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| **COACHING CALL ATTENDANCE TRACKING FORM** |
| **Attendee Name** **(First, Last)** | **State** | **Hospital** | **Position** | **Had a question** **or concern?**  | **Notes** |
| *Example:* *Jane Smith* | *TX* | *NAME* | *AI M team lead* | *Yes, [TOPIC]* | *Asked for one-on-one coaching/feedback on [TOPIC]* |
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