**IMLS LIBRARY - DISCRETIONARY PROGRAM INFORMATION FORM**

# PLEASE NOTE: Information contained within this form may be published online or otherwise shared by IMLS. Therefore, please do not include any sensitive, proprietary, or confidential information.

# Section 1. Organizational Financial Information

1. Please complete the following table for the Organizational Unit for the three most recently completed fiscal years.

|  |  |  |  |
| --- | --- | --- | --- |
| Fiscal Year | Total Revenue\* | Total Expenses\*\* | Surplus or Deficit |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

\* For nonprofit tax filers, Total Revenue can be found on Line 12 of the IRS Form 990.

\*\* For nonprofit tax filers, Total Expenses can be found on Line 18 of the IRS Form 990.

1. If the Total Revenue amounts declined by more than 15% for any year over year listed **OR** if there was a deficit of more than 10% of the Total Revenue for two or more years listed above, explain the circumstances in the box below.
2. Were there any **material weaknesses** identified in your prior year’s audit report?

[ ]  Yes

[ ]  No

[ ]  Not applicable

A **material weakness** is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. If **yes**, please explain in the box below.

1. Has your organization had single or program-specific audit in the past three years?

[ ]  Yes

[ ]  No

# Section 2. Agency-Level Goals and Objectives

Select one IMLS agency-level goal that best aligns with your proposed project. Once you have selected a goal, please select one associated objective.

**[ ]  Goal 1: Champion Lifelong Learning**

**[ ]** Objective 1.1:Advance shared knowledge and learning opportunities for all.

**[ ]** Objective 1.2: Support the training and professional development of the museum and library workforce.

**[ ]  Goal 2: Strengthen Community Engagement**

**[ ]** Objective 2.1: Promote inclusive engagement across diverse audiences.

[ ]  Objective 2.2: Support community collaboration and foster civic discourse.

**[ ]  Goal 3: Advance Collections Stewardship and Access**

[ ]  Objective 3.1: Support collections care and management.

[ ]  Objective 3.2: Promote access to museum and library collections.

# Section 3. Grant Program

Select the program to which you are applying (A through C). Then for A or B, select one project category that best represents the focus of your project.

[ ]  **A. Native American Library Services: Enhancement Grants**

Select one project category:

[ ]  Digital Services

[ ]  Educational Programming

[ ]  Preservation and Revitalization

[ ]  **B. Native Hawaiian Library Services Grants**

Select one project category:

[ ]  Digital Services

[ ]  Educational Programming

[ ]  Preservation and Revitalization

[ ]  **C. Native American Library Services: Basic Grants**