

# Part 241 - Form 41

## P-1a Interim Operations Report

OMB NO: 2138-0013  
EXPIRATION DATE: 7/31/2015

**Paperwork Reduction Act Burden Statement**

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The OMB Control Number for this information collection is 2138-0013. Public reporting for Schedule P-1(a), Interim Operations Report, is estimated to be approximately 1 hour per response, including the time for reviewing instructions, completing and reviewing the collection of information. All responses to this collection of information are mandatory, as authorized by 14 CFR, Part 241. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Jeff Gorham, OAI/BTS/OST-R, RTS-42, Room E34, 1200 New Jersey Avenue, SE, Washington, D.C. 20590 or e-mail – jeff.gorham@dot.gov.

**REQUIREMENTS**

**RECORD DESCRIPTION: P-1a Interim Operations Report - Group I+, II & III**

Field Description	Data Type	Length	Comments	Sample Data
Schedule Item	Character	4		P01A
Carrier Code	Character	3		3Z
Entity Region	Character	1		D
Aircraft Type	Character	4	P-5.1, P-5.2	0000, 9999
Account Code	Character	5		0014A, 10100
Frequency	Numeric	1		2
Year	Character	4		2010
Month	Character	2		12
Gain or Loss	Numeric	---		2282243, -5645

**RECORD FORMAT:**

The **P-1a Interim Operations** reports must be created as an electronic “comma separated values” file, using ASCII text character encoding, for uploading via the “eSubmit” application.

The comma separated values file **MUST BE** indicated when naming the file, by using the letters [CSV] or [csv] following the file name, as the file name extension.

The file name is flexible and may be determined by the individual air carrier, but the comma separated values (csv) file format is required, as outlined in the rule entitled, *Submitting Airline Data via the Internet*.

The fields in the sample record shown below follow the same order as the above record description, separated by commas, and saved with the file name extension of .csv.

Suggested file name: XX201003-**F41-P-1a.csv**

**Sample Record Format:**

P01A, YV, S, 0000, 39010, 1, 2010, 06, -68401383

# Part 241 - Form 41

## P-12a Fuel Cost and Consumption

OMB NO: 2138-0013  
EXPIRATION DATE: 7/31/2015

**Paperwork Reduction Act Burden Statement**

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The OMB Control Number for this information collection is 2138-0013. Public reporting for Schedule P-12(a), Fuel Consumption by Type of Service and Entity, is estimated to be approximately 4 hours per response, including the time for reviewing instructions, completing and reviewing the collection of information. All responses to this collection of information are mandatory, as authorized by 14 CFR, Part 241. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Jeff Gorham, OAI/BTS/OST-R, RTS-42, Room E34, 1200 New Jersey Avenue, SE, Washington, D.C. 20590 or e-mail – jeff.gorham@dot.gov.

**REQUIREMENTS**

**RECORD DESCRIPTION: P-12a – Fuel Cost and Consumption Report - Group I+, II & III**

Field Description	Data Type	Length	Comments	Sample Data
Schedule Item	Character	4		P12A
Carrier Code	Character	3		3Z
Entity Region	Character	1		D
Aircraft Type	Character	4	Reported on P-5.1, P-5.2 only	0000
Account Code	Character	5		0014A, 10100
Frequency	Numeric	1		2
Year	Character	4		2010
Month	Character	2		12
Gain or Loss	Numeric	---		2282243, -5645

**RECORD FORMAT:**

The **P-12a – Fuel Cost and Consumption** reports must be created as an electronic “comma separated values” file, using ASCII text character encoding, for uploading via the “eSubmit” application.

The comma separated values file MUST BE indicated when naming the file, by using the letters [CSV] or [csv] following the file name, as the file name extension.

The file name is flexible and may be determined by the individual air carrier, but the comma separated values (csv) file format is required, as outlined in the rule entitled, *Submitting Airline Data via the Internet*.

The fields in the sample record shown below follow the same order as the above record description, separated by commas, and saved with the file name extension of .csv.

Suggested file name: XX201003-F41-P-12A.csv

**Sample Record Format:**

**P-12a Fuel Cost and Consumption**

P12A, 3Z, S, 0000, 0008A, 1, 2010, 06, 213786

P12A, 3Z, S, 0000, 0008**B**, 1, 2010, 06, 2208410  
P12A, 3Z, S, 0000, 0008**C**, 1, 2010, 06, 820818

**Account Code**

A = Gallons  
B = Cost  
C = Gallons not Paid for

## **PART 241 - Form 41 Form A Certification**

OMB NO: 2138-0013  
EXPIRATION DATE: 7/31/2015

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### **REQUIREMENTS**

#### **RECORD DESCRIPTION/INSTRUCTIONS: Form A Certification**

A certification statement is required identifying an appropriate official of the reporting carrier. The certification statement will read:

**Period ended:**

**I, (Name) and (Title), of (Carrier Name), do certify that all schedules and supporting documents which are submitted herewith or have been submitted heretofore as parts of this report filed for the indicated period, have been prepared under my direction; that I have carefully examined them and declare that they correctly reflect the accounts and records of the company, and to the best of my knowledge and belief are a complete and accurate statement, after adjustments to reflect full accruals, of the operating revenues and expenses, income items, assets, liabilities, capital, retained earnings, and operating statistics for the periods reported in the financial schedules, the Schedule T-100 Traffic, and if applicable, the Passenger Origin-Destination Survey; that the various items herein reported were determined in accordance with the Code of Federal Regulations for Large Certificated Air Carriers as prescribed by the Department of Transportation; and that the data contained herein are reported on a basis consistent with that of the preceding report except as specifically noted in the financial and statistical statements.**

**Date:**

**Signature:**

**Name (Please Print or Type):**

**Title 18 U.S.C. Sec. 1001, Crimes and Criminal Procedures, makes it a criminal offense subject to a maximum fine of \$10,000 or imprisonment for not more than 5 years, or both, to knowingly and**

willfully make or cause to be made any false or fraudulent statements or representation in any matter within jurisdiction of any agency of the United States.

The Confidential Information Protection and Statistical Efficiency Act 2002 (44 USC 3501), requires a statistical agency to clearly identify information it collects for non-statistical purposes. BTS hereby notifies the respondents and the public that BTS uses the information it collects under this OMB approval for non-statistical purposes including, publication of both respondent's identity and it's data, submission of the information to agencies outside BTS for review, analysis and possible use in regulatory and other administrative matters.

Per quarter, it can take each air carrier between 30 and 300 hours to complete the required financial reports and between 6 and 18 hours to complete the required T-100 monthly traffic reports.

#### RECORD FORMAT:

Once signed, the **Form A Certification** must be published as an electronic "portable document format" file format, for uploading to the eSubmit application.

The portable document format file MUST BE indicated when naming the file, by using the letters [PDF] or [pdf] following the file name, as the file name extension. You must have Adobe Reader software downloaded on your computer in order to "save as/print" your document as a 'pdf' file.

While the file name is flexible and may be determined by the individual air carrier, the portable document format (pdf) file format is required, as outlined in the rule entitled, *Submitting Airline Data via the Internet*.

Suggested file name: XX201003- **F41-A-Cert.pdf**

## FORM 41 FINANCIAL DATA B-1, B1-1, P1.1, P1.2, P5.1, P5.2, P6, P7

OMB NO: 2138-0013  
EXPIRATION DATE: 7/31/2015

#### Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The OMB Control Number for this information collection is 2138-0013. Public reporting for Schedule B-1, Balance Sheet is estimated to be approximately 2 hours per response, including the time for reviewing instructions, completing and reviewing the collection of information. All responses to this collection of information are mandatory, as authorized by 14 CFR, Part 241. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Jeff Gorham, OAI/BTS/OST-R, RTS-42, Room E34, 1200 New Jersey Avenue, SE, Washington, D.C. 20590 or e-mail – jeff.gorham@dot.gov.

OMB NO: 2138-0013  
EXPIRATION DATE: 7/31/2015

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**OMB NO: 2138-0013**  
**EXPIRATION DATE: 7/31/2015**

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**OMB NO: 2138-0013**  
**EXPIRATION DATE: 7/31/2015**

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**EXPIRATION DATE: 7/31/2015**

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**OMB NO: 2138-0013**  
**EXPIRATION DATE: 7/31/2015**

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**OMB NO: 2138-0013**  
**EXPIRATION DATE: 7/31/2015**

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**REQUIREMENTS**

**RECORD DESCRIPTION: Form 41 Financials - DB10 Collection**

Field Description	Data Type	Length	Comments	Sample Data
Schedule Item	Character	4		B010
Carrier Code	Character	3		3Z
Entity Region	Character	1		D
Aircraft Type	Character	4	(P-5.1, P-5.2)	0000, 9999
Account Code	Character	5		0014A, 10100
Frequency	Numeric	1		2
Year	Character	4		2010
Month	Character	2		12
Gain or Loss	Numeric	---		2282243, -5645

**RECORD FORMAT:**

The **Form 41 Financials - DB10 Collection** reports must be created as an electronic “comma separated values” file, using ASCII text character encoding, for uploading via the “eSubmit” application.

The comma separated values file MUST BE indicated when naming the file, by using the letters [CSV] or [csv] following the file name, as the file name extension.

The file name is flexible and may be determined by the individual air carrier, but the comma separated values (csv) file format is required, as outlined in the rule entitled, *Submitting Airline Data via the Internet*.

The fields in the sample record shown below follow the same order as the above record description, separated by commas, and saved with the file name extension of .csv.

Suggested file name: XX201003-DB10.csv

**Sample Record Format:**

**B-1 B010 Balance Sheet - Liabilities & Stockholders Equity - Group I+, II & III**  
B010,3Z,D,0000,20250,2,2010,12,-461395

**B-1.1 B011 Balance Sheet - Group I-**  
B011,SI,D,0000,00230,3,2010,12,54232

**P-1.1 P011 Profit and Loss Statement - Group I-**  
P011,SI,D,0000,00130,3,2010,12,54232

**P-1.2 P012 Profit and Loss Statement - Group I+, II & III**  
P012,3Z,D,0000,39190,2,2010,12,-850

**P-5.1 P051 Aircraft Operating Expenses - Group I+, I-**  
P051,XP,D,9999,Z9210,2,2010,03,399134

**P-5.2 P052 Aircraft Operating Expenses - Group II & III**  
P052,AA,D,6171,51990,2,2010,03,2986314

P-6 P060 Operating Expenses by Objective Grouping - **Group I+, II & III**  
P060,3Z,D,0000,00320,2,2010,12,359199

P-7 P070 Operating Expenses by Functional Grouping - **Group III**  
P070,AA,D,0000,00130,2,2010,12,359199

## PART 241 – Form 41

### B-12 Statement of Changes in Financial Position

OMB NO: 2138-0013  
EXPIRATION DATE: 7/31/2015

#### Paperwork Reduction Act Burden Statement

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#### REQUIREMENTS

#### RECORD DESCRIPTION/INSTRUCTIONS: **B-12 Statement of Changes in Financial Position**

For the B-12, Cash Flow Statement, it is freeform depending on each carrier’s operations and is a bridge between the B-1 Balance Sheet and the P-1.2 Statement of Operations (Income Statement).

#### RECORD FORMAT:

The **PART 241 – B-12 Statement of Changes in Financial Position** must be published as an electronic “portable document format” file format, for uploading to the eSubmit application.

The portable document format file **MUST BE** indicated when naming the file, by using the letters [PDF] or [pdf] following the file name, as the file name extension. You must have Adobe Reader software downloaded on your computer in order to “save as/print” your document as a ‘pdf’ file.

While the file name is flexible and may be determined by the individual air carrier, the portable document format (pdf) file format is required, as outlined in the rule entitled, *Submitting Airline Data via the Internet*.

Suggested file name: XX201003- **F41-B-12.pdf**

## Part 241 - Form 41

### B-7 Airframe and Aircraft Engine Acquisitions and Retirements

OMB NO: 2138-0013  
EXPIRATION DATE: 7/31/2015

#### Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The OMB Control Number for this information collection is 2138-0013. Public reporting for Schedule B-7, Airframe and Aircraft Engine Acquisitions and Retirements, is estimated to be

approximately 7 hours per response, including the time for reviewing instructions, completing and reviewing the collection of information. All responses to this collection of information are mandatory, as authorized by 14 CFR, Part 241. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Jeff Gorham, OAI/BTS/OST-R, RTS-42, Room E34, 1200 New Jersey Avenue, SE, Washington, D.C. 20590 or e-mail – jeff.gorham@dot.gov.

## **REQUIREMENTS**

### **RECORD DESCRIPTION: B-7 – Airframe and Aircraft Engine Acquisitions and Retirements - Group II & III**

<b>Field Description</b>	<b>Data Type</b>	<b>Length</b>	<b>Comments</b>	<b>Sample Data</b>
Form Type	Character	3		B-7
Air Carrier Code	Character	3		UA
Year	Numeric	ccyy		2010
Month Ended	Numeric	mm		12
Year of First Airframe Delivery	Numeric	ccyy		1989
Airframe Manufacturer Serial no.	Character	20		87654321
Date Acquired or Retired	Numeric	ccyymmdd		20090131
Acquisition or Retirement Code	Character	1		R or A
Airframe License Number	Character	8		N000XX
Number of Aircraft Engines Acquired/Retired	Character	5		2 GE
Aircraft Type Code	Numeric	4		6141
Type, Model and Cabin Design	Character	25		Boeing B-737-8 PAX
Usual Seat Configuration	Numeric	4		76
Acquired Cost or Capitalized Value	Numeric	15		12345678
Depr. Cost or Amortized Value	Numeric	15		23232323
Realization Value	Numeric	15		45454545
Acquired From / Disposition	Character	50		Sold to ABC Leasing Inc
Owned/Lease Type	Character	1		O
Operating Status	Character	1		Y

### **RECORD FORMAT:**

The **B-7 – Airframe and Aircraft Engine Acquisitions and Retirements** reports must be created as an electronic “comma separated values” file, using ASCII text character encoding, for uploading via the “eSubmit” application.

The comma separated values file **MUST BE** indicated when naming the file, by using the letters [CSV] or [csv] following the file name, as the file name extension.

The file name is flexible and may be determined by the individual air carrier, but the comma separated values (csv) file format is required, as outlined in the rule entitled, *Submitting Airline Data via the Internet*.

The fields in the sample record shown below follow the same order as the above record description, separated by commas, and saved with the file name extension of .csv.

Suggested file name: XX201003-**B7.csv**

### **Sample Record Format:**

B-7, UA, 2010, 12, 198990131, 87654321, 20090131, R, N000XX, 2 GE, 6141, Boeing B-737-8 PAX, 76, 12345678, 23232323, 45454545, Sold to ABC Leasing Inc, O, Y

Leased Type: a = Capital Lease, b = Operating Lease, 0 = Owned

Operating Status: Y = Yes, N = Not operating

## Part 241 - Form 41 B-43 Inventory of Airframes and Aircraft Engines

OMB NO: 2138-0013  
EXPIRATION DATE: 7/31/2015

### Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The OMB Control Number for this information collection is 2138-0013. Public reporting for Schedule B-43, Inventory of Airframes and Aircraft Engines, is estimated to be approximately 8 hours per response, including the time for reviewing instructions, completing and reviewing the collection of information. All responses to this collection of information are mandatory, as authorized by 14 CFR, Part 241. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Jeff Gorham, OAI/BTS/OST-R, RTS-42, Room E34, 1200 New Jersey Avenue, SE, Washington, D.C. 20590 or e-mail – jeff.gorham@dot.gov.

### REQUIREMENTS

#### RECORD DESCRIPTION: **B43 – Inventory of Airframes and Aircraft Engines - Group I-, I+, II & III**

Field Description	Data Type	Length	Comments	Sample Data
Form Type	Character	4		B-43
Air Carrier Code	Character	3		UA
Year	Numeric	ccyy		2011
Month Ended	Numeric	mm		12
Year of First Airframe Delivery	Numeric	ccyy		2010
Airframe Manufacturer Serial no.	Character	20		1191
Airframe License Number	Character	8		N000XX
Date Acquired or Placed in Service	Numeric	ccyymmdd		20100101
Usual Seat Configuration	Numeric	4		124
Number of Aircraft Engines	Character	5	Engines by Type	2 GE
Manufacturer	Character	50		Airbus Industrie
Aircraft Type Code	Numeric	4		6981
Type, Model and Cabin Design	Character	25		A-319-PSGR
Available Capacity	Numeric	12	Capacity in pounds	35100
Acquired Cost or Capitalized Value	Numeric	15		12345678
Allowance for Depr. or Amortization	Numeric	15		123456
Depr. Cost or Amortized Value	Numeric	15		23232323
Estimated Residual Value	Numeric	15		45454545
Est. Depreciation or Amortizable Life	Numeric	3		300
Owned/Lease Type	Character	1		O
Operating Status	Character	1		Y

### RECORD FORMAT:

The **B43 – Inventory of Airframes and Aircraft Engines** reports must be created as an electronic “comma separated values” file, using ASCII text character encoding, for uploading via the “eSubmit” application.

The comma separated values file MUST BE indicated when naming the file, by using the letters [CSV] or [csv] following the file name, as the file name extension.

The file name is flexible and may be determined by the individual air carrier, but the comma separated values (csv) file format is required, as outlined in the rule entitled, *Submitting Airline Data via the Internet*.

The fields in the sample record shown below follow the same order as the above record description, separated by commas, and saved with the file name extension of .csv.

Suggested file name: XX201003-B43.csv

**Sample Record Format:**

B-43, UA, 2011, 12, 2010, 1191, N000XX, 20100101, 124, 2GE, Airbus Industries, 6981, A-319 PSGR, 35100, 12345678, 123456, 23232323, 45454545, 300, 0, Y

Leased Type: a = Capital Lease, b = Operating Lease, 0 = Owned

Operating Status: Y = Yes, N = Not operating

## Part 241 - Form 41 P-2 Notes to BTS Form 41 Reports

OMB NO: 2138-0013  
EXPIRATION DATE: 7/31/2015

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**REQUIREMENTS**

**RECORD DESCRIPTION/INSTRUCTIONS: P-2 Notes to BTS Form 41 Report**

For the P-2 Notes, this report is a narrative document that explains the Air Carrier’s Form 41 Financials.

**RECORD FORMAT:**

The **P-2 Notes to BTS Form 41 Report** must be published as an electronic “portable document format” file format, for uploading to the eSubmit application.

The portable document format file MUST BE indicated when naming the file, by using the letters [PDF] or [pdf] following the file name, as the file name extension. You must have Adobe Reader software downloaded on your computer in order to “save as/print” your document as a ‘pdf’ file.

While the file name is flexible and may be determined by the individual air carrier, the portable document format (pdf) file format is required, as outlined in the rule entitled, *Submitting Airline Data via the Internet*.

Suggested file name: XX201003- F41-P-2notes.pdf

## Part 241 - Form 41 P-2 Passenger Facility Charge Report

### REQUIREMENTS

#### RECORD DESCRIPTION: P-2 Passenger Facility Charge Report

Field Description	Data Type	Length	Comments	Sample Data
Airline ID	Character	5	DOT Assigned	12345
Carrier Code	Character	3	IATA or DOT Assigned	XX
Year of Data Included in the Report	Numeric	4	Year (CCYY)	2010
Month of Quarter Ending Data Included in the Report	Numeric	2	Month (MM) Qtr 1 = 03 Qtr 3 = 09 Qtr 2 = 06 Qtr 4 = 12	03
Total PFC Liability at Beginning of Period	Numeric	50		9999
Total Amount Collected in Trust for Public Agencies	Numeric	50		9999
Total Amount Remitted to Public Agencies	Numeric	50		9999
Adjustments	Numeric	50	Collection Compensation, PFC Refunds	9999
Total PFC Liability at End of Period	Numeric	50		9999

#### RECORD FORMAT:

The **P-2 Passenger Facility Charge** reports must be created as an electronic “comma separated values” file, using ASCII text character encoding, for uploading via the “eSubmit” application.

The comma separated values file **MUST BE** indicated when naming the file, by using the letters [CSV] or [csv] following the file name, as the file name extension.

The file name is flexible and may be determined by the individual air carrier, but the comma separated values (csv) file format is required, as outlined in the rule entitled, *Submitting Airline Data via the Internet*.

The fields in the sample record shown below follow the same order as the above record description, separated by commas, and saved with the file name extension of .csv.

Suggested file name: XX201003- F41-P-2pfc.csv

#### Sample Record Format:

12345, XX, 2010, 03, 9999, 9999, 9999, 9999, 9999

# FORM 41 FINANCIAL DATA

## P-10 – Employee Statistics by Labor Category

OMB NO: 2138-0013  
EXPIRATION DATE: 7/31/2015

**Paperwork Reduction Act Burden Statement**

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The OMB Control Number for this information collection is 2138-0013. Public reporting for Schedule P-10, Employment Statistics by Labor Category, is estimated to be approximately 2 hours per response, including the time for reviewing instructions, completing and reviewing the collection of information. All responses to this collection of information are mandatory, as authorized by 14 CFR, Part 241. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Jeff Gorham, OAI/BTS/OST-R, RTS-42, Room E34, 1200 New Jersey Avenue, SE, Washington, D.C. 20590 or e-mail – jeff.gorham@dot.gov.

**REQUIREMENTS**

**RECORD DESCRIPTION: P-10 – Employee Statistics by Labor Category Report - Group I+, II & III**

Field Description	Data Type	Length	Comments	Sample Data
Schedule Item	Character	4		P100
Carrier Code	Character	3		3Z
Entity Region	Character	1		D
Aircraft Type	Character	4	(P-5.1, P-5.2)	0000
Account Code	Character	5		0014A, 10100
Frequency	Numeric	1		2
Year	Character	4		2010
Month	Character	2		12
Gain or Loss	Numeric	---		2282243, -5645

**RECORD FORMAT:**

The **P-10 – Employee Statistics by Labor Category** reports must be created as an electronic “comma separated values” file, using ASCII text character encoding, for uploading via the “eSubmit” application.

The comma separated values file **MUST BE** indicated when naming the file, by using the letters [CSV] or [csv] following the file name, as the file name extension.

The file name is flexible and may be determined by the individual air carrier, but the comma separated values (csv) file format is required, as outlined in the rule entitled, *Submitting Airline Data via the Internet*.

The fields in the sample record shown below follow the same order as the above record description, separated by commas, and saved with the file name extension of .csv.

Suggested file name: XX201003-**F41-P-10.csv**

**Sample Record Format:**

P100, 3Z, D, 0000, 00310, 4, 2010, 12, 31

# Part 241 - Form 41

## T-8 Report of All-Cargo Operations Report

OMB NO: 2138-0013  
EXPIRATION DATE: 7/31/2015

**Paperwork Reduction Act Burden Statement**

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. The OMB Control Number for this information collection is 2138-0013. Public reporting for Schedule T-8, Report of All-Cargo Operations, is estimated to be approximately 2 hours per response, including the time for reviewing instructions, completing and reviewing the collection of information. All responses to this collection of information are mandatory, as authorized by 14 CFR, Part 241. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Jeff Gorham, OAI/BTS/OST-R, RTS-42, Room E34, 1200 New Jersey Avenue, SE, Washington, D.C. 20590 or e-mail – jeff.gorham@dot.gov.

**REQUIREMENTS**

**RECORD DESCRIPTION: T-8 Report of All-Cargo Operations Report**

Field Description	Data Type	Length	Comments	Sample Data
Schedule Item	Character	2	Name of Form	T8
Carrier code	Character	2	IATA code	XX
Airline ID	Numeric	5	Five digit Cardecocode	10579
Region	Numeric	3	Certificate of Operations	418 or 401
Account Code	Numeric	5	Account	41990
Frequency	Numeric	1	Annual	4
Year of Data Included in the Report	Numeric	4	Year (CCYY)	2010
Month of Data Included in the Report	Numeric	2	Month (MM)	03
Data	Numeric	---	Actual data value	3938455

**RECORD FORMAT:**

The **T-8 Report of All-Cargo Operations Report** must be created as an electronic “comma separated values” file, using ASCII text character encoding, for uploading via the “eSubmit” application.

The comma separated values file **MUST BE** indicated when naming the file, by using the letters [CSV] or [csv] following the file name, as the file name extension.

The file name is flexible and may be determined by the individual air carrier, but the comma separated values (csv) file format is required, as outlined in the rule entitled, *Submitting Airline Data via the Internet*.

The fields in the sample record shown below follow the same order as the above record description, separated by commas, and saved with the file name extension of .csv.

Suggested file name: XX201003-F41-T8.csv

**Sample Record Format:**

T8,JW,10548,418,39050,4,2010,12,4948301