

CHARTER
ARMY SURVIVOR ADVISORY WORKING GROUP

1. Name of Committee: Army Survivor Advisory Working Group (SAWG)
2. Category and Type of Committee: Intra-Army
3. Date Established: 5 Oct 2016
4. Authority: Army Regulation 15-39 (Department of the Army Intergovernmental and Intragovernmental Committee Management Program), 13 Jul 18.
5. References:
 - a. DoD Instruction 5105.18 (DoD Intergovernmental and Intragovernmental Committee Management Program), Incorporating Change 2, April 8, 2019.
 - b. Army Regulation 15-39 (Department of the Army Intergovernmental and Intragovernmental Committee Management Program), 13 Jul 18.
 - c. SAWG Charter, dated 5 Oct 16 (hereby superseded).
6. Date to be Terminated: The need for this advisory function is on a continuing basis. However, it shall terminate upon completion of its mission or 3 years from the date this charter is approved, whichever is sooner, unless extended by the Secretary of the Army or designee.
7. Mission or Purpose:
 - a. Address quality of life issues affecting Army survivors worldwide and provide advice and recommendations regarding vital quality of life issues and concerns of Army survivors.
 - b. Receive status reports from proponent agencies on the progress of Army SAWG issues.
 - c. Provide guidance, recommendations, and direction through the Chief of Staff, Army to proponent agencies on resolving Army SAWG issues.
 - d. Recommend priorities for resourcing issues and pursuing Congressional action.
 - e. Review action plans for relevancy and viability.
 - f. Identify, evaluate, and provide recommendations on new issues, reopen old issues, and/or refocus active issues, as appropriate.

g. Track to completion active survivor issues requiring Headquarters, Department of the Army assistance for resolution through the Army Family Action Plan.

h. Recommend survivor issues, which cannot be resolved, be declared by the appropriate authority as "unattainable."

i. Provide recommendations through the Chief of Staff, Army to validate or modify proponent agency issue completion status.

j. Strengthen communications between the Active Army, Army National Guard, U.S. Army Reserve, and the Army survivor community.

8. Direction and Control: The Army SAWG will report to, and receive direction from, the Chief of Staff, Army.

9. Committee Structure and Membership:

a. The Army SAWG Staff. The Army SAWG Staff is a principal official-level body led by the Chief of Staff, Army. This body is comprised of representatives from the listed member organizations. The Chief of Staff, Army may adjust membership as necessary. Additional Army Staff representation will be requested as appropriate or when agenda dictates.

b. Army SAWG Staff roles:

(1) Collect and review issues brought forth by the Army SAWG Advisors;

(2) Request further information from the Army SAWG Advisors;

(3) Recommend resolution of issues; and

(4) Provide the Army SAWG Advisors board meeting minutes no later than 7 days after the annual meeting for review and comment.

c. Standing Army SAWG Staff membership:

(1) Chief of Staff, Army (Chair)

(2) Deputy Chief of Staff, G-9 (Vice-Chair)

(3) Sergeant Major of the Army

(4) Director, Army National Guard

(5) Chief, U.S. Army Reserve

- (6) Deputy Chief of Staff, G-1
- (7) Commander, U.S. Army Materiel Command
- (8) The Surgeon General
- (9) The Judge Advocate General
- (10) The Provost Marshall General
- (11) Chief of Legislative Liaison
- (12) Chief of Chaplains
- (13) Director, Installation Services, OACSIM
- (14) Army Gold Star and Surviving Family Member Representative

d. Army SAWG Advisors. The Army SAWG will also include survivor advisors, as determined to be appropriate by the Chief of Staff, Army.

e. Army SAWG Advisors roles:

(1) Address Survivor-related topics and issues for SAWG Staff review and recommendation.

(2) Provide valuable, first-hand perspective to Army SAWG Staff representative of Army Survivor demographic.

(3) Provide the Army SAWG Staff a recommended list of topics for discussion at the annual meeting, 7 days prior to the meeting.

f. The Chief of Staff, Army will appoint advisors to serve one 3-year term, but may extend the term for up to 1 year as necessary. Advisor appointment term lengths are subject to the existence of an approved or renewed SAWG Charter. Prior to appointment, the advisor member package will be submitted for a legal review by the Army Office of The Judge Advocate General and Army Office of General Counsel to determine if the appointment would subject the Army SAWG to the requirements of the Federal Advisory Committee Act. The results of the review will be maintained in the committee records by the Deputy Chief of Staff, G-9.

g. During the selection of Army SAWG Advisors, eligibility for Army Survivor Outreach Services support and the criteria listed in this paragraph are recommended. Individual Army SAWG Advisors may satisfy multiple criteria listed below:

(1) A minimum of one survivor whose deceased Soldier was a junior enlisted Service Member;

(2) A minimum of one survivor whose deceased Soldier was a Non-Commissioned Officer;

(3) A minimum of one survivor whose deceased Soldier was a company-grade officer;

(4) A minimum of one survivor whose deceased Soldier was a field-grade officer;

(5) A minimum of two Army National Guard survivors;

(6) A minimum of two U.S. Army Reserve survivors;

(7) A minimum of one survivor who was dual military;

(8) A minimum of two survivors who are the widow or widower of the deceased;

(9) A minimum of two survivors who are the parent, adult child, or adult stepchild of the deceased;

(10) A minimum of one custodial parent of a minor survivor dependent child who is not a Defense Enrollment Eligibility Reporting System identification card holder;

(11) A minimum of one survivor permanently residing outside the United States;

(12) A minimum of one survivor whose Soldier died from an accident;

(13) A minimum of one survivor whose Soldier died from hostile action;

(14) A minimum of one survivor whose Soldier died from illness or natural causes;

(15) A minimum of one survivor whose Soldier was a victim of homicide, workplace violence, or a terrorist attack; and/or

(16) A minimum of one survivor whose Soldier died from suicide.

10. Estimated Number of Meetings:

a. The Army SAWG will meet at least once annually at the discretion of the Chief of Staff, Army and will include an outbrief to the Secretary of the Army or designee.

b. The Army SAWG Staff and Advisors will meet periodically through additional sessions over the Defense Communications System (DCS) or through other

teleconferencing events. Additional work or tasks may be assigned to staff at the conclusion of these meetings by the Chair.

11. Estimated Annual Operating Costs and Staff Years: The total estimated annual operating costs, including travel, meeting, and contract support, are approximately \$66,079. The estimated annual personnel costs to the Department of the Army are 0.29 full-time equivalents (FTEs).

a. The number of work years annually required for the attendance of Army SAWG participants, including any requirements for formal action officer meetings and any other preliminary or shaping sessions leading to the board, is .04 FTEs at an estimated cost of \$7,347.

b. The number of FTEs annually required to support the board is 0.25 FTEs at an estimated cost of \$33,204.

(1) The number and grade of any full-time Government support staff or members whose duties are exclusive to the board is zero.

(2) The size, source, and estimated cost of any contract support staff is zero.

c. The cost of meeting space is zero because the board will use existing Government facilities.

d. The Deputy Chief of Staff, G-9 will fund annual travel costs of \$18,000 for SAWG Advisors. Organizations of additional SAWG Members will fund the travel and per diem of an estimated \$7,500 associated with their members' meeting attendance.

12. Administrative Support: The Deputy Chief of Staff, G-9 is the lead agency, and will provide staff support and services to the Army SAWG, including the financial, administrative, logistical, and other support services necessary to carry out the functions of the Army SAWG.

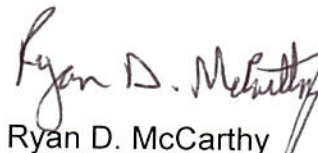
13. Other Data: The Army SAWG is an independent working group with no sub-committees.

14. Correspondence:

a. The Deputy Chief of Staff, G-9 will provide a written Army SAWG summary upon approval by the Chief of Staff, Army.

b. Army SAWG correspondence should be directed to Army Survivor Advisory Working Group, Headquarters, Department of the Army, Installation Services Directorate, Deputy Chief of Staff, G-9, 600 Army Pentagon, Room 5B143, Washington, DC 20310-0600. Email communication should be sent to army.survivors@mail.mil.

Date Renewed:
OCT - 1 2019


Ryan D. McCarthy
Secretary of the Army