**Defense Travel System**

**OMB Control Number 0704-0577**

**Privacy and Ethics Policy Disclaimer**

Text

Description automatically generated

User Selects “Decline” System Response:

Graphical user interface, website

Description automatically generated

**Welcome to the Self Registration Tool**

Graphical user interface, application, website

Description automatically generated

**New Profile Creation**

The following is a series of screens to populate a profile for a new user:

Screen 1:

Graphical user interface, application

Description automatically generated

A picture containing graphical user interface

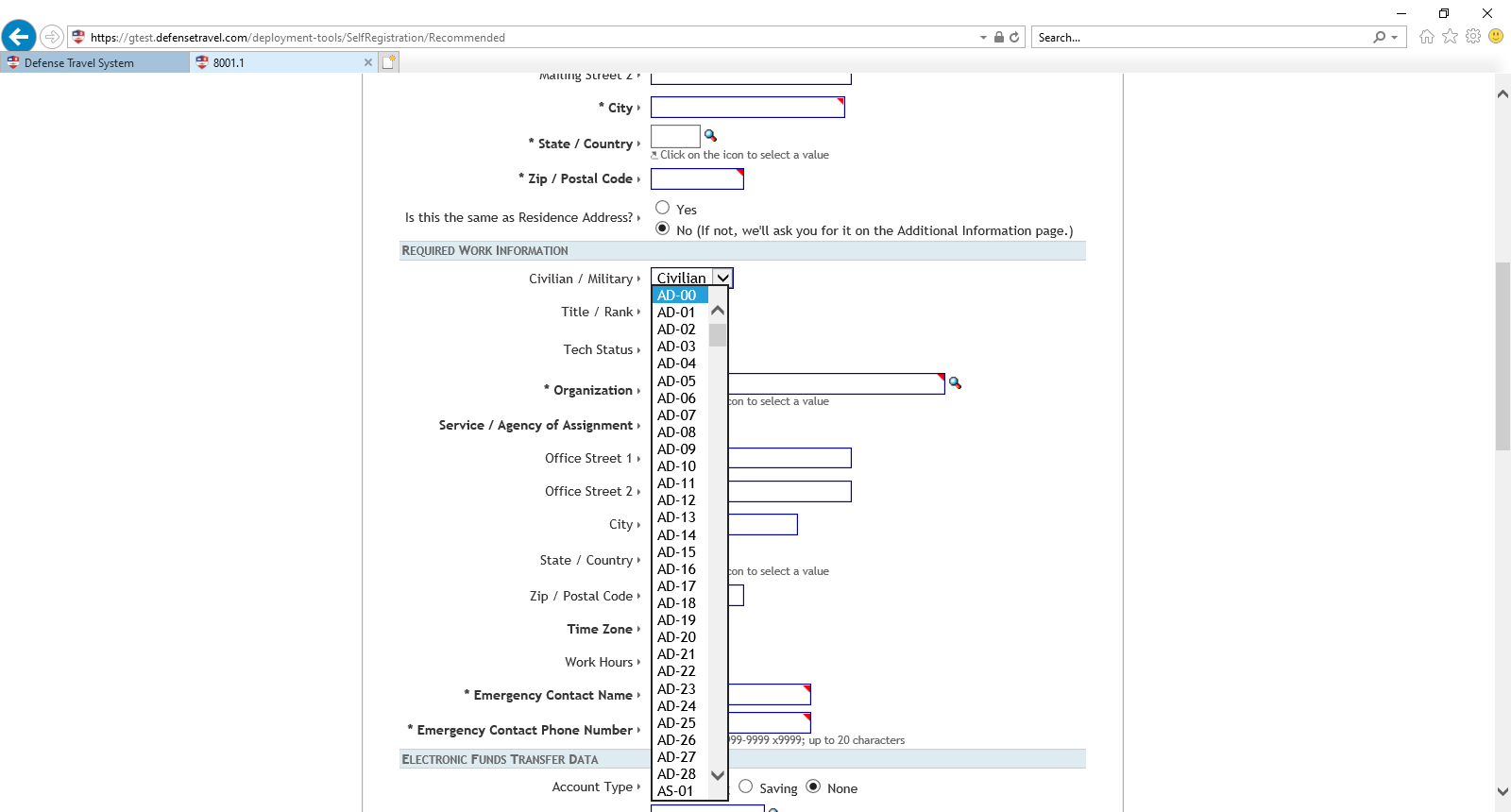
Description automatically generated

**Civilian/Military List of Values Screen:**

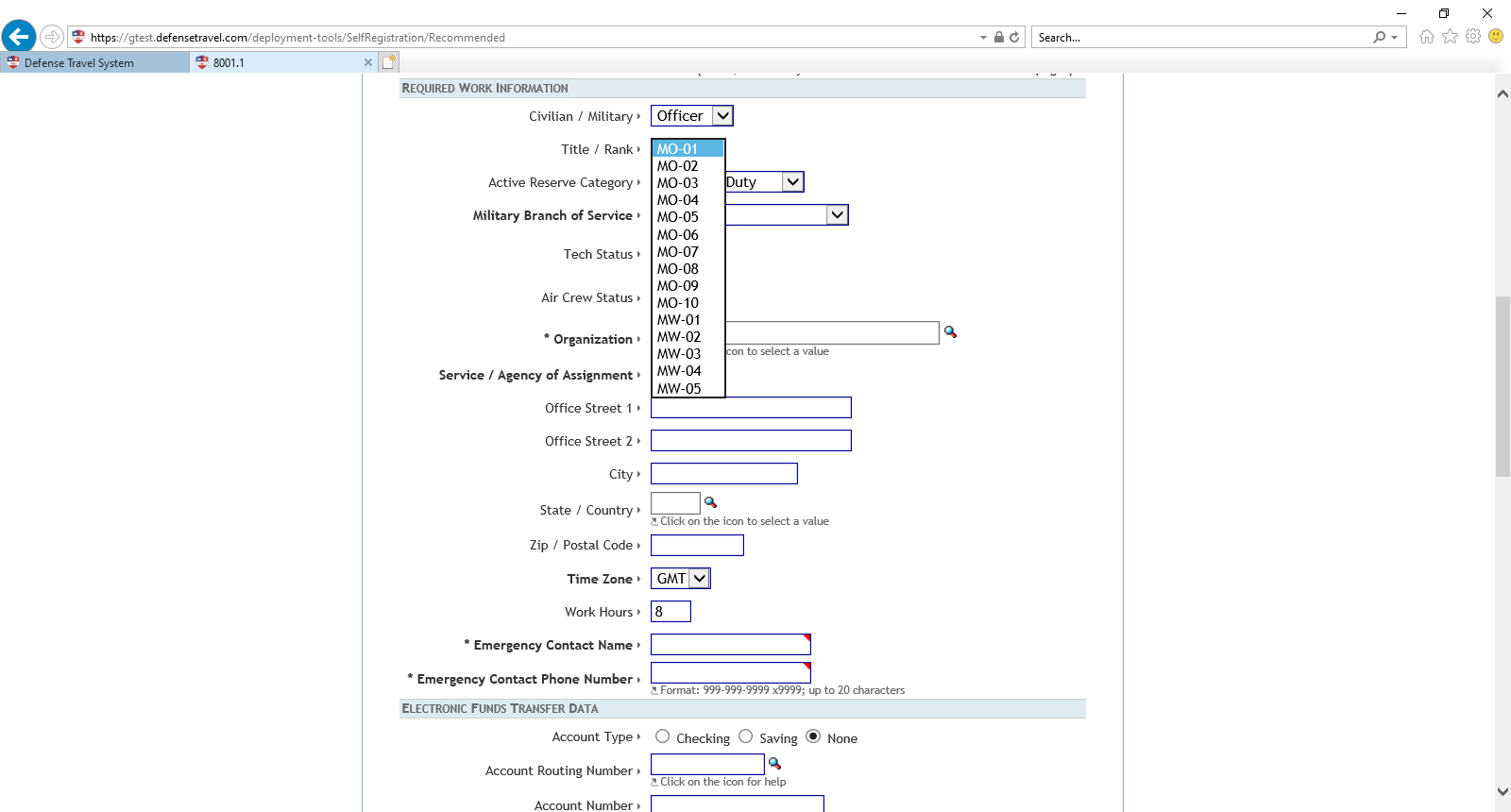


**Title/Rank List of Values Screen**

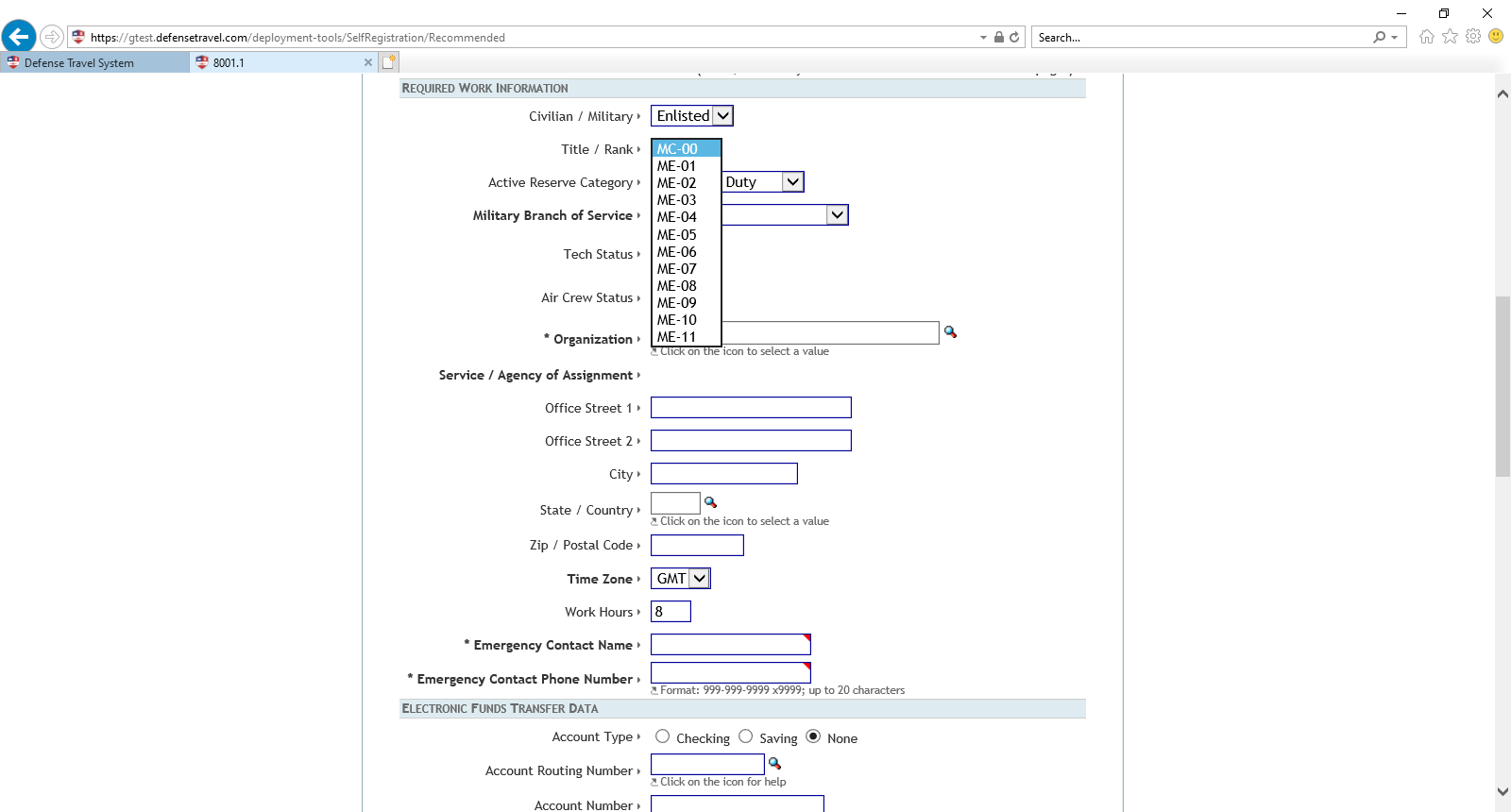
Civilian: if user selects “civilian”, the list of values shows the following:



Officer: if user selects “officer”, the list of values shows the following:



Enlisted: if user selects “enlisted”, the list of values shows the following:



Screen 2: Advanced Authorization List of Values: Option “Card Holder”:

Graphical user interface, application

Description automatically generated

Advance Authorization List of Values: Option “Advanced Authorization”:

Graphical user interface, application

Description automatically generated

Screen 3:

Chart

Description automatically generated with medium confidence

**Edit Profile**

Existing users access this screen to change any profile information

Graphical user interface

Description automatically generated

Personal Information:

Graphical user interface, application, Teams

Description automatically generated

Address screen:

Graphical user interface, application

Description automatically generated

Passport Information screen:

Graphical user interface, application

Description automatically generated

Emergency Contact screen:

Graphical user interface, application, Teams

Description automatically generated

Service or Agency info screen:

Graphical user interface, application, Teams

Description automatically generated

Duty Station screen:

Graphical user interface, application

Description automatically generated

Form Printing Preferences screen:

Graphical user interface, application

Description automatically generated

Accounting

Accounting Information screen:

Graphical user interface, application, Teams

Description automatically generated

EFT and Credit Card Accounts screen:

Graphical user interface, application

Description automatically generated

**Travel Preferences**

TSA Secure Flight Information screen:

Graphical user interface, application

Description automatically generated

Flight screen:

Graphical user interface, application

Description automatically generated

Rental Car screen:

Graphical user interface, application, Teams

Description automatically generated

Lodging screen:

Graphical user interface, text, application, email, Teams

Description automatically generated

Smoking Preference screen:

Graphical user interface, application, Teams

Description automatically generated

Reward Programs screen:

Graphical user interface, application

Description automatically generated

Remark screen:

Graphical user interface, text, application

Description automatically generated