

1.

Subject: What challenges face your SAPR/SHARP program?

FROM:

Dear [NAME]:

Like you, my job is to help improve the lives of Service members of the Armed Forces. Today, I need your help in our shared mission and invite you to provide your insights on the challenges facing you and your **[Sexual Assault Prevention and Response (SAPR)/Sexual Harassment/Assault Response & Prevention (SHARP)]** program.

It's easy to provide your feedback following three steps:

- 1. Go to %SURVEYLINK%.**
- 2. If prompted to provide a ticket number use: [TICKET NUMBER]**
- 3. Provide your insight and feedback.**

Your insights and advice is invaluable to SAPRO and to the success of efforts to protect those that come forward and provide the best care possible to survivors of sexual assault. Anything you share with us will be kept strictly confidential. No one in your chain of command will know how you respond to any questions. Your participation is completely voluntary, and greatly appreciated by me, SAPRO, and the Department.

Taking the time to provide your feedback is considered **official business**, and can be done during the workday using your government computer or your own computer or mobile device if you choose. A small act can have a great impact and I hope you will recognize the importance of sharing your insights regarding your program and the challenges you face to do your job every day.

Thank you for participating and for being dedicated to serving our Service men and women.

Sincerely,

Elizabeth H. Davis, M.A.
Acting Director, Health & Resilience Division
DoD Office of People Analytics (OPA)

This e-mail was sent by a contractor on behalf of OPA. The public reporting burden for this collection of information, OMB Control Number 0704-0603 Expiring XX/XX/XXXX, is estimated to average 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. For questions pertaining to the survey, please contact our Survey Processing Center at dodhra.mc-alex.dmdc.mbx.qcsurvey@mail.mil. If you do not wish to participate or to receive reminders about this survey, you may remove yourself from the mailing list by contacting the Survey Processing Center. Be sure to include your Ticket Number in all communications.

2.

Subject: REMINDER: Let SAPRO know about the challenges facing your Response Office

FROM:

Dear [NAME]:

I recently sent you an invitation to participate in a Department effort to understand the challenges facing SAPR/SHARP professionals. If you have already provided us your feedback and advice, I thank you.

If you have not already done so, please take the time to provide your feedback today. Providing feedback is easy, fully confidential, and is considered **official business**. You can participate while at work if you choose, or at home using your personal computer or mobile device.

1. **Go to %SURVEYLINK%.**
2. **If prompted to provide a ticket number use: [TICKET NUMBER]**
3. **Provide your insight and feedback.**

I hope you recognize how important your insights are and find a few minutes to provide your feedback about your experience as a SAPR/SHARP professional. This is a one-of-a-kind opportunity to have the Department and SAPRO to **confidentially** hear directly from the people like you on the front lines providing services every day to sexual assault survivors and to help us improve the [**Sexual Assault Prevention and Response (SAPR)/Sexual Harassment/Assault Response & Prevention (SHARP)**] program. Your participation is voluntary, critically important, and greatly appreciated.

Thank you in advance for sharing your story with us,

Elizabeth H. Davis, M.A.
Acting Director, Health & Resilience Division
DoD Office of People Analytics (OPA)

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3.

Subject: REMINDER: Help improve your SAPR/SHARP Program

FROM:

Dear [NAME]:

To help build a better prevention and response program, the Department and SAPRO would like to hear from all [Service Acronym] professionals. I realize you probably received many survey requests, but this request is unique. This is the only survey conducted by the Department that gathers **confidential** feedback directly from SAPR/SHARP professionals about the challenges they faced this past year, and the resources they need to do their jobs.

To provide us your feedback, please go to %SURVEYLINK%.

Participation is considered **official business** and can be completed using your government computer or your own computer if you choose during the duty day or while off-duty.

SAPRO and the Department are committed to providing sexual assault survivors the best care and services possible. Sharing your insights, opinions, and advice with us can help us achieve this goal.

Thank you for participating and all of the work you do.

Sincerely,

Elizabeth H. Davis, M.A.
Acting Director, Health & Resilience Division
DoD Office of People Analytics (OPA)

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4.

Subject: SAPR/SHARP Professionals: Do you believe you have experienced or suffered from burnout in the past 12 months?

FROM:

Dear [NAME]:

Time is running out to provide your feedback on questions like this directly to SAPRO and the Department to help improve care for sexual assault survivors. If you haven't done so already, please take a few minutes to add your perspective to hundreds of SAPR/SHARP professionals that have already responded.

%SURVEYLINK%.

Participation is considered official business and be completed at work if you choose using any computer or mobile device. Participation is voluntary and your feedback is protected by a federal Certificate of Confidentiality. This means that no one in your chain of command will know how you individually respond to any questions.

Thank you for sharing your thoughts with us today.

Very Respectfully,

Elizabeth H. Davis, M.A.
Acting Director, Health & Resilience Division
DoD Office of People Analytics (OPA)

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5.

Subject: FINAL REMINDER: Help improve your SAPR/SHARP Program

FROM:

Dear [NAME]:

I'm emailing to remind you to participate in the Departments only survey of SAPR/SHARP professionals, the *2021 QuickCompass of Sexual Assault Prevention and Response Personnel (QSAR)*. We have not received your completed responses yet, and our deadline of June 28, 2021 is fast approaching. This is your final reminder.

Participation is considered official business and be completed at work if you choose using any computer or mobile device. Please go to %SURVEYLINK%.

The *2021 QSAR* is the only survey of its kind this year. Your responses to this survey will be used by the DoD's Sexual Assault Prevention and Response office (SAPRO) to refine the [**Sexual Assault Prevention and Response (SAPR)/Sexual Harassment/Assault Response & Prevention (SHARP)**] program. Participation is voluntary and your feedback is strictly confidential and is protected by a federal certificate of confidentiality. This means that no one in your chain of command will know how you individually respond to any questions.

Your insights, experience, and advice will be combined with the feedback from other SHARP/SAPR professionals to improve the care and services provided to sexual assault survivors. We encourage you to respond openly, and honestly, to ensure the results we obtain are truly representative. Your experiences matter, and your insights are essential to the improvement of care for victims of sexual assault.

Thank you for participating in the *2021 QuickCompass of Sexual Assault Prevention and Response Personnel*.

Sincerely,

Elizabeth H. Davis, M.A.
Acting Director, Health & Resilience Division
DoD Office of People Analytics (OPA)

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6.

Subject: PAST DUE: 2021 SAPR/SHARP QSAR

FROM:

Dear [NAME]:

ATTN: RESPONSE PAST DUE.

I have tried to contact you several times this month to invite you to share your thoughts and opinions with SAPRO and the Department but we have not heard from you. Because your thoughts, opinions, and feedback are critically important to us, we have extended the deadline to respond to XXXXXXXX.

To add your voice to thousands of other SAPR and SHARP professionals that have already responded, please go to **%SURVEYLINK%**. If prompted, your ticket number is [TICKET NUMBER]

Responding to this survey is voluntary and completely confidential. Your response is so important to the Department and SAPRO that participation is considered **official business** and can be complete during the duty day on your government computer or at home on your personal computer or mobile device.

We hope you will recognize the importance of your insights and find a few minutes to answer these questions about your experiences. Thank you for participating in the *2021 QuickCompass of Sexual Assault Prevention and Response Personnel*.

Very Respectfully,

Elizabeth H. Davis, M.A.

Acting Director, Health & Resilience Division

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