NIST SRM Customer Service Satisfaction Survey

WELCOME!

To improve our customer service, we invite you to provide feedback on your experience with the purchase and receipt of your SRM order.

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0693-0031. Without this approval, we could not conduct this survey. Public reporting for this information collection is estimated to be approximately 7 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are voluntary. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the following:

National Institute of Standards and Technology Attn: Tracy Hayat Office of Reference Materials 100 Bureau Drive, Stop 2300 Gaithersburg, MD 20899-2300 E-mail: tracy.hayat@nist.gov

Disclaimer

You are accessing a U.S. Government information system, which includes: 1) this computer, 2) this computer network, 3) all computers connected to this network, and 4) all devices and storage media attached to this network or to a computer on this network. You understand and consent to the following: you may access this information system for authorized use only; you have no reasonable expectation of privacy regarding any communication of data transiting or stored on this information system; at any time and for any lawful Government purpose, the Government may monitor, intercept, and search and seize any communication or data transiting or stored on this information system may be disclosed or used for any lawful Government purpose.

OMB Control No.: 0693-0031 OMB Expiration Date: June 30, 2021

NIST Standard Reference Materials (SRM) Customer Service Satisfaction Survey
Role Identification Information
* Identify your role. (Fields with an asterisk are required.)
I purchased the SRM.
I purchased and I am the end user of the SRM.
I am the end user and did not purchase the SRM. This Customer Service Satisfaction Survey only pertains to the purchase and receipt of the SRM. We invite you to complete a Product Survey and Registration by clicking "continue".

Welcome to the NIST SRM Customer Service Satisfaction Survey

It is not required to identify yourself by name or organization in the survey. However, providing customer information will allow us to contact you and respond to any problems, issues or comments you submit. We review all surveys and when possible, follow up on any "Fair" or "Poor" ratings. Thank you!

* Remain anonymous? (Fields with an asterisk are required.)

Yes. I would like to remain anonymous.

No. I will provide my information.

NIST Standard	Reference Materials (SRM) Customer Service Satisfaction	Survey
Customer Information		
* Customer Information	(Fields with an asterisk are required.)	
* First Name:		
* Surname:		
* Organization/Company:		
* Address:		
Address (continued):		
* City:		
State/Province:		
Postal Code:		
* Country:		
NIST Sales Order Nu	mber	
Purchase Order Num	ber	
Best Contact Method? selected.)	? (When selecting any of the options, ensure the information below is complete. M	lore than one can be
Phone	Fax Email	
Phone Number (Field s	should only contain digits, spaces or dashes.)	
Fax Number (Field sho	uld only contain digits, spaces or dashes.)	

Email address (Field should contain an @ symbol and a period.)

Pre-Purchase Information

* Quote

Before placing an order, did you request a quote? (Fields with an asterisk are required.)

Yes. I requested a quote.

No. I placed an order.

NIST Standard Reference Materials (SRM) Customer Service Satisfaction Survey
Pre-Purchase Information
* <i>Quote continued</i> How did you request your quote? (Fields with an asterisk are required.)
Phone
○ Fax
Email
Web/Online

Quote Request Rating

NIST Customer Service using Phone, Fax, or Email Please rate the following:

	Excellent	Very Good	Good	Fair	Poor	Not Applicable
Ease with getting in touch with SRM Sales and Customer Service	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Response time with your request	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Overall customer service experience	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Let us know why any score was "Fair" or "Poor" below.						

* Did you place an order for a NIST SRM? (Fields with an asterisk are required.)

Yes

) No

Quote Request Rating

NIST SRM Website

Please rate the following:

	Excellent	Very Good	Good	Fair	Poor	Not Applicable
Navigation and usability of the SRM website	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Web presentation of production information for the specific SRM of your interest	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Usefulness of table(s) for SRM product selection on the website	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Functionality of the website search feature	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
If you had to set up an account, ease of account setup on the website	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Overall website experience	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Let us know why any score v	vas "Fair" or "Po	oor" below.				

* Did you place an order for a NIST SRM?(Fields with an asterisk are required.)

Yes

No

Order Placement

Order Placement

Please rate the following:

	Excellent	Very Good	Good	Fair	Poor	Not Applicable	
Ease with getting in touch with SRM Sales and Customer Service	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	
Response time with your request	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	
Overall customer service experience	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	
Let us know why any score was "Fair" or "Poor" below.							

NIST Standard Reference Materials (SRM) Customer Service Satisfaction Survey
Order Fulfillment
* Did your organization/company receive the order confirmation?
(Fields with an asterisk are required.)
○ No
If "No" please explain.
* Did your organization/company receive tracking information? (Fields with an asterisk are required.)
Yes
Νο
If "No" please explain.

NIST Standard Reference Materials (SRM) Customer Service Satisfaction Survey
Order Placement
* How did you place your order? (Fields with an asterisk are required.)
Phone
○ Fax
Email

Web/Online

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Order Placement Rating

NIST Customer Service using Phone, Fax, or Email Please rate the following:

	Excellent	Very Good	Good	Fair	Poor	Not Applicable
Ease with getting in touch with SRM Sales and Customer Service	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Response time with your request	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Overall customer service experience	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Let us know why any score was "Fair" or "Poor" below.						

* Did your organization/company receive the order confirmation?

(Fields with an asterisk are required.)

Yes

) No

If "No" please explain.

* Did your organization/company receive tracking information? (Fields with an asterisk are required.)

Yes

No

If "No" please explain.

Order Placement Rating

NIST SRM Website

Please rate the following:

	Excellent	Very Good	Good	Fair	Poor	Not Applicable
Navigation and usability of the SRM website	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Web presentation of production information for the specific SRM of your interest	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Usefulness of table(s) for SRM product selection on the website	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Functionality of the website search feature	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
If you had to set up an account, ease of account setup on the website	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Overall experience	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Let us know why any score was "Fair" or "Poor" below.						

NIST Standard Reference Materials (SRM) Customer Service Satisfaction Survey
Order Placement
* Did your organization/company receive the order confirmation? (Fields with an asterisk are required.)
Yes
No
If "No" please explain.
* Did your organization/company receive tracking information?
(Fields with an asterisk are required.)
○ No
If "No", please explain.

NIST Standard Reference Materials	(SRM) Customer	Service Satisfaction Survey
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Order Fulfillment

- * Did you get what you ordered? (Fields with an asterisk are required.)
 -) Yes
 -) No

If "No", please explain.

Order Fulfillment

* Did we resolve your issue? (Fields with an asterisk are required.)

Yes

No (See below.)

To resolve the issue, contact Sales and Customer Service via email <u>&rminfo@nist.gov</u>) or phone (301-975-2200). Please summarize the issue below.

Order Fulfillment Rating

Order Fulfillment

Please rate the following:

	Excellent	Very Good	Good	Fair	Poor	Not Applicable
Once the order for available items was placed, timeliness of delivery	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Carrier treatment of shipment	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Packaging of SRM(s)	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc	\bigcirc
Let us know why any score was "Fair" or "Poor" below.						

Additional Information

How can we make your customer service experience better?

Other comments?