

**EDFacts Data Collection School  
Years 2019-20, 2020-21, and 2021-22  
(with 2018-19 continuation)**

**Supporting Statement Part A**

**OMB No. 1850-0925 v.4**

***Submitted by:***

National Center for Education Statistics  
Institute of Education Sciences  
U.S. Department of Education

October 2018

## Contents

Summary.....	3
Proposed Changes.....	3
Section A. Justification.....	4
A.1. Purpose of this Submission.....	4
A.2. Purpose and Use of ED Facts Information.....	5
A.3. Use of Technology and Other Technological Collection Techniques.....	5
A.4. Efforts to Identify and Avoid Duplication.....	5
A.5. Methods Used to Minimize Burden on Small Businesses/Entities.....	5
A.6. Frequency of Data Collection.....	6
A.7. Special Circumstances.....	6
A.8. Consultations Outside the Agency.....	6
A.9. Paying Respondents.....	6
A.10. Assurance of Confidentiality.....	6
A.11. Justification for Sensitive Questions.....	6
A.12. Estimate of Burden.....	6
A.13. Estimate of Cost Burden.....	7
A.14. Cost to the Federal Government.....	7
A.15. Reasons for Change in Burden.....	8
A.16. Publication Plans/Project Schedule.....	8
A.17. Request to Not Display Expiration Date.....	8
A.18. Exceptions to the Certification.....	8

## Summary

The National Center for Education Statistics (NCES), within the Institute of Education Sciences (IES), a part of the U.S. Department of Education (ED), seeks approval from OMB for its annual *EDFacts* data collection. Current authorization expires on 6/30/2020 (OMB# 1850-0925). We are requesting a new clearance for the school year (SY) 2019-20, 2020-21, and 2021-22 data collections to enable us to provide *EDFacts* data to ED program offices, as well as SEAs, LEAs, and schools. This collection package will be available for public comment during two open periods, a 60 day and a 30 day, and revisions will be made accordingly. This submission includes proposed changes to the *EDFacts* data collection including expanding the *EDFacts* data collection to include state level postsecondary data for the Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act (Perkins V). Additionally, due to overlap in the timing of data collection activities between consecutive years of the *EDFacts* collection, we are carrying over in this submission the approved SY 2018-19 data collection (as described in the approved clearance documents labeled with the phrase “carried over”), which is scheduled to end in February 2020.

*EDFacts* is an ED initiative, conducted by NCES, to collect, analyze, report on, and promote the use of high-quality, pre-kindergarten through grade 12 (pre-K–12) performance data and state level postsecondary data for Perkins V. *EDFacts* centralizes data provided by state education agencies about state level data, local education agencies, and schools, and provides users with the ability to easily analyze and report on submitted data. In the revised package, there are approximately 150 data groups that states may be required to report on. *EDFacts* data are submitted by States in two ways: the web-based *EDFacts* Submission System (ESS), which collects a core set of key, pre-K–12 performance data from state education agencies annually and the *EDFacts* Metadata and Process System (EMAPS), which collects supplementary metadata and information from state education agencies and IDEA Part C lead agencies, as needed. All 50 states, Washington DC, Puerto Rico, and outlying areas and freely associated states (American Samoa, Federated States of Micronesia, Guam, Marshall Islands, Commonwealth of the Northern Mariana Islands, Republic of Palau, and the U.S. Virgin Islands), the Department of Defense Education Activity (DoDEA), and the Bureau of Indian Education (BIE) are required to report data through at least one of the two reporting avenues.

This clearance package includes proposed changes to the data collection.

## Proposed Changes

For more information about *EDFacts* for data submitters and the proposed changes, please refer to Attachment E, which contains an overview of the entire *EDFacts* collection, explanation of the data set and a list of acronyms. This information is intended to assist reviewers.

Additional information can be found in the following Attachments:

- Parts A & B: Supporting Statement
- Attachment A: *EDFacts* Data Groups and Categories
- Attachment B: Directory
- Attachment C: EMAPS Collections
- Attachment D: Directed Questions
- Attachment E: Overview and Explanation

## Section A. Justification

### A.1. Purpose of this Submission

The collection, use, and reporting of education data is an integral component of the mission of the U.S. Department of Education (ED). *EDFacts* is a centralized collection and reporting system designed to put performance data at the center of ED's policy, management, and budget decision-making processes for all pre-K-12 and postsecondary career and technical educational programs. *EDFacts* provides an electronic submission system for state education agencies (SEAs), and centralizes within ED the availability of the performance data supplied by SEAs to enable better analysis and use in policy development, planning, and management. ED has designed the *EDFacts* collection to obtain the most commonly collected data elements so that states need only report these data elements once.

In order to facilitate the use of ED's electronic *EDFacts* data management system for submission of certain data, the Secretary of Education amended the regulations in 34 CFR part 76 governing State reporting requirements. In *Final Regulations* published in the Federal Register on January 25, 2007, the Secretary required that States submit their performance reports, financial reports, and any other required reports, in the manner prescribed by the Secretary, including through electronic submission, if the Secretary has obtained approval from the Office of Management and Budget (OMB) under the *Paperwork Reduction Act of 1995 (PRA)*. The regulations provide that:

- (1) failure to submit these reports in the manner prescribed by the Secretary constitutes a failure, under section 454 of the General Education Provisions Act (GEPA), 20 U.S.C. 1234c, to comply substantially with a requirement of law applicable to the funds made available under the program for which the reports are submitted; and
- (2) if the Secretary chooses to require submission of information electronically, the Secretary may establish a transition period during which a state would not be required to submit such information electronically in the format prescribed by the Secretary, if the State meets certain requirements.

The Secretary made these changes to the regulations in 34 CFR part 76 to highlight that ED may require, through the *PRA* clearance process, that states report certain information electronically; and to establish that ED may take administrative action against a state for failure to submit reports in the manner prescribed by the Secretary.

Data are collected through *EDFacts* on behalf of approximately 15 ED discretionary and formula grant program and policy offices. Each data steward identified in Attachment A is responsible for ensuring that data requirements align with all relevant program statutes, regulations, and program priorities. Authority<sup>1</sup> for the reporting requirements in this Information Collection package is required or allowed by the following statutes:

- Education Sciences Reform Act (ESRA) – survey data to support the Common Core of Data;
- Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA) – data associated with formula and discretionary grants authorized by ESSA;
- Individuals with Disabilities Education Act (IDEA) – data associated with formula and discretionary grants;
- Carl D. Perkins Career and Technical Education Act (Perkins), as amended by the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) – data associated with formula and discretionary grant programs; and

---

<sup>1</sup> Detailed statutory references are in Attachment A.

- General Education Provisions Act (GEPA).

ED is currently in the process of collecting data for the 2016-17, 2017-18, and 2018-19 school years as approved by OMB (1850-0925 v.1-3). This request is for the 2019-20, 2020-21, and 2021-22 school years, with a carry over of the remaining activities of the approved 2018-19 school year data collection. ED encourages the public to review, at a minimum, all proposed changes, as well as to respond to the directed questions included in Attachment D. To the extent that any of these proposed data are not available in the coming school year, ED seeks to know if those data will be available in future years. As part of this approval, it needs to be understood that ED is authorized to collect the data about these school years over whatever time is required to secure these data from each state, district, or school.

ED seeks OMB approval under the *Paperwork Reduction Act* to collect the elementary and secondary education data on schools, school districts, and SEAs as described in the Attachment E. In Attachment A, ED explains the changes between the data groups ED intends to collect and those data groups currently cleared for collection under OMB# 1850-0925. Those persons who are familiar with the current *EDFacts* collections may want to start by first reviewing Attachment A. Those persons who are not familiar with *EDFacts* may want to start by reviewing Attachment E, which presents a technical explanation of the *EDFacts* data collection.

#### A.2. Purpose and Use of EDFacts Information

The primary customers for these education data will be the program managers and policy analysts at ED. These data will be used to evaluate in an integrated way the effectiveness and efficiency of federal education programs, with the intent to improve program management and focus budget resources on those federal education programs that provide the best educational outcomes for the nation's students and their families. We believe these data may also be useful in future statutory reauthorizations. We believe that SEAs and districts use many of the data collected through *EDFacts* in managing education programs at those levels.

#### A.3. Use of Technology and Other Technological Collection Techniques

As with previous *EDFacts* collections, SEAs submit data electronically through the *EDFacts* Submission System, which is an established submission system that SEAs have been using for several years. The *EDFacts* Submission System allows each SEA to provide the *EDFacts* data in non-proprietary, electronic formats that can be generated through automated processes within the SEA. The data SEAs submit to ESS are described in Attachment A.

#### A.4. Efforts to Identify and Avoid Duplication

*EDFacts* continues to reduce duplication in data collection efforts within ED. Attachment E explains how legacy data collections have been discontinued or transformed with the increasing use of *EDFacts* data and/or the *EDFacts* submissions systems. The new data groups proposed for collection are not currently collected within ED. The *EDFacts* Data Governance Board, consisting of representatives from each pre-K-12 program office, reviews new and existing *EDFacts* data requests from all program office data stewards to prevent duplicative collections.

#### A.5. Methods Used to Minimize Burden on Small Businesses/Entities

This collection will not impact small businesses or other small entities.

#### A.6. Frequency of Data Collection

Public education accountability is on an annual cycle where success and failure are measured and reported annually. If ED collected this information less frequently than annually, it would greatly diminish the ability of program managers and analysts to use the information to measure education progress in support of federal legislation.

#### A.7. Special Circumstances

None of the special circumstances apply to this collection.

#### A.8. Consultations Outside the Agency

A 60-day and 30-day comment period will be provided for this collection. The majority of the data included in Attachment A, B, and C reflect data that have been collected through *EDFacts* for several years. New items proposed for collection are outlined in Attachment A. ED staff meet regularly with representatives of SEA data submitters through the Education Information Management Advisory Consortium, organized by the Council of Chief State School Officers and discuss current and upcoming *EDFacts* data collections. ED staff also report to the SEA data submitters at the annual NCES Summer Data Conference in a session dedicated to the collection package and provide several webinars for SEA data submitters regarding any proposed changes.

#### A.9. Paying Respondents

These data are collected from grantee SEAs. No remuneration, outside of grant funds allocated to the SEAs through discretionary grants or by formula, is made.

#### A.10. Assurance of Confidentiality

There has been no assurance of confidentiality provided to the respondents beyond the agreement to protect personally identifiable information in students' education records under the *Federal Educational Rights and Privacy Act* (FERPA). The data collected are aggregate, and not at a level that contains direct PII about individual students or teachers. ED is committed to protecting individual student privacy and will apply disclosure avoidance techniques prior to publishing any data, in accordance with FERPA. *EDFacts* collects data on behalf of ED program offices and a non-fiscal survey for NCES. When providing access to the data, *EDFacts* works through the program office that owns the data and continuously emphasizes adherence to Internal Data Use standards.

#### A.11. Justification for Sensitive Questions

This collection contains no questions of a sensitive nature.

#### A.12. Estimate of Burden

Sixty-one respondents report data to *EDFacts*. The list of respondents includes: 50 states, District of Columbia (DC), Puerto Rico (PR), Bureau of Indian Education (BIE), Department of Defense Education Activity (DoDEA), and seven outlying areas and freely associated states (American Samoa, Federated States of Micronesia, Guam, Marshall Islands, Commonwealth of Northern Mariana Islands, Republic of Palau, US Virgin Islands). DoDEA and some of the outlying areas act as both a state and district and do not report all data elements at all three levels. The burden differences across reporting entities are limited,

so all entities are assigned the same estimated reporting burden of one full-time equivalent (FTE) per reporting entity.

The estimate of one FTE per reporting entity is based on conversations with states over the years and was confirmed in January of 2015 when the state coordinator from Florida asked the other state coordinators via the *EDFacts* listserv about the burden of *EDFacts* on their state. Fifteen states sent in a text response, the majority noting they have one full-time-equivalent staff person in their state to work on *EDFacts* but at certain times of the year it is more than full-time work. The revised collection includes both new and retired data groups and is estimated to the same level of effort as the approved collection.

<b>Collection</b>	<b>Respondents</b>	<b>Responses</b>	<b>Hours per Respondent (52 weeks/year; 40 hours/week)</b>	<b>Total Hours</b>
EDFacts Annual Data Collection	61	61	2,080	126,880

The annualized cost related to the respondent burden time is estimated to be \$4,492,821 (126,880 hours multiplied by an average wage of \$35.41<sup>2</sup> per hour). There is a wide range of hourly salaries associated with the professionals that provide *EDFacts* data, making this estimation approximate.

### A.13. Estimate of Cost Burden

Amending, editing, and developing new routines, even for data already available at the state level, requires some data system development work by the state. The SEA will need to build new data submission routines for data previously submitted to different systems. SEAs may need to modify existing or enter into new data sharing agreements with any non-SEA entity that has source data. We encourage states to use Common Education Data Standards (CEDS) to support interoperability of data for collection and reporting efficiencies.

SEAs are currently involved in the development of State education information systems for their own use and for reports in response to education legislation. The guidance, standards, and best practices developed by *EDFacts* have been noted by the SEAs as helping them reduce the total costs associated with those systems development activities by providing cost effective common education information management solutions to SEAs and LEAs. Some of this work is being done under the Institute of Education Sciences (IES) discretionary grants made available to help SEAs develop longitudinal statewide education data systems.

There are no capital or startup costs associated with this data collection.

### A.14. Cost to the Federal Government

*EDFacts* collects data through the use of the *EDFacts* Submission System and the *EDFacts* Metadata and Process System, and is made available to licensed users through the *EDFacts* Reporting System. The current budget to support the collection of *EDFacts* data for FY 2019 is \$11.22 million.

### A.15. Reasons for Change in Burden

---

<sup>2</sup> The mean hourly wage for an SEA Data Program Office personnel is estimated at \$35.41 per hour (SOC code 15-1131, Computer Programmer), based on May 2017 Occupation and Employment Statistics, Bureau of Labor Statistics (BLS) website, <https://www.bls.gov/oes/current/999201.htm>, accessed November 1, 2018.

EDFacts is not requesting a Change in Burden hours. This is a request for clearance for a currently approved collection with revisions. The revisions are described in Attachment A. Although the number of data groups/categories being retired is less than the number of new data groups/categories, we do not anticipate a change in burden due to the fact that the data groups/categories being retired and revised have a larger impact on the associated burden in reporting compared to the newly proposed data groups/categories. Furthermore, the new data groups/categories being collected for Perkins V are already being collected by the states.

#### A.16. Publication Plans/Project Schedule

Below is a high-level schedule of the School Year 2019-20 EDFacts Data Collection and Release

<b>Date</b>	<b>EDFacts Milestone</b>
Summer 2019	<ul style="list-style-type: none"> <li>• Announcement of Final Package to States</li> <li>• Development of Data Collection Documentation</li> <li>• Collection System Changes</li> </ul>
July / August 2019	<ul style="list-style-type: none"> <li>• EDFacts Coordinator Training</li> </ul>
Fall 2019 (rolling release)	<ul style="list-style-type: none"> <li>• Release of SY 2019-20 File Documentation (i.e. file specifications and EDFacts Workbook)</li> </ul>
January 2020 – February 2021	<ul style="list-style-type: none"> <li>• School Year 2019-20 EDFacts files are submitted by states.</li> <li>• For a full schedule of file due dates, go to: <a href="https://edfacts.grads360.org/#program/data-submission-organizer">https://edfacts.grads360.org/#program/data-submission-organizer</a></li> </ul>
Spring/Summer 2021	<ul style="list-style-type: none"> <li>• Program offices begin releasing data collected through EDFacts such as Common Core of Data files, assessment, Special Education data, and Adjusted Cohort Graduation Rate</li> </ul>

Data collected through EDFacts are published in a number of places, including various reports to Congress, the Consolidated State Performance Report, the IDEA Annual Performance Report, the Common Core of Data (non-fiscal) website and reports, the EDFacts website, and EDDataExpress.ed.gov. Performance data are generally published at the SEA level. Prior to publishing any data, ED will apply disclosure avoidance techniques approved by ED’s Disclosure Review Board (DRB) and in accordance with FERPA.

#### A.17. Request to Not Display Expiration Date

The OMB number for the EDFacts collection will be properly displayed on Web forms used by EDFacts and included in user guides.

#### A.18. Exceptions to the Certification

There are no exceptions to the certification statement.