

**Community of Practice (CoP) Annual Meeting
Two-Part Virtual Meeting (June 7th and 21st)
CCDBG Implementation Research and Evaluation Grantees
Meeting Evaluation Form
Part One - June 7, 2021**

Thank you for participating in Part 1 of the 2021 Virtual Annual Meeting. We know that having the annual meeting virtually was not quite the same as coming together in person. ***Please provide us with your feedback by June 30, 2021 on the content, format, and structure of Part 1 of the virtual annual meeting (after Part 2, we will ask for your feedback on that session and the meeting as a whole).*** We will use this information in planning for similar future meetings.

A. Please select yes or no to indicate which of the virtual annual meeting sessions you participated in for Part 1. You will be asked to answer questions specific to those sessions.

YES NO

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | [Tentative Session Name: Updates on Federal Child Care Policy] |
| <input type="checkbox"/> | <input type="checkbox"/> | [Tentative Session Name: Framing and Documenting the Child Care Policy Context] |
| <input type="checkbox"/> | <input type="checkbox"/> | [Tentative Session Name: Team Reflections on Documenting the Child Care Policy Context] |

B. Please select the number or phrase that best represents your experience or perspective participating in each session.

1=Strongly Disagree 2=Disagree 3=Neither Agree Nor Disagree 4=Agree 5=Strongly Agree

[Updates on Federal Child Care Policy]

Strongly ----- Strongly
Disagree Agree

- | | | | | | |
|--|---|---|---|---|---|
| 1. I gained at least one new insight in the session to use in my current or future work. | 1 | 2 | 3 | 4 | 5 |
| 2. I appreciated the opportunity to ask [name to be inserted] questions. | 1 | 2 | 3 | 4 | 5 |

[Framing and Documenting the Child Care Policy Context]

c. [Team Reflections on Documenting the Child Care Policy Context]

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|--|---|---|---|---|---|
| 3. I left this session with at least one new insight, idea, or strategy that I want to apply in my work. | 1 | 2 | 3 | 4 | 5 |
| 4. I felt the session format was appropriate for the session content and goals. | 1 | 2 | 3 | 4 | 5 |
| 5. I felt the session with at least one new insight, idea, or strategy that I want to apply in my work. | 1 | 2 | 3 | 4 | 5 |
| 6. [Google Docs] was a helpful tool for facilitating learning and sharing in the session. | 1 | 2 | 3 | 4 | 5 |

Please tell us more about your answers to the previous questions so that we can improve our future planning.

8. If you responded with “strongly disagree” or “disagree” to indicate dissatisfaction on any of the questions you have already answered, please provide some ideas of how we can meet your needs better in the future.

9. Do you have any additional comments for the meeting organizers, including topics you wish had been covered more deeply?

10. Please select the box that best represents your grantee role.

- Grantee CCDF Lead Agency policy/program staff
- Grantee CCDF Lead Agency internal research staff
- Grantee external research partner

Thank you for your time!

Paperwork Reduction Act Statement: This collection of information is voluntary and will be used to collect participant feedback to shape future meetings. Public reporting burden for this collection of information is estimated to average 4 minutes per response. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB number and expiration date for this collection are OMB #: 0970-0401, **Exp: x/x/2021**. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to jisaacs@urban.org.

**Two-Part Virtual Meeting (June 7th and 21st)
CCDBG Implementation Research and Evaluation Grantees
Meeting Evaluation Form
Part Two – June 21, 2021**

Thank you for participating in Part 2 of the 2021 Virtual Annual Meeting. We know that having the annual meeting virtually was not quite the same as coming together in person. **Please provide us with your feedback by June 30, 2021 on the content and format of Part 2 of the virtual annual meeting, and the format across the two annual meeting days.** We will use this information in planning for similar future meetings, and for planning the remaining Community of Practice sessions.

A. Please select yes or no to indicate which of the virtual annual meeting sessions you participated in for Part 1. You will be asked to answer questions specific to those sessions.

YES NO

[Tentative Session Name: Connecting Data and Policy: Full Group Sharing]

[Tentative Session Name: Digging Deeper on Data and Policy: Peer Support]

B. Please select the number or phrase that best represents your experience or perspective participating in each session.

1=Strongly Disagree 2=Disagree 3=Neither Agree Nor Disagree 4=Agree 5=Strongly Agree

[Digging Deeper on Data and Policy: Full Group Sharing]
[Digging Deeper on Data and Policy: Peer Support]

Strongly ----- Strongly
 Disagree ----- Strongly
 Disagree ----- Agree

- | | | | | | |
|--|---|---|---|---|---|
| 1. I left the session with at least one new insight, idea or strategy that I want to apply in my work. | 1 | 2 | 3 | 4 | 5 |
| 4. I left the Digging Deeper session with at least one insight, idea or strategy that I want to apply in my work. | 1 | 2 | 3 | 4 | 5 |
| 2. I was comfortable asking questions and contributing to discussion. | 1 | 2 | 3 | 4 | 5 |
| 5. I was comfortable asking questions and contributing to discussion. | 1 | 2 | 3 | 4 | 5 |
| 3. I felt that the slides we were asked to bring to the session thought the session (and/or) was a helpful tool to support session learning and sharing. | 1 | 2 | 3 | 4 | 5 |
| 6. I thought the session (and/or) was a helpful tool to support session learning and sharing. | 1 | 2 | 3 | 4 | 5 |
| 10. If you responded with "strongly disagree" or "disagree" to indicate dissatisfaction on any of the | 1 | 2 | 3 | 4 | 5 |

Overall Meeting Content and Format

- | | | | | | |
|--|---|---|---|---|---|
| 7. As a whole, across the two days, there was a good balance between listening and contributing. | 1 | 2 | 3 | 4 | 5 |
| 8. As a whole, across the two days, there was a good balance between whole group and smaller group discussion. | 1 | 2 | 3 | 4 | 5 |
| 9. As a whole, across the two days, the meeting was a good use of my time. | 1 | 2 | 3 | 4 | 5 |

questions you have already answered, please provide some ideas of how we can meet your needs better in the future.

C. Please help us understand your needs and interests more so we can improve our future planning.

11. Do you have any additional comments for the meeting organizers, including topics you wish had been covered more deeply?

12. As we plan for the last 9 months of Community of Practice meetings, what topics would be most helpful for us to cover or what experts would you like to hear from, and why?

16. Please select the box that best represents your grantee role.

- Grantee CCDF Lead Agency policy/program staff
- Grantee CCDF Lead Agency internal research staff
- Grantee external research partner

Thank you for your time!

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