Community Economic Development Grantee Training Needs Assessment

Welcome to the annual Community Economic Development (CED) Grantee Training Needs Assessment!

This is your opportunity to provide input on upcoming grantee training and technical assistance opportunities. This needs assessment should take you approximately 10-15 minutes to complete.

We will use the answers you provide to help shape the content of our annual grantee conference and virtual training opportunities and identify training and technical assistance topics most relevant to you as a CED grantee.

If you have any questions, please contact us at: OCSRegistrar@icf.com.

General Information

1. Please provide us with your information:
    a. Name:
    b. Title:
    c. Organization:
    d. CED Grant Number(s):
    e. Email:

2. What sector(s) does your CED project address? (select all that apply)
    o Business incubator
    o Healthy food (i.e., elimination of a food desert, healthy food retail, urban agriculture, etc.)
    o Manufacturing
    o Micro-lending/revolving loan
    o Real estate
    o Retail
    o Services (i.e. child care, home health care, etc.)
    o Social Enterprise
    o Other (please specify):

Attendance/Expectations

3. Have you participated in or accessed any of the following training opportunities/resources for CED grantees? (select all that apply)
    o Grantee Conference
    o Live webinars

o   Pre-recorded training videos/presentations

o   Grantee conference call (i.e., a call focused on a specific topic or type of project)

o   Guidance documents/tools/resources (i.e., written information that can be accessed as needed)

4. What are your primary goals or expectations for a grantee conference, webinar, or training? (select all that apply)

o   Obtain information

o   Develop skills

o   Advance expertise

o   Identify grants and resources for sustaining projects

o   Network with presenters and grantees

o   Other (please specify):

Training Format

5. Which training format(s) do you prefer? (select up to 2)

o   CED Grantee Conference

o   Live webinars

o   Pre-recorded training videos/presentations

o   Grantee conference call (i.e., a call focused on a specific topic or type of project)

o   Guidance documents/tools/resources (i.e., written information that can be accessed as needed)

o   Other (please specify):

Grants Management Topics

6. How interested are you in seeing the following grants management topics addressed as part of our annual conference or other training opportunities to help you successfully implement your grant?

	Very interested	Somewhat interested	Neutral	Somewhat uninterested	Not at all interested
Grants management, policies, procedures, and resources					
Rules and regulations					
Payment management information					
Reporting and documentation requirements					
Managing federal interest					

Program Design Training Topics

7. How interested are you in seeing the following program design topics and skills addressed as part of our annual conference or other training opportunities to help you successfully implement your grant?

	Very interested	Somewhat interested	Neutral	Somewhat uninterested	Not at all interested
Managing a business plan					
Market analysis					
Program sustainability					
Project evaluation					
Recruiting low-income participants					
Social enterprise projects					
Sustaining jobs created					
Board training/capacity building					

Partnership/Collaboration Training Topics

8. How interested are you in seeing the following partnership and collaboration topics addressed as part of our annual conference or other training opportunities to help you successfully implement your grant?

	Very interested	Somewhat interested	Neutral	Somewhat uninterested	Not at all interested
Arranging and financing partnership/collaboration					
Business, industry, and economic development					
Identifying additional financing					
Infrastructure and green building					
Federal and private foundation economic development					
Working with businesses					
Working with financial institutions					
Working with public officials/agencies					
Working with State Temporary Assistance for Needy Families (TANF)					

	offices					

Community Development Topics

9. How interested are you in seeing the following community development topics addressed as part of our annual conference or as part of other training opportunities to help you successfully implement your grant?

	Very interested	Somewhat interested	Neutral	Somewhat uninterested	Not at all interested
Healthy food					
Health disparities					
Rural community development					
Green jobs					
Social justice					
Services (i.e. child care, home health care, etc.)					
Retail					
Business incubation					
Manufacturing					
Micro-lending/revolving loan					
Real estate					
Financial literacy and asset accumulation for clients					
Wraparound support services					
Addressing substance abuse issues					

Populations Served

10. Which of the following communities are you most interested in learning how to work with and address the needs of? (select up to 3)
    o   Low-income individuals
    o   TANF Recipients
    o   Child Support Enforcement Clients
    o   Immigrants
    o   Refugees
    o   Native-American communities
    o   Formerly incarcerated individuals
    o   Individuals with disabilities
    o   Homeless individuals

o   Other (please specify):

Additional Comments

11. Are there any promising practices about your project that you would like to share with other grantees? For example: evaluation tools, systems for tracking low-income participants, managing grant funds, internal guidance, etc. Please describe the promising practice, reference any resources used to implement the practice, and explain how the practice impacted the project.

12. Are there any keynote or substantive speakers you would like to recommend and if so, why? Please provide the individual's contact information, if available.

13. Are there any training resources, including online resources, that you have found or used that you believe to be particularly helpful and that you would like other CED grantees to know about? If so, please list them here.

Thank you for your time and participation!