



**INSTRUCTIONS FOR COMPLETING FORM RAC-501**

1. Reports shall be submitted to the RAC on or before the **eighth day** of each month **by 10:00 a.m.**, covering shipments or disposition of raisins produced from grapes grown outside the “area” (State of California) for the preceding month.
2. All quantities on the report shall be in pounds. (1)(2)(3)(5)
3. Reports shall be certified by a responsible official of the reporting handler.
4. Other dispositions, Columns (4) and (5), may include, but are not limited to raisins shipped in natural condition or shipped to distilleries, livestock feeders, for concentrate, or as transfers to other packers. Indicate in Column (4) the kind of shipment reported and to whom each item in Column (4) was shipped.
5. In Column (6) report the area of origin – state or country.
6. Consult RAC Staff on any points not clear to you.

This report is required by law (7 U.S.C. 608d, 7 CFR 989.73, 7 C.F.R. 989.173(c)(3)). Failure to report can result in a fine of \$2,750 for each such violation, and each day during which such violation continues shall be deemed a separate violation.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov). USDA is an equal opportunity provider, employer, and lender.

**RAC-501 (Exp. x/xxxx) Destroy previous versions.**