

## SUPPORTING STATEMENT - PART A

### Problematic Sexual Behavior in Children and Youth Information System – 0704-XXXX

#### 1. Need for the Information Collection

This information collection provides incident and case management data on problematic sexual behavior between children and youth as required by the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Public Law 115-232), Section 1089, Policy on Response to Juvenile on Juvenile Problematic Sexual Behavior Committed on Military Installations. This statute requires policy development, data collection, and Family Advocacy Program (FAP) involvement through a multi-disciplinary response to problematic sexual behavior in children and youth (PSB-CY) occurring on military installations. More specifically, the legislation requires the data collection to include a description of the incident, whether a multidisciplinary review by the FAP was completed, whether the incident also involved an investigation by law enforcement or other entity, and whether action was taken to support and assist children, youth, and families in response to the incident and a description of any action taken.

#### 2. Use of the Information

Respondents are military members and associated family members who have been referred to the installation FAP after a reported incident of PSB-CY has been received. The purpose of the collection is to determine eligibility for FAP services and to initiate a case record that will inform and support the development and implementation of well-coordinated safety plans, evidence informed support and intervention services, and referrals to specialized care when needed that meet the complex needs of children, youth, and their families involved in incidents of PSB-CY. The referral information may be initially collected from military commanders, military law enforcement, a military child development center, military treatment facility or Department of Defense school operating on the installation who are required by statute to refer incidents involving PSB-CY to the Family Advocacy Program for a multidisciplinary review and intervention planning.

Upon receipt of the referral, a FAP clinical provider makes contact with the military member and associated family members to conduct a clinical interview during which information is gathered that will be entered into the system. Access to the system is role based and information can only be entered or viewed by those who have been given information entry and viewing privileges by the system administrator.

The system includes real-time aggregate and de-identified information in dashboards and reports that are viewable by users with the proper privileges to access. These reports and dashboards inform installation, region, Service headquarters personnel

on current trends and opportunities for process improvement in the delivery of support services to children, youth, and families.

3. Use of Information Technology

Information is collected 100% electronically by those FAP staff who have been given role based data entry and viewing privileges by the system administrator.

4. Non-duplication

The information obtained through this collection is unique and is not already available for use or adaptation from another cleared source.

5. Burden on Small Businesses

This information collection does not impose a significant economic impact on a substantial number of small businesses or entities.

6. Less Frequent Collection

This is an incident based collection to meet the legislative requirement in Section 1089 of the FY19 NDAA and to guide and document timely multidisciplinary support to children and families involved in PSB-CY incidents.

7. Paperwork Reduction Act Guidelines (1 sentence)

This collection of information does not require collection to be conducted in a manner inconsistent with the guidelines delineated in 5 CFR 1320.5(d)(2).

8. Consultation and Public Comments

Part A: PUBLIC NOTICE

A 60-day Federal Register Notice for the collection published on Thursday, August 5, 2021. The 60-Day FRN citation is 86 FR 42800 FRN 42800.

Part B: CONSULTATION

No additional consultation apart from soliciting public comments through the Federal Register was conducted for this submission.

9. Gifts or Payment

No payments or gifts are being offered to respondents as an incentive to participate in the collection.

10. Confidentiality

When respondents provide information for benefit determination and for FAP services, they receive copies of the Privacy Information Act and the Health Insurance Portability and Accountability Act (HIPAA) from the installation Family Advocacy Program provider. All personally identifiable information data are protected by the Privacy Act of 1974 and are protected according to the regulations therein and by related DoD directives and instructions.

The system includes external and internal security measures designed to protect its sensitive information and limit access without impacting operational objectives. External controls are inherent in the hosting of the PSB-CY Information System in the milCloud 2.0 Impact Level 5 (IL5) environment. Additionally, a full ATO and CAC-only access allow only approved users into the application. Each user is assigned to and approved for one of 21 distinct roles in the application. These roles are defined at the installation, region, military department and Department levels. Roles provide for minimal ('ready only') to full-access ('system administrator') privileges. Based on the user's specific role and the viewing, editing and/or managing privileges associated with that role, the user will only see information pertinent to them and their viewing rights.

A draft copy of the SORN, DoD-2021-USD(P&R)-XXXX, titled "Problematic Sexual Behavior in Children and Youth (PSB-CY) Information System," has been provided with this package for OMB's review.

A draft copy of the PIA, Problematic Sexual Behavior in Children and Youth (PSB-CY), has been provided with this package for OMB's review.

Cut off and destroy 5 years after the end of the calendar year the case is closed or when a minor child reaches 23 years old.

11. Sensitive Questions

Social Security numbers are collected in this process. The Social Security Number Justification Memo is attached. The information includes sensitive questions related to the sexual behavior of children and youth to determine if these behaviors are problematic as defined in DoDI 6400.01, Family Advocacy Program, and warrant a multidisciplinary response due to the harm or potential harm the behavior may present to other children and youth.

12. Respondent Burden and its Labor Costs

## Part A: ESTIMATION OF RESPONDENT BURDEN

- 1) Problematic Sexual Behavior in Children and Youth Information System
  - a) Number of Respondents: 2,000
  - b) Number of Responses Per Respondent: 1
  - c) Number of Total Annual Responses: 2,000
  - d) Response Time: 1 hour
  - e) Respondent Burden Hours: 2,000 hours
  
- 2) Total Submission Burden
  - a) Total Number of Respondents: 2,000
  - b) Total Number of Annual Responses: 2,000
  - c) Total Respondent Burden Hours: 2,000 hours

## Part B: LABOR COST OF RESPONDENT BURDEN

- 1) Problematic Sexual Behavior in Children and Youth Information System
  - a) Number of Total Annual Responses: 2,000
  - b) Response Time: 1 hour
  - c) Respondent Hourly Wage: \$25.75
  - d) Labor Burden per Response: \$25.75
  - e) Total Labor Burden: \$51,500.00
  
- 2) Overall Labor Burden
  - a) Total Number of Annual Responses: 2,000
  - b) Total Labor Burden: \$51,500.00

The Respondent hourly wage was determined by using the [Department of Labor Wage Website] ([\[http://www.dol.gov/dol/topic/wages/index.htm\]](http://www.dol.gov/dol/topic/wages/index.htm))

### 13. Respondent Costs Other Than Burden Hour Costs (1-4 sentences)

There are no annualized costs to respondents other than the labor burden costs addressed in Section 12 of this document to complete this collection.

### 14. Cost to the Federal Government

#### Part A: LABOR COST TO THE FEDERAL GOVERNMENT

- 1) Problematic Sexual Behavior in Children and Youth Information System
  - a) Number of Total Annual Responses: 2,000
  - b) Processing Time per Response: 2 hours
  - c) Hourly Wage of Worker(s) Processing Responses: \$26.10
  - d) Cost to Process Each Response: \$52.20
  - e) Total Cost to Process Responses: \$104,400.00

- 2) Overall Labor Burden to the Federal Government
  - a) Total Number of Annual Responses: 2,000
  - b) Total Labor Burden: \$104,400.00

Part B: OPERATIONAL AND MAINTENANCE COSTS

- 1) Cost Categories
  - a) Equipment: \$0
  - b) Printing: \$0
  - c) Postage: \$0
  - d) Software Purchases: \$0
  - e) Licensing Costs: \$0
  - f) Other: \$100,000.00
  
- 2) Total Operational and Maintenance Cost: \$100,000.00

Part C: TOTAL COST TO THE FEDERAL GOVERNMENT

- 1) Total Labor Cost to the Federal Government: \$104,400.00
- 2) Total Operational and Maintenance Costs: \$100,000.00
- 3) Total Cost to the Federal Government: \$204,400.00

15. Reasons for Change in Burden

This is a new collection with a new associated burden.

16. Publication of Results

The results of this information collection will not be published.

17. Non-Display of OMB Expiration Date

We are not seeking approval to omit the display of the expiration date of the OMB approval on the collection instrument.

18. Exceptions to "Certification for Paperwork Reduction Submissions"

We are not requesting any exemptions to the provisions stated in 5 CFR 1320.9.