

# IMLS LIBRARY - DISCRETIONARY PROGRAM INFORMATION FORM

PLEASE NOTE: Information contained within this form may be published online or otherwise shared by IMLS. Therefore, please do not include any sensitive, proprietary, or confidential information.

## Section 1. Organizational Financial Information

- a. Please complete the following table for the Organizational Unit for the three most recently completed fiscal years.

Fiscal Year	Total Revenue*	Total Expenses**	Surplus or Deficit

\* For nonprofit tax filers, Total Revenue can be found on Line 12 of the IRS Form 990.

\*\* For nonprofit tax filers, Total Expenses can be found on Line 18 of the IRS Form 990.

- b. If the Total Revenue amounts declined by more than 15% for any year over year listed **OR** if there was a deficit of more than 10% of the Total Revenue for two or more years listed above, explain the circumstances in the box below.

- c. Were there any **material weaknesses** identified in your prior year's audit report?

- Yes  
 No  
 Not applicable

A **material weakness** is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. If **yes**, please explain in the box below.

d. Has your organization had single or program-specific audit in the past three years?

- Yes
- No

## Section 2. Agency-Level Goals and Objectives

Select one IMLS agency-level goal that best aligns with your proposed project. Once you have selected a goal, please select one associated objective.

- Goal 1: Champion Lifelong Learning**
  - Objective 1.1: Advance shared knowledge and learning opportunities for all.
  - Objective 1.2: Support the training and professional development of the museum and library workforce.
- Goal 2: Strengthen Community Engagement**
  - Objective 2.1: Promote inclusive engagement across diverse audiences.
  - Objective 2.2: Support community collaboration and foster civic discourse.
- Goal 3: Advance Collections Stewardship and Access**
  - Objective 3.1: Support collections care and management.
  - Objective 3.2: Promote access to museum and library collections.

## Section 3. Grant Program

Select the program to which you are applying (A through C). Then for A or B, select one project category that best represents the focus of your project.

- A. Native American Library Services: Enhancement Grants**

Select one project category:

  - Digital Services
  - Educational Programming
  - Preservation and Revitalization
- B. Native Hawaiian Library Services Grants**

Select one project category:

  - Digital Services
  - Educational Programming
  - Preservation and Revitalization
- C. Native American Library Services: Basic Grants**