

TAB 1 - APACS milCloud home page

APACS

AIRCRAFT AND PERSONNEL AUTOMATED CLEARANCE SYSTEM



You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

[Privacy Act Statement](#)

Agency Disclosure Notice:
OMB Control Number: 0701-0160, Aircraft and Personnel Automated Clearance System (APACS)
OMB Expiration Date: 06/30/2021

The public reporting burden for this collection of information, 0701-0160, is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:
The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.

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- This IS includes security measures (e.g., authentication and access controls) to protect USG interests – not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

I agree to the terms of the [User Agreement](#)

Tab 2 – APACS milCloud Privacy Act Statement

Privacy Act Statement

Authority: 10 U.S.C. 7013, Secretary of the Army; 10 U.S.C. 8013, Secretary of the Navy; 10 U.S.C. 9013, Secretary of the Air Force; 22 U.S.C. 4801, Findings and purpose; 22 U.S.C. 4802, Responsibility of Secretary of State; and 22 U.S.C. 4805, Cooperation of other Federal Agencies; Public Law 99-399, Omnibus Diplomatic Security and Antiterrorism Act of 1986; Department of Defense Directive 4500.54E, DoD Foreign Clearance Program; DoD Directive 5400.11, Privacy Program; NIST.SP.800-53r4, Security and Privacy Controls for Federal Information Systems and Organizations; Privacy Act of 1974.

Purpose: This system is a web-based application operated by the U.S. Air Force due to the Secretary of the Air Force being designated as the Department of Defense (DoD) Executive Agent for the DoD Foreign Clearance Program. It is designed to aid DoD mission planners, aircraft operators and DoD personnel in meeting host nation aircraft diplomatic and personnel travel clearance requirements outlined in the DoD Foreign Clearance Guide. APACS provides requesting, approving, and monitoring organizations (i.e., country clearance approvers at U.S. Embassies, Geographical Combatant Commands (GCC) theater clearance approvers, and Office of the Secretary of Defense (OSD) special area clearance approvers) access to a common, centralized, and secure database that contains all the information required to process/approve foreign travel clearances.

Routine Use:

- a. To the appropriate Federal, State, local, territorial, tribal, foreign, or international law enforcement authority or other appropriate entity where a record, either alone or in conjunction with other information, indicates a violation or potential violation of law, whether criminal, civil, or regulatory in nature.
- b. To any component of the Department of Justice for the purpose of representing the DoD, or its components, officers, employees, or members in pending or potential litigation to which the record is pertinent.
- c. In an appropriate proceeding before a court, grand jury, or administrative or adjudicative body or official, when the DoD or other Agency representing the DoD determines that the records are relevant and necessary to the proceeding; or in an appropriate proceeding before an administrative or adjudicative body when the adjudicator determines the records to be relevant to the proceeding.
- d. To the National Archives and Records Administration for the purpose of records management inspections conducted under the authority of 44 U.S.C. 2904 and 2906.
- e. To a Member of Congress or staff acting upon the Member's behalf when the Member or staff requests the information on behalf of, and at the request of, the individual who is the subject of the record.
- f. To appropriate agencies, entities, and persons when (1) the DoD suspects or has confirmed that there has been a breach of the system of records; (2) the DoD has determined that as a result of the suspected or confirmed breach there is a risk of harm to individuals, the DoD (including its information systems, programs, and operations), the Federal Government, or national security; and (3) the disclosure made to such agencies, entities, and persons is reasonably necessary to assist in connection with the DoD's efforts to respond to the suspected or confirmed breach or to prevent, minimize, or remedy such harm.
- g. To another Federal agency or Federal entity, when the DoD determines that information from this system of records is reasonably necessary to assist the recipient agency or entity in (1) responding to a suspected or confirmed breach or (2) preventing, minimizing, or remedying the risk of harm to individuals, the recipient agency or entity (including its information systems, programs and operations), the Federal Government, or national security, resulting from a suspected or confirmed breach.
- h. To contractors, grantees, experts, consultants, students, and others performing or working on a contract, service, grant, cooperative agreement, or other assignment for the federal government when necessary to accomplish an agency function related to this system of records.
- i. To appropriate Federal, state, local, territorial, tribal, foreign, or international agencies for the purpose of counterintelligence activities. This routine use complies with U.S. law or Executive Order, or for the purpose of executing or enforcing laws designed to protect the national security or homeland security of the United States, including those relating to the sharing of records or information concerning terrorism, homeland security, or law enforcement.
- j. To a domestic or foreign entity entering into a public-private partnership with the Defense POW/MIA Accounting Agency (DPAA). This routine use complies with 10 U.S.C. 1501a, when DPAA determines such disclosure is necessary to the performance of services DPAA agrees shall be performed by the partner.

Disclosure: User disclosure of PII is voluntary. However, failure to furnish the requested information may result in denial of aircraft and/or personnel travel clearance requests.

System of Records Notice: F011 AF A3 B DoD - DoD Foreign Clearance Program Records (January 03, 2012, 77 FR 94).

APACS

AIRCRAFT AND PERSONNEL AUTOMATED CLEARANCE SYSTEM



Welcome to the Aircraft and Personnel Automated Clearance System (APACS)

Use APACS to Create, View and Submit Aircraft or Personnel travel requests

-->[Two-Factor Authentication \(2FA\) Sign-in Implementation](#) scheduled for 15 August 2021.<--

NEW: Read [SECDEF's 15 Mar 2021 Memo, Subj: Update to Conditions-based Approach to Coronavirus Disease 2019 Personnel Movement and Travel Restrictions](#), superseding all previous DoD COVID-19 travel guidance/restrictions. See individual FCG country pages for specific travel restrictions/quarantine requirements. Also, review FHP guidance regarding [Travel](#), [Deployment and Redeployment](#), [CDC Travel Health Notices](#) and [DOS COVID-19 Traveler Information](#) sites for their latest guidance.

Weekly Outages:

Wednesdays from 0900-0910 ET for approx. 10mins.
The 2nd Wednesday each month from 0900-1300 ET.

Sign in to Your Account

CAC/PIV Sign in [?]

or

Username:

Password:

YubiKey Sign in [?] **Password Sign in** [?]

Password Sign in disabled 15 August 2021

[Set Up Two-Factor Authentication](#) [?]

Account Sign up [?]

[Login Assistance](#)

[Notices](#)

[Contact Us](#)

[FAQ](#)

Tab 4 – APACS milCloud Internal Home (after login)

[Apacs Version](#) [Logout](#)

APACS

AIRCRAFT AND PERSONNEL AUTOMATED CLEARANCE SYSTEM



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Weekly Outages:
Wednesdays from 0900-0910 ET for approx. 10mins.
The 2nd Wednesday each month from 0900-1300 ET.

[Personnel View/Approve](#) | [Aircraft Requester](#) | [Personnel Requester](#) | [My Account](#) | [Admin](#) | [Message Center](#)

Welcome to APACS

Check the applicable country(ies) in the [Foreign Clearance Guide \(FCG\)](#) to determine credential requirements (i.e., CAC/orders, passport/visa) and to find out if an APACS request submission is required.

Get Help Using APACS:

[Aircraft Requester Help](#) , [Personnel Requester Help](#) , [Personnel Approver Help](#) , [Help](#)

Release Update:

The latest release of APACS includes the following enhancements:

- FCG notes for certain countries will now be displayed on APACS itinerary regardless of clearance requirements.
- Added the capability to allow Department of State PIV card to be used to authenticate to APACS. See [FAQ](#) #D.1 for enabling PIV instructions.
- Configured APACS to disable user's account after 35 days inactivity in order to be compliant with the applicable security controls.
- Modified wordings in the APACS Registration page to provide better guidance.

To view previous and latest list of fixes, enhancements and new features of APACS click on [Release 63 \(07/06/2020\)](#)

Accessibility/Section 508:

The U.S. Department of Defense is committed to making its electronic and information technologies accessible to individuals with disabilities in accordance with [Section 508 of the Rehabilitation Act \(29 U.S.C. 794d\)](#), as amended in 1999. Send feedback or concerns related to the accessibility of this website to: DoDSection508@osd.mil. For more information about Section 508, please visit the [DoD Section 508 website](#). Last Updated: 08/06/2013

System of Records Notice (SORN):

To view the DoD Foreign Clearance Program - System of Records Notice (SORN) click [here](#).

Office of Management and Budget (OMB) Registration:

To view the Notice of Office of Management and Budget Action (OMB 0701-0160) click [here](#).

Tab 5 – APACS milCloud Traveler Notes (PII Requirements – Netherlands)

Add Traveler

Traveler Assignments: Country Netherlands Arrival 15:16:20L Nov 2017 Departure 17:16:20L Nov 2017

Name (Last, First MI):

Service:

Rank/Rating:

Country of Citizenship:

Security Clearance:

ICASS:

AT Level 1 Training:

SERE Training:

Category:

Grade:

Highest Ranked:

Job Title:

Organization:

Mission Training Requirements:

ISOPREP:

Traveler Notes:

Netherlands
 (1) Passport number or the DoD ID number.
 (2) Date of birth.
 (3) Cell phone number of Advance/Lead agent.
 (4) Fax number for unit being visited.

Add Traveler Cancel

Tab 6 – APACS milCloud Security Clearance Requirement (Netherlands)

Add Traveler

Traveler Assignments: Country Netherlands Arrival 15:16:20L Nov 2017 Departure 17:16:20L Nov 2017

Name (Last, First MI):

Service:

Rank/Rating:

Country of Citizenship:

Security Clearance:

ICASS:

AT Level 1 Training:

SERE Training:

Category:

Grade:

Highest Ranked:

Job Title:

Organization:

Mission Training Requirements:

ISOPREP:

Traveler Notes:

Information entered in this field does not validate the security clearance nor does it authorize access to classified information or secure facilities. If required for this visit, security clearance information must be passed via Joint Personnel Adjudication System (JPAS) or other appropriate method. Travelers with Sensitive Compartmented Information (SCI) access shall report anticipated foreign travel IAW with DoDM 5105.21, Vol 3.

Add Traveler Cancel