Capability 4

Form Approved

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Expiration Date: 07/xx/20xx

Plans describe roles and responsibilities for

a. Public information officer (PIO)

b. Deputy PIO

Joint Information system (JIS) process and components include:

- a. Integration with emergency management and other National Incident Management Systems (NIMS)
- b. Process for establishing and participating in a Joint Information Center (JIC)
- c. Process for identifying a JIC representative

Process / procedures in place for crisis and emergency risk communications (CERC) to the public

- a. Message development
- b. Message dissemination
- c. Process for periodic review of dissemination plan with key community partners

Process or procedures in place to address inquiries about an incident:

- Public
- Media

Public reporting burden of this collection of information is estimated to average 90 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Information Collection Review Office, 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; ATTN: PRA (0920-xxxxx).