

FORM TYPE	CHANGES/UPDATES	CHANGES/UPDATES IMPACTS
401	Budget Summary	
	<p>Incorporates PS+PB data, Cost Per Position, and percentage for each funding category (currently on the DVET Summary Form)</p> <p>Only additional entry is input for staff totals (support by JVSG funds)</p>	<p>Ø These changes will eliminate the necessity of VETS internal form (DVET summary).</p> <p>Ø These changes increase transparency - grantees will be able to see vital data elements on the front end (i.e.: PS/PB and CPP, funding percentages) and will assist with their budget planning.</p>
402 A/B	Expenditure Detail Report	
	Removed quarterly language	<p>Ø This changes update the form to be consistent with current funding annual allocation processes (no longer quarterly allocated).</p> <p>Ø Rounding to the nearest dollar will automatically occur within the form (currently grantees and VETS staff round outside the form to reconcile figures with the FFR and other forms).</p>
	Rounding to nearest dollar	<p>Ø We have removed the requirement for states 425 (FFR) forms to match with their FFR. Due to the EDR being more detailed than the 425 – it is an unrealistic requirement for the 2 forms to match on a consistent basis.</p>
	Remove 425 crosswalk language	<p>Ø Additional entries were added to capture the same funding details for IA funds as the 3 JVSG positions within the form.</p>
	Added the below entries to Incentive Award Expenditures (for consistency)	<p>Ø The form identifies the total of approved funding and remaining funding – this assist states with planning and allows the state to see some of the data DVETs focus on during their reviews.</p>
	4.a. Total Incentive Award Outlays	<p>Ø To assist with closeout – included a question related to government property (on the close out EDR)</p>
	4.b. Total Incentive Award Unliquidated Obligations	<p>Ø Currently the EDR forms (total of 6) are structured to correlate with the previous closeout process requirement. The updates change the titles, description, language within the final/closeout EDR forms and will assist with the close out process.</p>
	4.c. (Current verbiage) - Total Incentive Award Outlays and Obligations	
	Funding totals (for approved and remaining) are now captured in Section B and D.	
	Additional entry to assist with close out (on close out EDR only).	
	Changed titles and language in Q4-Q6 forms to be consistent with the new required close out process and to correlate easily with the related FFR.	
501	Staffing Directory	
	Additional row (in Sec. C) to capture authorized staffing levels	<p>Ø Currently the 501 allows grantees to identify more staff on their 501 than is support by their JVSG funds – the update will also identify staff only supported by JVSG staff. This will ensure the accurate amount of staff is identified. Additionally – more data is being provided to states upfront (staff vacancy/utilization rates) for transparency and their planning purposes.</p>
	Identify Staff Vacancy/Utilization Rates	
TPN		
	NEW TPN FORM	<p>Ø Currently this data is collected in a narrative format - there is no standardized or consistent format this data/information is provided. Requiring states to capture this data on a form will standardized the reports received across the nation.</p>
	Section II. Fiscal Analysis	<p>This section reviews:</p> <ul style="list-style-type: none"> Ø Cumulative Funding Overview (allocation amount, planned expenditures, outlays & obligations, unobligated balance, % of plan spent, % of funds available to spend) Ø Recommendations for reallocations of funds and amount Ø (PS +PB)/Total Ratio Overview (planned versus actual)
	Section III. Staffing Analysis	<p>This section examines:</p> <ul style="list-style-type: none"> Ø Staffing Overview (# of planned positions, avg. # of base positions, utilization rate, end of quarter # of FTE on board) Ø Cost per Position Overview (YTD BPP, planned CPP, annualized CPP, and CPP % of plan) Ø Staff Changes (listing any newly assigned DVOPs or LVERs or DVOPs and LVERs who are no longer with the agency) Ø Staffing Checks (updates on vacancies, hiring freezes, and if any positions are filled by non-veterans)
	Section IV. Program Activities Analysis	<p>This section examines whether various Managers' Reports and Roles & Responsibilities have been completed.</p>
	Section V. Performance Analysis	<p>This section evaluates performance goals versus actual results related to the primary performance indicators (i.e. Employment Rate at the 2nd & 4th Quarter after Exit and the Median Earnings at the 2nd Quarter after Exit) for JVSG funded services and Wagner-Peyser services to veterans.</p>