

Date

Company Name  
ATTN: Contact Name  
Contact Title  
Street Address1  
Street Address2  
City, State ZIP

**20XX ANNUAL SURVEY OF U.S. DIRECT INVESTMENT ABROAD (BE-11)  
PAST DUE**

The due date for your 20XX Annual Survey of U.S. Direct Investment Abroad (BE-11) has passed and, according to our records, BEA has not received your report as of XXXX, 20XX. Please submit a completed report (comprising Form BE-11A and Forms BE-11B, BE-11C and/or BE-11D) or a valid Claim for Not Filing by **XXXX, 20XX**. Our records may not fully reflect all paper forms submitted by mail. If you already submitted your 20XX BE-11 report no further action is necessary.

To ensure timely receipt of your reports, we encourage you to file electronically using BEA's secure eFile system ([www.bea.gov/eFile](http://www.bea.gov/eFile)) or faxing your response to us at (301) 278-9502, as we have limited capacity to receive paper mail. If your report has been delayed because some information is not available, please report estimated figures.

Reporting on the survey is **mandatory** under the International Investment and Trade in Services Survey Act (22 U.S.C. 3101-3108). The Act also ensures that your response is **confidential**. Additional information on the BE-10 survey is available [www.bea.gov/surveys/dia](http://www.bea.gov/surveys/dia).

Your cooperation in this matter is appreciated. Your response makes a difference in producing accurate and objective statistics on the U.S. economy.

Sincerely,



Ricardo Limes  
Chief, Multinational Operations Branch

cc: Office of the Chief Counsel for Economic Affairs