

	A	B	C	D	E	F	G	H	I	J
1	Burden Estimate for the Biofuel Producer Program - FY 2021									
2	USDA Rural Business-Cooperative Service									
3	Section of the Funding Opportunity Notice	Title	Form No. (if any)	No. of Respondents	Reports Filed	Total Responses (D) X (E)	Estimated No. of Manhours per response	Estimated Total Manhours (F) x (E)	Wage** Class	Total Cost (H) x (I)
4	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
5	Non-Forms Approved Under this Docket									
6	Section E	Appeals	written	10	1	3	12	36	\$39.00	\$1,404
7	Section E	Additional information (3% of the applicants)	written	30	1	30	2	60	\$39.00	\$2,340
8	Section D	Certifications for Contracts, Grants and Loans	RD 1940-Q, Ex A-1	300	1	300	0.5	150	\$39.00	\$5,850
9										
10	Recordkeeping									
11		Recordkeeping	written	285	0	0	0	0	\$0.00	\$0
12										
13	Forms Approved Under this Docket									
14	Section D	Biofuel Producer Program Application	RD 4288-7	300	1	300	2.50	750	\$39.00	\$29,250
15	TOTALS			300		633		996		\$38,844
16										
17										
18	Forms Approved Under Other OMB Numbers									
19	Section D	Disclosure of Lobbying Activities	SF LLL (4040-0013)							
20	Section D	Automated Clearing House Vendor/Miscellaneous Payment Enrollment Form	SF 3881 (1530-0069)							
21	Section D	Assurance Agreement	RD 400-4 (0575-0018)							
22										
23	FOOTNOTES:									
24		Appeals	Assumes 10 appeal requests.							
25										
26		Number of Applications	Estimated 300 applicants. These estimates are based on the number of producers producing ethanol in the U.S. and the number of other producers enrolled in the Bioenergy Program for Advanced Biofuels for Fiscal in Year 2021.							
27		Production information	Assumes 95% of the estimated 300 applicants are determined to be eligible producers.							
28		Recordkeeping	No reporting to the Agency. All recipients are required to keep records for 3 years after the date in which payments are made. The 3 years retention is in case the Agency requires further review of the records. Producers will make records available for Agency inspection as necessary.							
29		Hours per Response	1.57							

	A	B	C	D	E
1	Fed Gov Cost for Interim Rule for Section 9005 - Advanced Biofuel Payment Program - Typical year				
2	Item	Number	Hours per item	Rate	Total Cost
3					
4	Determine producer eligibility	300	1.58	54.77	\$25,960.98
5	Follow-up/Clarification Related Work	30	1.7	54.77	\$2,793.27
6	Process payment applications	285	3.3	54.77	\$51,511.19
7	Appeals	3	12	54.77	\$1,971.72
8	Administrative	See footnote a			\$50,000.00
9	Total				\$132,237.16
10					
11					
12	Footnote a	This line item addresses the estimated cost for implementing, and administering the Biofuel Producer Program. The estimate includes cost incurred by USDA staff and other Federal agency groups (e.g., OMB, OGC, FO).			
13					
14					

[May 2020 National Occupational Employment and Wage Estimates \(bls.gov\)](https://www.bls.gov)

	Salary	% time	
Other Mgt (11-9000)	51.40	60%	30.84
Bookkeeping.. (43-3031)	21.20	40%	8.48
			39.32

Federal

	Base Salary	Benefits	Total Salary	% time	
GS-7, Step 5	26.43	36.25%	36.01	20%	7.202175
GS-9, Step 5	32.33	36.25%	44.05	30%	13.21489
GS-12, Step 5	46.88	36.25%	63.87	30%	19.1622
GS-13, Step 5	55.75	36.25%	75.96	20%	15.19188
					54.77

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