

Statewide Longitudinal Data System (SLDS) Survey  
2021-2023

Supporting Statement Part **B**

(OMB # 1850-0933 v. 10)

Submitted by  
National Center for Education Statistics  
U.S. Department of Education

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A.

## B. COLLECTION OF INFORMATION EMPLOYING STATISTICAL METHODS

### 1. Respondent Universe

The respondent universe for this survey are state education agencies (SEAs) from each of the 50 states, District of Columbia, U.S. Virgin Islands, Puerto Rico, American Samoa, Guam, and the Northern Mariana Islands.

### 2. Procedures for Collecting Information

This is a census of the SEA universe and sampling will not be utilized. We anticipate a high response rate for the Statewide Longitudinal Data System (SLDS) Survey based on previous response rates (consistently above 90%), and experience working with most of the states and U.S. territories as part of the SLDS Grant Program monitoring since 2005.

NCES, in collaboration with the State Support Team (SST) and complementary NCES programs (*EDFacts*, the Common Core of Data (CCD), and the Common Education Data Standards (CEDs)) have access to SLDS contact information for each of the 50 SEAs. Desired respondents for the SLDS Survey will be identified and as follows:

- 1) For states/ U.S. territories with past SLDS grant(s), email will be sent to the last known state/U.S. territory Program Director and Authorized Representative from the most recent completed SLDS grant.
- 2) For states/ U.S. territories without an active grant, SST will provide information regarding any major SEA staffing changes and help identify new contact information for key SLDS project personnel.
- 3) Internal NCES program (*EDFacts*, CCD, CEDs, etc.) state/U.S. territory contacts will be leveraged to identify any missing SEA contacts.
- 4) SLDS Survey will be sent to all States/U.S territories via email in November of each Survey year.

### 3. Methods for Maximizing Response Rates

2021 SLDS Survey Administration:

- 1) Non-active grantee contact information retrieval is ongoing and will be completed prior to the beginning of the data collection.
- 2) SLDS Survey will be sent to all States/U.S territories via email in November of each survey year. (APPENDIX A – Introductory Email Script).
- 3) Non-response follow-up will take place from late November through December 15<sup>th</sup>:
  - a. Non-Response Follow-Up Email sent (APPENDIX C).
  - b. Non-Response call process (APPENDIX D) to begin late November through December 15<sup>th</sup> deadline.
- 4) Webinars (APPENDIX B):
  - a. NCES may host one or two webinars annually, on an as needed basis, to provide more information about the Survey, how to complete the instrument, NCES’s planned use of the data, and to answer any questions from respondents. There will be at least one webinar in 2021 to introduce the Qualtrics information collection tool (APPENDIX E).
  - b. Respondents will be invited to webinars via listserv email invitation.

### 4. Tests of Procedures and Methods

Tests of procedures and methods have taken place on a continual basis, as this renewal request will mark the fourth annual collection of the SLDS Survey.

**5. Reviewing NCES Staff**

The following individuals at NCES are responsible for the SLDS Survey: Nancy Sharkey (Managing Program Officer), Kristen King (Program Officer), and Ross Santy (Associate Commissioner, Administrative Data Division).