

**Sections of Annual
Performance Report**

<u>Sections</u>	<u>Type</u>	<u>Reporting File</u>	<u>Submitted As</u>
Cover Sheet	Text/Signature	MS Word	PDF
Block A	Numerical	MS Excel	MS Excel
Block B	Numerical	MS Excel	MS Excel
Block C	Numerical	MS Excel	MS Excel
Block D	Numerical/Text	MS Excel	MS Excel
Block E	Numerical/Text	MS Excel	MS Excel
Block F	Numerical/Text	MS Excel	MS Excel

The Annual Performance Report (APR) is organized into two (2) files:

Cover Sheet (PDF).
Performance Report MS Excel Form: Blocks A-F (Excel Sheet).

The Office of Migrant Education (OME) has divided the APR into two sections due to the two types of content: text and numerical. The above table summarizes the sections (blocks), the type of files being used, and how they are being submitted.

The table also clarifies that the **Cover Sheet** is to be submitted as **PDF** since it contains authorized signatures. The **Performance Report Data Form** is to be submitted as MS. Excel.

Please send FINAL versions of these sections (2 files in total) as attachments to OME in ONE email.

Color Coding for Convenience		No Data	No Data
<u>Highlighted Color</u>	<u>Interpretation</u>	No Data	No Data
Blue	Enter Numerical	No Data	No Data
Green	Enter Text/Error Message	No Data	No Data
OMB No. 1810-0684 Exp. 12/31/2021		No Data	No Data
End of Spreadsheet		No Data	No Data



No Data

Grantee Name:
 PR Number:
 Grant Year:
 Reporting Period: 2019-2020

No Data

High School Equivalency Program U.S. Department of Education Annual Performance Report Data Form

A. HEP Project Statistics and Reporting for GPRA No Data

Reporting Block, Item A1 **Reporting Block A1 Item**

A1. Number of students served during the reporting period.

A1.a. Number **funded** to be served.

A1.b. Number **served** in HEP HSE instruction (note: A1b1 + A1b2 should sum to equal A1b).

A1.b.1. Number served who were **new participants** (first year in HEP) (subset of A1b).

A1.b.2. Number served who were **returning participants** (subset of A1b).

Reporting Block, Item A2 **Reporting Block A2 Item**

A2. Status at the end of the reporting period. (Note: A2a-c should sum to equal the number reported)

A2.a. Number of HSE **attainers**. (Obj. 1 National Target: 69%) (GPRA 1)

A2.a.1. Number of HSE attainers who were new participants.

A2.a.2. Number of HSE attainers who were returning participants.

A2.a.3. Number of HSE attainers who passed the HSE assessment in the English Language.

A2.a.4. Number of HSE attainers who passed the HSE assessment in the Spanish Language.

A2.a.5. Number of HSE attainers who passed the HSE assessment in a language other than English or Spanish.

A2.b. Number of **withdrawals**.

A2.b.1. Number of withdrawals who were new participants.

A2.b.2. Number of withdrawals who were returning participants.

A2.c. Number of **persisters** (came back to continue in the subsequent budget period; persisters were enrolled in instructional services in the current reporting period but did not yet achieve a HSE and have returned by APR due date of the subsequent budget period to continue instructional services).

Your data input accuracy result

Reporting Block, Item A3 **Reporting Block A3 Item**

A3. Placement of HSE attainers (from question A2a above) from the current reporting period by A

A3.a. Unduplicated number of HSE **attainers** who **entered** postsecondary education or training programs, upgraded employment, or the military (count each participant only once for this for this row for an unduplicated count). (This amount should not be greater than the amount in A2a above, and should equal the sum of A3a 1-3) (Obj. 2 National Target: 80%) (GPRA 2).

A3.a.1. Number of HSE attainers who **entered postsecondary** education or **training** programs.

A3.a.2. Number of HSE attainers who **obtained upgraded employment**.

A3.a.3. Number of HSE attainers who **entered the military**.

Reporting Block, Item A4	Reporting Block A4 Item
A4.	Follow-up on HSE attainers from the reporting period.
A4.a.	Number of HSE attainers you were able to track for follow-up data.
Reporting Block, Item A5	Reporting Block A15 Item
A5.	Time to completion for HSE attainers from question A2a above. (Note: A5a-c should sum to equal the total number of HSE attainers from question A2a.)
A5.a.	Number of HSE attainers who got their HSE within one reporting period of your project.
A5.b.	Number of HSE attainers who got their HSE after more than one , but within two reporting periods of your project.
A5.c.	Number of HSE attainers who got their HSE after more than two reporting periods of your project.
	Your data input accuracy result
Reporting Block, Item A6	Performance Calculation Table
Annual Award Amount	
GPRA Measure 1	0.00%
GPRA Measure 2	0.00%
Success efficiency ratio	\$0

End of spreadsheet

No Data

No Data

No Data
No Data
No Data
No Data

No Data

No Data

Reporting Block A1 Response

0

Reporting Block A2 Response

rted in A1b(no. served)).
0
0

Good Job

Reporting Block A3 Response

PR due date.
0

Reporting Block A4 Response
Reporting Block A5 Response
(equal the number reported in A2a.)
Good Job
No Data

No Data

Grantee Name:	0
PR Number:	0
B. HEP Project Student Participant Information	No Data
Reporting Block, Item B1	Reporting Block B1 Item
B1	Educational and supportive services, and financial support received by HEP HSE enrolled students during the reporting period.
B1.a.	Total HSE instruction hours received by all HEP HSE enrolled students.
B1.b.	Total HSE instruction hours received by HSE attainers.
B1.c.	Total number of students receiving the following types of services: 2 Instructional Support Services. Please indicate the number of students receiving instructional support services.
B1.c.1.	Tutoring.
B1.c.2.	Counseling or guidance services.
B1.c.3.	Other Educational or Supportive Services, including mentoring or coaching, college transition services, work training services, transportation, child care, and job placement services.
B1.c.4.	Financial support (Please indicate the number of students receiving financial support).
B1.c.4.a.	Room and board.
B1.c.4.b.	Stipends.
B1.c.4.c.	Other financial support, including tuition, books and materials.
End of Spreadsheet	No Data

Grantee Name:	0
PR Number:	0
C. HEP Project Services Information	No Data
Reporting Block, Item C1	Reporting Block C1 Item
C1.	Project Model Characteristics during the Reporting Period.
a.	Report the number of commuter students. (A commuter student is a student who does not live in IHE-funded housing.)
b.	Report the number of residential students. (A residential student is a student who lives in IHE-funded housing.)
	Your data input accuracy result
c.	In what languages are project services provided? (Check all that apply.)
d.	Is this project in a four-year or two-year educational institution, or in a non-profit organization?
Reporting Block, Item C2	Reporting Block C2 Item
C2.	Project Student Assessment Information Related to this Reporting Period.
a.	Which HSE assessment(s) does your project use?
End of Spreadsheet	No Data

No Data
No Data
No Data
Reporting Block C1 Response
Good Job
Spanish
Four-Year
Reporting Block C2 Response
Hi-SET®
No Data

Grantee Name:
PR Number:
D. HEP Project Goals and Objectives
Section 1.
Objective 1
Objective 2
Objective 3
Objective 4

Objective 5

Section 2

Question 1

No Data

Question 2

No Data

Question 3

No Data

End of Spreadsheet

Project Performance Objective Information

Provide the Project Objective, performance measure (Target and Actual Performance Data) and explain the outcome (Include Qualitative Data, Data collected from experimental Design, and Data Collection Information) (maximum 2500 words).

Click the insert a after green box if you need to enter more objectives.

Objective 1: To provide academic and instructional support for students to successfully complete the first year of college .

Performance Measure: XX% of participants attained their HSE to meet the GPRA 1 target.
Actual Performance Data : XXX **Target:** XXX

Outcome: HEP exceeded objective 1 with a GPRA 1 completion rate of XX%. XXX of the XXX students served during the 2018 -2019 project year attained HSE. HEP students received additional support throughout the reporting period.

Performance Measure: HEP participants will be computer literate and use computers.
Actual Performance Data: XXX

Outcome: 100% of participants pass a computer literacy test and apply knowledge of computers. All students demonstrated the ability to use computers to complete class assignments.

Objective 2:

Performance Measure:

Outcome:

Performance Measure:

Outcome:

Objective 3:

Performance Measure:

Outcome:

Objective 4:

Performance Measure:

Outcome:

ative 5:

Performance Measure:

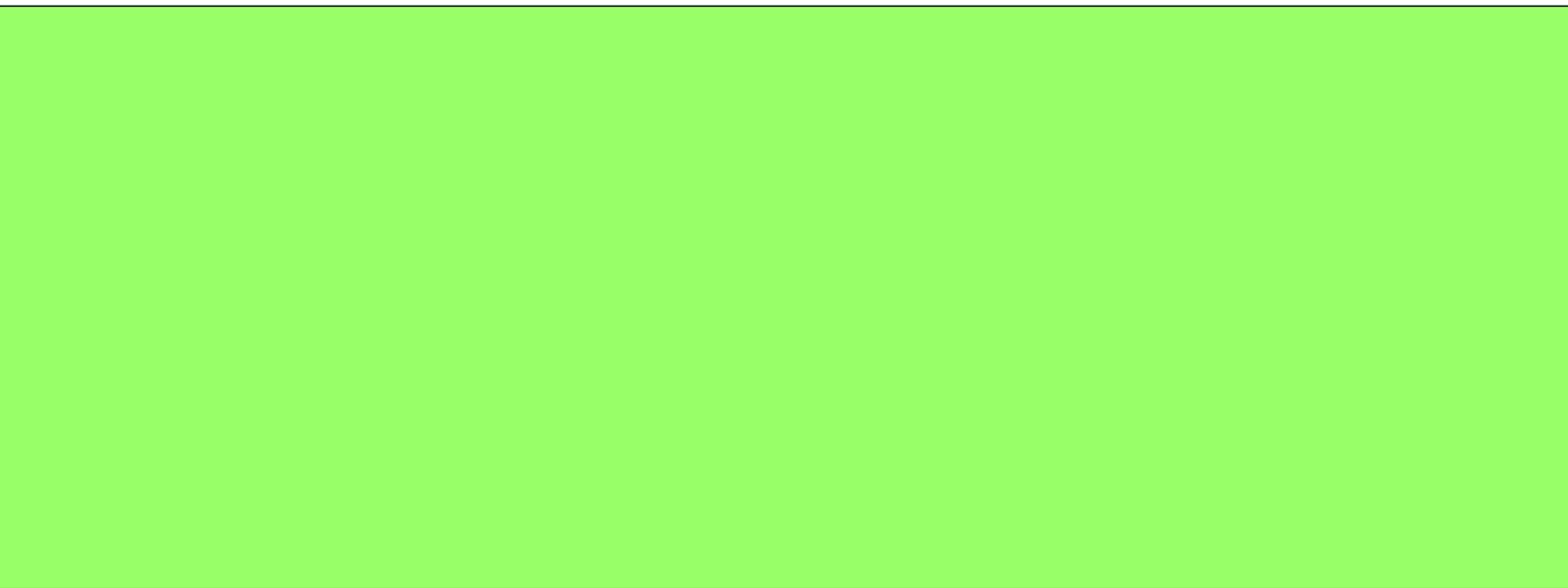
Outcome:

final year Grantees must answer each of the questions below:

Utilizing the evaluation results, draw conclusions about the success of the project and/or its impact. Describe any unanticipated outcomes or benefits from the project and any barriers that may have been encountered.

What would you recommend as advice to other educators that are interested in your project? How did the original project ideas change as a result of conducting the project?

If applicable, describe your plans for continuing the project (sustainability; capacity building) and/or disseminating the project results.



No Data

Grantee Name:	0	No Data
PR Number:	0	No Data
E. HEP Project Budget Information (see instructions)	Report section E in the following Table and in the space below:	No Data
No Data	Report in column (a) carryover funds in their correct category amounts from the previous budget period, in column (b) the recommended funds, by budget category, for the current budget period, in column (c), the total revised budget amounts (using your approved, revised budget as in your ED524B Form), and by adding the previous year's carryover in column (a) with the recommended amount in column (b), in each budget category, and in column (d), your project's actual expenditures for this reporting period.	No Data
No Data	Budget Category Numbers	Budget Categories
No Data		
No Data	1	Personnel
No Data	2	Fringe Benefit
No Data	3	Travel
No Data	4	Equipment
No Data	5	Supplies
No Data	6	Contractual
No Data	7	Construction
No Data	8	Other
No Data	9	Total Direct Costs (lines 1-8)
No Data	No Data	Your data input accuracy result
No Data	10	Indirect Costs
No Data		Your data input accuracy result
No Data	11	Training Stipends
No Data	12	Total Amounts (lines 9-11)
No Data	No Data	Your data input accuracy result
No Data	Note: Remember to keep budget line items consistent. For example, if you categorized student textbooks in the Stipend line item in your revised budget, payments for student textbooks must be categorized in the Stipend line item in the Actual Expenditures column.	No Data

1) Provide an explanation if you did not expend funds at the expected rate during the reporting period.

Write Here...

No Data

F. Additional Information (see instructions)

Note: Do not include requests for budget revisions, supplemental funding or changes to your application's activities in this performance report. See Section F of the APR Instructions for details on the type of information you may provide below.

No Data

Write Here...

No Data

No Data

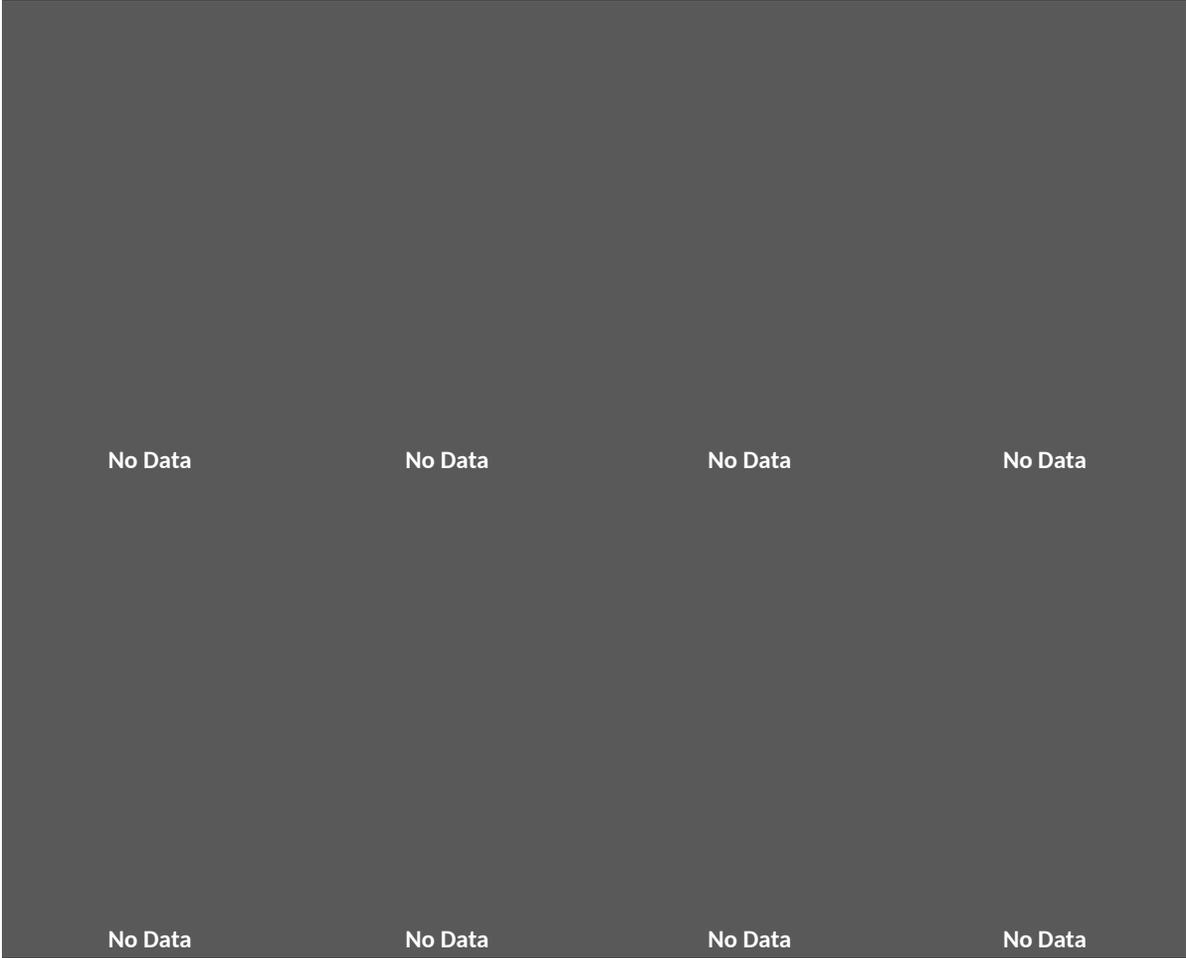
End of Spreadsheet

No Data

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No Data	No Data	No Data	No Data
No Data	No Data	No Data	No Data
No Data	No Data	No Data	No Data
No Data	No Data	No Data	No Data
Proposed Expenditures - Carryover	Proposed Expenditures - Recommended Amount	Proposed Expenditures - Total Approved, Revised Budget Amount	Actual Expenditures
(a) Carryover from Previous Budget Period	(b) Recommended Amount	(c) Total Approved, Revised Budget Amounts	(d) Actual Expenditure Amounts
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
\$0.00	\$0.00	\$0.00	\$0.00
			Good Job
		\$0.00	
			Good Job
		\$0.00	
\$0.00	\$0.00	\$0.00	\$0.00
	Good Job		Good Job
No Data	No Data	No Data	No Data

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