

## **EVALUATION SURVEY SAMPLE EMAILS**

### ***Initial Email to Participants:***

Dear (Participant Name),

We hope that you found the 8th Annual Standards Education Workshop on November 5, to be a worthwhile experience. Below is a link to a short evaluation form, which should take no more than 10 minutes to complete.

<https://www.surveymonkey.com/r/ST5VH55>

These evaluations are a very important tool for planning future workshops and we value your input. Please complete the evaluation by Friday, November 15.

Thank you!  
Mary Jo DiBernardo

### ***REMINDER EMAIL:***

***This a friendly reminder to please complete the evaluation form, if you have not already done so.***

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