

OFA Training and Technical Assistance

Formative Data Collections for Program Support

0970 - 0531

Supporting Statement

Part B

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Submitted By:
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U.S. Department of Health and Human Services

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**Alternative Supporting Statement for Information Collections Designed for
Research, Public Health Surveillance, and Program Evaluation Purposes**

Part B

B1. Objectives

Project Objectives

The OFA Training and Technical Assistance (OFA TTA) project will use innovative and evidence-based strategies to provide training and technical assistance to 2020-2025 Healthy Marriage and Responsible Fatherhood (HMRF) grantees. To achieve this, Public Strategies, and its subcontractor, MDRC, will gather contextual information about each grantee including, but not limited to, performance benchmarks, core service component and ancillary services, and service populations and locations.

The current information collection request is to receive permission to collect Grantee Characteristics using the Grantee Characteristics Form which will be housed on FastTRAC 2.0.

Generalizability of Results

This project is intended to provide contextualized training and technical assistance to the 2020-2025 HMRF grantees to support them in achieving high performance outcomes, not to promote statistical generalization to other service providers.

Appropriateness of Study Design and Methods for Planned Uses

This information will be collected through an online form on FastTRAC 2.0, a grantee information and performance management system.

As noted in Supporting Statement A, this information is not intended to be used as the principal basis for public policy decisions and is not expected to meet the threshold of influential or highly influential scientific information.

B2. Methods and Design

Target Population

The target population for this data collection are project directors at each of the 136 2020-2025 HMRF grantee organizations.

Sampling

Sampling will not be used in this data collection. OFA TTA seeks to collect information about all 136 grantee organizations in order to inform technical assistance and program support.

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B3. Design of Data Collection Instruments

Development of Data Collection Instrument(s)

The data collection instrument will not be pre-tested. It was designed to simplify the data collection effort by asking only necessary questions in order to gather information about each grantee organization to inform technical assistance and program support.

B4. Collection of Data and Quality Control

Program Directors from each grantee organization will complete the online form. Aside from some questions in the Grant Information section which are locked after the first entry, grantees are able to edit answers, as necessary.

B5. Response Rates and Potential Nonresponse Bias

Response Rates

Because there is minimal burden involved with completing this online form, we expect nearly 100% participation. The purpose of this project is to provide technical assistance to grantee programs to help them improve their services and generate high-performance outcomes. Therefore, we believe directors would be willing to share any information that would help us in determining the most effective technical assistance strategies for their program.

To maximize response rates, the project team will rely on the close relationship grantees have with their Federal Program Specialist (FPS) who will remind them to complete the form as soon as possible.

NonResponse

We expect little to no nonresponse. We will track which grantee organizations have not completed the Grantee Characteristics form and request that their FPS reach out to them individually to remind them to complete the form.

B6. Production of Estimates and Projections

The data will not be used to generate population estimates, either for internal use or dissemination.

B7. Data Handling and Analysis

Data Handling

Only authorized individuals will have access the completed Grantee Characteristics Form. FastTRAC 2.0 is password protected.

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Data Analysis

N/A. The information gathered will inform technical assistance and other program support delivered to 2020-2025 HMRP grantees.

Data Use

N/A. The information gathered will inform technical assistance and other program support delivered to 2020-2025 HMRP grantees.

B8. Contact Person(s)

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Attachments