

**Department of  
Veterans Affairs**

**Memorandum**

Date: March 19, 2021

From: Edward B. Bernard, Executive Director, Business Operations and Administration

Subj: Request for OMB review and consideration of emergency clearance for "CHAMPVA Benefits - Application, Claim, Other Health Insurance & Potential Liability – OMB Control Number 2900-0219"

To: Paul J. Ray  
Administrator, Office of Information and Regulatory Affairs (OIRA)

Cc: VA Desk Officer, James Crowe  
Office of Management and Budget (OMB)

VA is requesting an emergency Paperwork Reduction Act (PRA) clearance of the following Civilian Health and Medical Program of the Department of Veterans Affairs (CHAMPVA) forms: 10-7959a, CHAMPVA Claim Form, VHA 10-10d, CHAMPVA Application for Benefits, VHA 10-7959c, CHAMPVA Other Health Insurance form, VHA 10-7959d, CHAMPVA Potential Liability Claim, and form VHA 10-7959e, CHAMPVA Misc. Expenses.

Emergency clearance is requested because VA needs to continue providing benefit administration, to include enrollment and medical claims processing, for the 553,878 CHAMPVA beneficiaries and to continue to process the 20+ million medical claims submitted by beneficiaries or on behalf of beneficiaries by their health care providers. The use of regular OMB clearance procedures will not allow for completion of the PRA clearance process by the current expiration date for this information collection. OMB PRA approval is respectfully requested by March 31, 2021.

Questions may be addressed to Christopher Mercer via phone at 303-398-5146 or via email at [Christopher.Mercer@va.gov](mailto:Christopher.Mercer@va.gov).

Thank you for your consideration of this matter.

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**Edward B. Bernard  
Executive Director, Business Operations and Administration**