



U.S. Small Business  
Administration

Office of Entrepreneurial Development | 409 3<sup>rd</sup> Street, SW | Washington, DC 20416

May 12, 2021

Susan Minson  
OMB Desk Officer  
Office of Information and Regulatory Affairs  
Office of Management and Budget  
725 17th Street, NW  
Washington, DC 20503

Dear Ms. Minson:

Pursuant to the Office of Management and Budget (OMB) procedures established at 5 CFR §1320, the Small Business Administration (SBA) requests that the collection of information associated with the new Community Navigators Pilot Program (application and SBA Form 3516) be processed in accordance with section 1320.13, Emergency Processing, by May 21, 2021. Community Navigators Pilot Program is a new grant program authorized by section 5004 of the American Rescue Plan Act, 2021 (Pub. L. No. 117-2, § 5004).

SBA is asking for emergency review of the information collection for Community Navigators to enable SBA to implement this new program. SBA has determined that this information collection is essential to SBA's ability to collect and review grant applications, select awardees and perform on-going program administration and review to ensure compliance and track performance metrics of the awardees. Delaying implementation of the Community Navigators Pilot Program impedes SBA's ability to identify and provide technical assistance to small businesses who have struggled the most to receive Covid-related financial and other assistance, especially businesses owned by women, veterans and socially and economically disadvantaged businesses and communities where English is a second language.

SBA also requests a waiver from the requirement to publish the public comment notice in the Federal Register before seeking review. SBA will publish the required notices before seeking standard review and approval for continued use of this information collection after the emergency period expires.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Madrid', written over a white background.

Mark Madrid  
Associate Administrator  
Office of Entrepreneurial Development