

IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS			
SECTION OF REGULATIONS (a)	DESCRIPTION (b)	FORM NO(s) <i>(If "none" so state)</i> (c)	NO. OF RESPON- DENTS (d)
APPLICATION SUBMISSIONS - NON FORMS			
	Summary Page & Table of Contents	written	3,392
	Evidence of Legal Existence and Authority	written	3,392
	Narrative - Project Proposal, Track I	written	3,352
	Narrative - Project Proposal, Track II	written	40
	Environmental Information in response to 7 CFR 1970	written	3,392
	Preliminary Architectural Feasibility Report or Engineering Documentation	written	279
	Matching Funds Certification & Documentation	written	3,392
	Audits/Financial Statements	written	3,392
	CPA Certifications Regarding Funds Requested	written	1,676
	Intergovernmental Review Comments	written	3,392
	Documentation of Assistance Provided to Rural Development Employees	written	3,392
	Indirect Cost Rate Agreement	written	2,544
Subtotal:			
APPLICATION SUBMISSIONS - FORMS			
	AD Form 1047 – “Certification Regarding Debarment, Suspension, and Other Responsibility Matters”	AD-1047	3,062
Subtotal			3,062
REPORTING REQs - NON FORMS			
	Lease/Management Agreement	written	253
	Liens on real property	written	279
	Interim Financing	written	279
	Audits/Financial Statements	written	3,062
Subtotal:			
Estimated total for this collection			3,392
REPORTING REQUIREMENTS – FORMS APPROVED UNDER OTHER OMB DOCKET NUMBI			
	Form SF 425 - “Federal Financial Report” (OMB No. 4040-0014)	SF-425	3,062
	Form RD 3570-3 , “Community Facilities Grant Agreement.”	RD-3570	3,062
	Form RD 400-1, “Equal Opportunity Agreement”	RD 400-1	3,062
	Form RD 400-4, “Assurance Agreement”	RD 400-4	3,062
	Form RD 442-7, "Operating Budget"	RD 442-7	140
	Form RD 442-2, "Statement of Budget, Income and Equity"	RD 442-2	140
	Form RD 442-3, "Balance Sheet"	RD 442-3	140
	Form SF 424 - “Application for Federal Assistance” (OMB No. 4040-0004)	SF-424	3,062
Total			3,062

Recovery Plan Act (ARPA) Emergency Rural Health Care (ERHC) Grant Program

ANNUAL BURDEN

REPORTS							
NO. OF RESPONSES PER RESPON- DENT (e)	TOTAL ANNUAL RESPONSES (Col. d & e) (f)	HOURS PER RESPONSE (g)	TOTAL HOURS (Col. f & g) (h)	Wages Class \$/ hr (i)	Cost to the public (h) x (i) (j)	Wage incl benefits 31% (i) x 1.31 (k)	Cost to the public incl benefits (h) x (k) (l)
1	3,392	0.167	566	46.46	26,316	60.86	34,474
1	3,392	0.25	848	46.46	39,395	60.86	51,608
1	3,352	20	67,035	60.45	4,052,284	79.19	5,308,491
1	40	120	4,800	60.45	290,160	79.19	380,110
1	3,392	5	16,959	46.46	787,907	60.86	1,032,158
1	279	10	2,786	60.45	168,438	79.19	220,653
1	3,392	1	3,392	46.46	157,581	60.86	206,432
1	3,392	7	23,742	46.46	1,103,070	60.86	1,445,021
1	1,676	4	6,704	72.84	488,285	95.42	639,653
1	3,392	0.25	848	46.46	39,395	60.86	51,608
1	3,392	0.25	848	46.46	39,395	60.86	51,608
1	2,544	1	2,544	46.46	118,186	60.86	154,824
	31,635		131,072		7,244,701		9,576,640

1	3,062	0.25	765	46.46	35,561	60.86	46,585
1	3,062	0.25	765	46.46	35,561	60.86	46,585

1	253	5	1,267	46.46	58,844	60.86	77,085
1	279	1	279	46.46	12,946	60.86	16,959
1	279	4	1,115	46.46	51,782	60.86	67,835
3	9,185	7	64,294	46.46	2,987,122	60.86	3,913,130
	9,996		66,955		3,110,694		4,075,009
	44,693		198,792		10,390,956		13,698,234

ERS							
12	36,740	1	36,740	46.46	1,706,927	60.86	2,236,074
1	3,062	0.25	765	60.45	46,269	79.19	60,612
1	3,062	0.167	511	60.45	30,908	79.19	40,489
1	3,062	0.25	765	60.45	46,269	79.19	60,612
1	140	1	140	46.46	6,504	60.86	8,520
1	140	1	140	46.46	6,504	60.86	8,520
1	140	1	140	46.46	6,504	60.86	8,520
1	3,062	1	3,062	46.46	142,244	60.86	186,340
	49,408		42,263		1,992,129		2,609,687

https://www.bls.gov/oes/current/oes_stru.htm#13-0000

hourly wage w/ benefits

11-3031 Financial Manager	72.84	Plan, direct, or coordinate accounting, investing, banking, insurance, securities,
11-1021 General and Operations Mgr	60.45	Plan, direct, or coordinate the operations of public or private sector organizatio
13-2098 Financial specialists	46.46	

and other financial activities of a branch, office, or department of an establishment. Excludes "Financial Risk Specialists" (13-2054).
ns, overseeing multiple departments or locations. Duties and responsibilities include formulating policies, managing daily operations

; and planning the use of materials and human resources, but are too diverse and general in nature to be classified in any one function

onal area of management or administration, such as personnel, purchasing, or administrative services. Usually manage through subo

ordinate supervisors. Excludes First-Line Supervisors.

	Avg Grade Level	# Staff	Annual Salary	% of Time
National Office	14/5	1	138,866	75
	13/5	5	117,516	75
State Office (rest of US)	13/5	47	104,429	75
	11/5	47	73,271	75

Cost to Administer	Note
111,093	
470,064	
3,926,530	
<u>2,754,990</u>	Revised 5/10/21 to GS 11/5
7,262,677	

Estimated Awardees

	Available Funding	Avg Grant Size - Low	Avg Grant Size - Hi	Est. # Low	Est. # High	Est. # Total Awards
Track I	350,000,000	50,000	850,000	2800	247	3047
Track II	<u>125,000,000</u>	7,500,000	10,000,000	8.333333	6	<u>15</u>
	475,000,000					3062

Estimated Applicants

Track I	3,352	Estimating slightly higher # of applicants than awardees, assu
Track II	<u>40</u>	
	3,392	

Estimated Time for RD Employees

	#	% of Time
National Office Employees		
State Office Specialists		

Explanation

Estimating that approx 40% of the Track I funding will go to smaller projects requesting equipment, etc.; Estimating approx 60% of funding goes to projects involving construction.

ming we will run out of available funding and stop accepting applications