

## OFFICE OF REFUGEE RESETTLEMENT SPONSOR ASSESSMENT

### UC BASIC INFORMATION

First Name:	Status:	ADMITTED
Last Name:	Gender:	select an item
Date of Birth:	Current Program:	
A #:		

### SPONSOR BASIC INFORMATION

First Name:	Gender:	select an item
Last Name:	Primary Sponsor:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date of Birth:		
A #:		

### SPONSOR CULTURAL INFORMATION

Use this section to document the sponsor's linguistic and cultural background, including cultural, social, and communal norms and practices for the care of children.

Primary Language Spoken:	Religious Affiliation:
Other Languages Spoken:	
Additional cultural information:	

### FAMILY RELATIONSHIPS

Use this section to document the sponsor's familial and other significant relationships in country of origin and in the U.S. A genogram (family tree) may be used as a tool to answer these questions and is required for distant relative Cat 3 potential sponsors.

Genogram completed? (Required for distant relative Cat 3 sponsors)  Yes  No

**Family in Country of Origin**

Do you have family in your home country? (If yes, describe below)  Yes  No

Additional information on family in country of origin:

**Family and Family Friends in the U.S.**

Do you have family or family friend in the U.S.? (If yes, list below)  Yes  No

Name	Age	DOB	Gender	Relationship to Sponsor
		Click here to enter a date.	<input type="text"/>	<input type="text"/>
		Click here to enter a date.	<input type="text"/>	<input type="text"/>
		Click here to enter a date.	<input type="text"/>	<input type="text"/>
		Click here to enter a date.	<input type="text"/>	<input type="text"/>

ADD OR DELETE ROWS AS NEEDED (you will need to copy dropdowns, date fields, etc. into your new row)

Do you have any relatives who are also in ORR care?  Yes  No

If yes, do you know where they are?

Additional information on family and family friends in the U.S.:

**Spouse/Partner**

Do you have a partner? (if yes, answer below questions)  Yes  No

What is your partner's name and age?

Do you live with your partner?  Yes  No

If no, where does your partner live?

Are you legally married or is the relationship a partnership or cohabitation?

What is your relationship like with your spouse?

Additional information on the sponsor's partner:

**Children**

Do you have any children (if yes, list below)  Yes  No

Name	Age	DOB	Gender	Current Location	Name of Mother/Father
		Click here to enter a date.	<input type="text"/>		
		Click here to enter a date.	<input type="text"/>		
		Click here to enter a date.	<input type="text"/>		
		Click here to enter a date.	<input type="text"/>		

**ADD OR DELETE ROWS AS NEEDED (you will need to copy dropdowns, date fields, etc. into your new row)**

Do you have any children living in your home country?  Yes  No

Have any of your children ever been in ORR care?  Yes  No

Who is caring for your children?

Additional information on the sponsor's children:

How do you discipline your children and how do you plan to discipline the minor?

Have you or your spouse/partner ever had Child Protective Services involvement?  Yes  No

If yes, explain:

Have you ever been involved in a child support case?  Yes  No

If yes, explain:

Do you provide court ordered financial support to your children?  Yes  No

If yes, explain:

Have you ever had a child removed from your custody?  Yes  No

If yes, why? (Obtain documentation)

Have any of your household members ever had a child removed from his/her custody?  Yes  No

If yes, why? (Obtain documentation)

**HOUSEHOLD COMPOSITION**

Use this section to document the sponsor's household composition, including the sponsor's knowledge of any household members who may have a serious, contagious disease; or criminal convictions or charges.

Does anyone else live in your home? (If yes, list below)  Yes  No

Name	Age	DOB	Gender	Phone Number	Valid Identity Document Received	Relationship to Sponsor	Employed	Dependent on Sponsor Income	Background Checks

		Click here to enter a date.		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		Click here to enter a date.		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		Click here to enter a date.		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		Click here to enter a date.		<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	

**ADD OR DELETE ROWS AS NEEDED (you will need to copy dropdowns, date fields, etc. into your new row)**

Describe your home:

Describe where the minor will sleep:

How do you expect the UC to contribute to your household?

Does anyone in the household have a serious, contagious disease?  Yes  No

*If yes, explain:*

Do any of the occupants have criminal convictions or charges, other than minor traffic violations?  Yes  No

*If yes, explain:*

### PREVIOUS SPONSORSHIP

**Use this section to document if the sponsor and/or the sponsor's household members have ever sponsored or attempted to sponsor another child. If the sponsor and/or the sponsor's household members did sponsor or attempt to sponsor a child, document the status of the child's safety and well-being.**

#### Sponsor

Have you ever attempted to sponsor another child that is/was in ORR care?  Yes  No  
(If yes, list below and answer the following questions)

Name	A No.	DOB	Gender	Sponsor's Relationship to UC	Current Location	ORR Release Decision	Date of Discharge	Discharge Program Name
		Click here to enter a date.					to enter a date.	
		Click here to enter a date.					to enter a date.	
		Click here to enter a date.					to enter a date.	

**ADD OR DELETE ROWS AS NEEDED (you will need to copy dropdowns, date fields, etc. into your new row)**

Have you ever attempted to sponsor a child from ORR, but decided to withdraw your application?  Yes  No

*If yes, then why did you withdraw?*

Have you ever been denied sponsorship by ORR?  Yes  No

*If yes, then why did ORR deny your sponsorship application?*

How many children did you sponsor?

Is the child still residing with you?  Yes  No

*If no, explain:*

Did you undergo a home study?  Yes  No

*If yes, why? What was the recommendation of the home study?*

Is/has the child received Post Release Services?  Yes  No  
 Is the child enrolled in or attending school?  Yes  No  
 When is the child's upcoming court date?  
 Did you attend an LOPC presentation?  Yes  No  
 Describe the UC's current safety and well-being since release from ORR care to the sponsor:

**Household Members**

Have any of your household members attempted to sponsor another child that is/was in ORR care?  Yes  No  
 (If yes, list below and answer the following questions)

Name	A No.	DOB	Gender	Sponsor's Relationship to UC	Current Location	ORR Release Decision	Date of Discharge	Discharge Program Name
		Click here to enter a date.					to enter a date.	
		Click here to enter a date.					to enter a date.	
		Click here to enter a date.					to enter a date.	

**ADD OR DELETE ROWS AS NEEDED (you will need to copy dropdowns, date fields, etc. into your new row)**

Did he/she ever attempted to sponsor a child from ORR, but decided to withdraw your application?  Yes  No  
 If yes, then why did he/she withdraw?  
 Has he/she ever been denied sponsorship by ORR?  Yes  No  
 If yes, then why did ORR deny his/her sponsorship application?  
 How many children did he/she sponsor?  
 Is the child still residing with him/her?  Yes  No  
 If no, explain:  
 Did he/she undergo a home study?  Yes  No  
 If yes, why?  
 Is/has the child received Post Release Services?  Yes  No  
 Is the child enrolled in or attending school?  Yes  No  
 When is the child's upcoming court date?  
 Did he/she attend an LOPC presentation?  Yes  No  
 Describe the UC's current safety and well-being since release from ORR care to the sponsor:

**PROOF OF IDENTIFY**

Use this section to document information and documents provided by the sponsor to establish the sponsor's identity and confirm that the sponsor's identity was verified. If the sponsor's identity was unable to be verified, provide an explanation under the "Additional information on identity" section below.

**Sponsor**

Sponsor's identity is verified:  Yes  No  
 List proof of identity documents provided:

Identity Document Type	Expiration Date (if applicable)	Document Verified by Government Agency	Picture ID
	Click here to enter a	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
--	--	--

ADD OR DELETE ROWS AS NEEDED (you will need to copy dropdowns, date fields, etc. into your new row)

**Household Members**

Household Members' identity is verified:  Yes  No

List proof of identity documents provided:

Household Member Name	Identity Document Type	Expiration Date (if applicable)	Document Verified by Government Agency	Picture ID
				lo
				lo
				lo

ADD OR DELETE ROWS AS NEEDED (you will need to copy dropdowns, date fields, etc. into your new row)

**Adult Caregivers**

Adult Caregiver's identity is verified:  Yes  No

List proof of identity documents provided:

Adult Caregiver Name	Identity Document Type	Expiration Date (if applicable)	Document Verified by Government Agency	Picture ID
				lo
				lo
				lo

ADD OR DELETE ROWS AS NEEDED (you will need to copy dropdowns, date fields, etc. into your new row)

Additional information on identity:

**PROOF OF IMMIGRATION STATUS OR U.S. CITIZENSHIP**

Sponsor Legal Status:

Sponsor's legal status verified with non-expired document(s):  Yes  No

List proof of immigration status or U.S. citizenship document(s) provided:

**PROOF OF RELATIONSHIP**

Use this section to document information and documents provided by the sponsor to establish the sponsor's relationship to the UC and to confirm that the relationship was verified. If the sponsor's relationship to the UC was unable to be verified, provide an explanation under the "Explain how the sponsor is related to or knows the UC and/or the UC's family" section below.

Sponsor's Relationship to UC:

Sponsor Category:

Sponsor's Relationship to UC is Verified:  Yes  No

DNA used in lieu of/in addition to documentation to prove relationship:

List proof of relationship documents provided:

Relationship Document Type	Expiration Date (if applicable)	Date Document Issued (if applicable)	Verified by Government Agency or Consulate	Picture ID
		Click here to enter a date.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
		Click here to enter a date.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

<input type="text"/>	date.	Click here to enter a date.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="text"/>	date.	Click here to enter a date.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

**ADD OR DELETE ROWS AS NEEDED (you will need to copy dropdowns, date fields, etc. into your new row)**

Explain how the sponsor is related to or knows the UC and/or the UC's family:

### PROOF OF ADDRESS

Use this section to document information and documents provided by the sponsor to establish that the sponsor lives at the address he/she reported to ORR and that the reported address is a residence. If the sponsor's address was unable to be verified, provide an explanation under the "Additional proof of address information" section below.

What is your current address and contact information? (enter below)

Address: Home Phone:  
City: Email:  
State: Work Phone:  
Zip Code: Fax:

How long have you lived at the current address?

Was address where the sponsor currently resides verified as a residence on Google Maps?  Yes  No

Was address where the sponsor currently resides verified as a residence on Google Earth?  Yes  No

Was address where the sponsor currently resides verified as a residence on Smarty Streets?  Yes  No

List proof of address documents provided:

Address Document Type	Date Document Issued (if applicable)	Dated within past 2 months? (y/n)
<input type="text"/>		<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="text"/>		<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="text"/>		<input type="checkbox"/> Yes <input type="checkbox"/> No

**ADD OR DELETE ROWS AS NEEDED (you will need to copy dropdowns, date fields, etc. into your new row)**

Additional proof of address information:

### PROOF OF STABILITY

Discusses with the sponsor, his/her ability to support and financially provide for the minor while in their care.

Does the sponsor have a job? (If yes, answer the following questions)  Yes  No

Name of Employer:

Location of Employment:

Income:

Work Hours/Schedule:

Does the sponsor have financial needs?  Yes  No

If yes, explain:

Does the sponsor have adequate housing?  Yes  No

If yes, explain:

### SPONSOR CARE PLAN

Use this section to document that the sponsor's plan to care for the minor adequately addresses the care, supervision, safety, education, and resources required to meet the UC's needs.

Care Plan

What school will the minor attend?

Does the sponsor know the school enrollment process?  Yes  No

Who will transport the UC to and from school?

Does the minor have any medical conditions that will need treatment that you are aware of?

Tell me about your plans to address the UC's health care needs *(If the UC is pregnant or with child, also address the health care plans for the UC's child).*

Tell me about your plans to address the UC's mental health care and counseling needs.

Does the minor have any criminal history or behavior issues that you are aware of?

Did the sponsor watch the Sponsor Video?  Yes  No

Did the sponsor read the Sponsor Handbook?  Yes  No

Explain how you plan to ensure the safety of the minor:

**Supervision Plan**

Does the sponsor have family or friends nearby that will be helping in caring for the minor?  Yes  No  
*(If yes, list the individual(s))*

Name	SSN/A No.	Age	DOB	Gender	Home Address	Phone Number	Relationship to Sponsor	Background Checks
			Click here to enter a date.					
			Click here to enter a date.					

**ADD OR DELETE ROWS AS NEEDED (you will need to copy dropdowns, date fields, etc. into your new row)**

Explain how you plan to supervise the minor:

**Alternate Adult Caregiver Plan**

Is the sponsor a U.S. citizen or a lawful permanent resident?  Yes  No

*If no, list the adult caregiver identified who will assume responsibility for the child if sponsor becomes unavailable to care for the minor.*

Name	SSN/A No.	Age	DOB	Gender	Home Address	Phone Number	Relationship to Sponsor	Background Checks
			Click here to enter a date.					

**ADD OR DELETE ROWS AS NEEDED (you will need to copy dropdowns, date fields, etc. into your new row)**

**SELF-DISCLOSED CRIMINAL HISTORY**

**Use this section to document the sponsor's self-disclosures of any criminal charges, sexual offenses or child abuse/neglect charges or arrests.**

Any criminal history? *(If yes, list below)*  Yes  No

List any felony convictions:

List any misdemeanor convictions:

List any probation/parole:

List and describe any disclosed criminal activity:

List any child abuse and neglect history:

**History of Incarceration or Detention**

Crime	Date	Length of Sentence/Detainment	Location
	Click here to enter a date.		

Click here to enter a date.

**ADD OR DELETE ROWS AS NEEDED (you will need to copy dropdowns, date fields, etc. into your new row)**

Additional information on criminal history:

**UC JOURNEY AND APPREHENSION**

Use this section to document if the UC journeyed to the U.S. to live with this sponsor and to assess if the potential sponsor had a role in coordinating or financing the journey. Also, this section will help assess how much the potential sponsor knows about the UC's journey, which should be compared against the UC Assessment responses.

Do you know why the UC left their home country to come to the U.S.?

Are you aware of any particular issues that happened to the UC along the journey that may need to be addressed when they come to live with you?

Does the sponsor owe any debt for the UC trip?

**HUMAN TRAFFICKING**

Use this section to document any trafficking concerns in the sponsor's country of origin and in the U.S. and to determine if additional services or referrals are needed. It should be explained to the sponsor that this information is not for immigration purposes, but to have a better understanding of his/her journey and any challenges they may have faced during this time.

**Sponsor's Journey to the U.S. (if applicable)**

Use this section to document information regarding the sponsor's journey from their country of origin will be gathered here.

When and why did you first decide to travel to the U.S.?

Who planned/organized your journey?

Did the arrangements change during the journey?  Yes  No

If yes, how?

Did anyone pay for your travel to the U.S.?  Yes  No

Does that person need to be paid back?

Is there a plan for that person to be paid back?  Yes  No

What do you believe will happen if that person if not paid back?  Yes  No  N/A

Does your family or a family friend owe money to anyone for the journey?  Yes  No

If yes, how much?

Did you ever have to depend upon non family members to provide basic needs such as clothes, food, and housing?  Yes  No

Did you experience any challenges, trauma, or abuse by family in home country?  Yes  No

Where did you first live in the U.S. and with whom?

Have you traveled back to your country of origin since your arrival to the U.S.?

Additional information on sponsor's journey to the U.S.:

**Coercion Indicators**

Use this section to assess for indicators of trafficking by force, fraud, or coercion in the sponsor's country of origin, during the sponsor's journey, and in the U.S. This includes any pressure, threats, deception, or harm experienced by the sponsor or the sponsor's family members.

Did anyone threaten you or your family?  Yes  No

If yes, explain:

Were you ever physically harmed?  Yes  No

If yes, explain:

Was anyone around you ever physically harmed?  Yes  No

If yes, explain:

Were you ever held against your will?  Yes  No



*If yes, explain:*

Did anything bad happen to anyone else in this situation or anyone else who tried to leave?

Yes  No

*If yes, explain:*

Did anyone ever keep/destroy your documents?

Yes  No

*If yes, explain:*

Did anyone ever threaten to report you to the police/immigration?

Yes  No

*If yes, explain:*

Are you worried anyone might be trying to find you?

Yes  No

*If yes, explain:*

Additional information on coercion indicators:

### Debt Bondage/Labor Trafficking Indicators

**Use this section to assess for indicators of debt bondage and labor trafficking in the sponsor's country of origin, during the sponsor's journey, and in the U.S. This includes any information regarding contracts, commitments, arrangements, or debt the sponsor is aware of or responsible for repaying and whether the sponsor felt unsafe or scared in their working environment.**

Did you perform any work or provide any services?

Yes  No

*Who arranged the work?*

*What type of work did you perform and where?*

*How often did you have to work?*

*Did work conditions change over time?*

Is there a debt?

Yes  No

*What is the amount of the debt?*

*Has the debt amount ever increased?*

Yes  No

*By how much?*

*When did it increase?*

*Why did it increase?*

Have you or your family ever been threatened over payment or work for the journey?

Yes  No

*If yes, who threatened you and how?*

What did you think would happen if you left the job or stopped working?

Were you ever made to work or do anything you did not want to do?

Yes  No

*If yes, explain:*

Did you receive pay or did someone else keep the pay?

Were you paid what was promised when you started working and were those promises kept?

Were expenses taken out of the pay?

Yes  No

*If yes, what expenses?*

How did you get to the work site?

Where did you live while working?

Was your freedom of movement ever restricted or closely monitored?

Were you ever restricted from communicating or socializing with others, not allowed to speak for yourself, told what to say, or isolated from others?

Did anyone arrange for you to work after arriving in the U.S.?

*If yes, explain:*

Additional information on debt bondage/labor trafficking indicators:

### TVPR

**Use this section to document whether the case requires a TVPRA-mandated home study based information gathered in this assessment and from any other relevant sources.**

Based on the sponsor assessment, does the sponsor present signs of being abused, maltreated, exploited, or trafficked?

Yes  No

If yes, provide a short summary:

Referred to OTIP?

Yes  No

Based on the sponsor assessment, does the sponsor clearly present a risk of abuse, maltreatment, exploitation, or trafficking to the UC?

Yes  No

If "Yes" is checked, the case must be referred for a mandatory home study.

If yes, provide a short summary:

### FRAUD

Use this section to document if any individual or entity has attempted to defraud the sponsor in relation to the ORR reunification process.

Have you ever been contacted and asked to pay fees/money related to the release of the minor?

Yes  No

If yes, explain:

Have you ever been contacted and asked to pay fees/money related to the release of a minor you previously sponsored or attempted to sponsor and not reported it to ORR?

Yes  No

If yes, explain:

### ADDITIONAL INFORMATION

Use this section to report any additional information that may be pertinent to the sponsor's assessment that has not been covered in the sections above or that require further elaboration.

### CASE MANGER'S ASSESSMENT OF SPONSOR AND CONCLUDING REMARKS

Use this section to provide a thorough assessment of the sponsor's ability to safely care for the UC, provide for the UC's individual needs, and ensure the safety and well-being of the UC.

### CERTIFICATION

Signature:

\_\_\_\_\_

Title:

Print Name:

Date: