

Capability 3

Form Approved

OMB Approval No. 0920-xxxx

Expiration Date: 07/xx/2021

Date of most recent preparedness plans (or annexes) review or update

Subject matter experts involved in developing plans include

EOC or public health functions within another EOC, including

- a. Pre-event indicators
- b. Notifications
- c. Levels of activation
- d. Staffing plans
- e. Demobilization

Plans include identified general and command staff roles:

- a. Incident commander /Unified Command
- b. Finance/administration section chief
- c. Logistics section chief
- d. Operations section chief
- e. Planning section chief
- f. Public Information Officer (PIO)
- g. Chief medical officer
- h. Chief science officer
- i. Epidemiologist
- j. Infectious Disease/Influenza SME
- k. Liaison officer

I. Safety officer

Process or procedures to request additional personnel and material resources from outside the health department and/or jurisdiction

Plans document processes required to support response through documentation and tracking:

- a. Administrative preparedness plan
- b. Allocating and tracking funding and resources
- c. Incident action plans (IAPs)
- d. Situation Reports

COOP plans identify:

- a. Mission essential public health services
- b. Orders of succession
- c. Devolution
- d. Alternate location(s)