Security Number Card

COVID UPDATE

During the COVID-19 pandemic, you may be able to mail us an alternative identity evidence document other than what you selected in this application. Please see the [Coronavirus \(COVID-19\) Updates on the public SSA website](#), for more information.

Application Confirmation

✓ The application has been successfully submitted!

Your Online Control Number: **O21064027726**
OSSNAP 03/31/2021

As a reminder, the replacement card request is not complete.

In order for the card to be processed, gather the document(s) listed above and mail in to the local field office or card center within **45 calendar days**. Please refer to the [local office locator](#).

You have agreed to provide the following document(s):

1. U.S. driver's license

The documents listed above will be mailed back to the following address within 2-4 weeks.

Applicant's U.S. Mailing Address
123 Main Street
Apt A
Baltimore, Maryland, 12345

Printing Assistance

Please provide your online control number and mailing address with your documentation.

I have a printer.

- Print out this page with the Online Control Number and mail it with your document(s) to the local office.
- You will not receive the replacement card until you submit the document(s).

I don't have a printer.

- Write down the Online Control Number and Mailing Address and mail it with your document(s) to the local office.
- You will not receive the replacement card until you submit the document(s).

[Print This Page](#) [Exit Application](#)