U.S. Department of Justice Office on Violence Against Women SEMI-ANNUAL PROGRESS REPORT FOR Transitional Housing Assistance Grant Program

Brief Instructions: This form must be completed for each Transitional Housing Assistance Grant Program (Transitional Housing Program) grant received. The grant administrator or coordinator must ensure that the form is fully completed. Grant partners, however, may complete sections relevant to their portion of the grant. Grant administrators and coordinators are responsible for compiling and submitting a single report that reflects all information collected from grant partners.

All grantees should read each section to determine which questions they must answer, based on the activities supported under this grant during the current reporting period. Sections B and E of this form must be completed by all grantees. Subsections A1 and C1 must be answered by all grantees. In section D, and subsections A2, A3, C2, and C3, grantees must answer an initial question about whether they supported certain activities during the current reporting period. If the response is yes, then the grantee must complete that section or subsection. If the response is no, the rest of that section or subsection is skipped.

For example, 1) if you are an organization using Transitional Housing Program funds to provide services through grant-funded staff, you would complete A, B, C1, D, and E (and answer 'no' in C2 and C3); or 2) if you are an organization using Transitional Housing Program funds solely for staff to participate in your local continuum of care, you would complete A, B, C1, and E (and answer 'no' in C2, C3, and D).

The activities of volunteers or interns may be reported if they are coordinated or supervised by Transitional Housing Program-funded staff or if Transitional Housing Program funds substantially support their activities.

For further information on filling out this form, refer to the separate set of instructions, which contains detailed definitions and examples illustrating how questions should be answered.

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NOI	A 1	GENERAL	INFORMATION	
SECT	AL		nformation complete this subsection.	
	[]			
1.	Date of report			
2.	Current reporting period	January 1-Jun	e 30 July 1-December 31	(Year)
3.	Grantee name			
4.	Grant number			
5.	Type of funded organization (Check all that apply to descr	ibe the organizati	on receiving the Transitional Housing	; Program grant.)
	Domestic violence progra	im		
	Sexual assault program			
	State government agency	ı (e.g., Departmen	t of Health and Human Services, sta	te housing authority)
	Tribal government			
	Unit of local government			
	Other non-profit commun			
	Other (specify):			
5A.	Is this a faith-based organiza	ation?		
	Yes No			
6.	Point of contact (person responsible for the d	ay-to-day coordina	tion of the grant)	
	First name	MI Last ı	name	
	Agency/organization name			
	Address			
	City	State	Zip code	
	Telephone		_ Facsimile	
	E-mail			
7.	Does this grant specifically a (Check yes if your Transitiona tribes or nations you serve or	I Housing Program	pulations? In grant focuses on tribal populations	and indicate which

Yes

No **If yes**, which tribes/nations:

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8. What percentage of your Transitional Housing Program grant was directed to each of these areas? (Report the area[s] addressed by your Transitional Housing Program grant during the current reporting period and estimate the approximate percentages of funds [or resources] used to address each area [consider training, victim services, etc.]. The grantee may choose how to make this determination.)

Throughout this form, the term **sexual assault** includes both assaults committed by offenders who are strangers to the victim/survivor and assaults committed by offenders who are known to, related by blood or marriage to, or in a dating relationship with the victim/survivor. The term **domestic violence/ dating violence** applies to any pattern of coercive behavior that is used by one person to gain power and control over a current or former intimate partner or dating partner. **Stalking** is defined as a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or suffer substantial emotional distress. (See separate instructions for more complete definitions.)

	Percentage of grant funds		
Sexual assault			
Domestic violence/dating violence			
Stalking			
TOTAL	100%		

A2

Program Description

Were Transitional Housing Program funds used to support housing units?

Check yes if Transitional Housing Program funds were used to support housing units. Housing units refer to program-owned units, program-rented units, and units paid for with voucher or rental assistance.

- Yes—answer questions 9-10
- No-skip to A3

9. Type and number of housing units funded

(Report the number and type of housing units supported with Transitional Housing Program funds. See the separate set of instructions for definitions.)

	Number of units/vouchers					
Type of housing units	Program-owned units	Program-rented units	Vouchers/ rent subsidies			
Scattered						
Clustered						
Co-located with domestic violence emergency shelter						
Co-located with homeless emergency shelter						
Other (specify)						
TOTAL						

10. Number of units that are accessible to people with disabilities

(Report the number and type of housing units supported with grant funds that are accessible to people with disabilities. See the separate set of instructions for definitions.)

Type of housing units	Number of units accessible to people with disabilities
Scattered	
Clustered	
Co-located with domestic violence emergency shelter	
Co-located with homeless emergency shelter	
Other (specify)	
TOTAL	

Staff Information



Were Transitional Housing Program grant funds used to fund staff positions during the current reporting period?

Check yes if Transitional Housing Program funds were used to pay staff, including part-time staff and contractors.

- Yes—answer question 11
- No-skip to Section B

11. Staff

(Report the total number of full-time equivalent [FTE] staff funded by the Transitional Housing Program grant during the current reporting period. Report staff by functions performed, not by title or location. Include employees who are part-time and/or only partially funded with these grant funds as well as consultants/contractors. If an employee or contractor was employed or utilized for only a portion of the reporting period, prorate appropriately. For example, if you hired a full-time administrator in Ocober who was 100% funded with Transitional Housing Program funds, you would report that as .5 FTE. Report all FTEs in decimals, not percentages. One FTE is equal to 1,040 hours – 40 hours per week x 26 weeks. See separate instructions for examples of how to calculate FTEs.)

Staff	FTE(s)
Administrator (fiscal manager, executive director)	
Attorney	
Case manager	
Child advocate/counselor	
Child care worker	
Counselor (mental health, substance abuse)	
Driver/transportation provider	
Facilities/operations staff (property manager, janitorial, mainte- nance)	
Housing advocate	
Information technology staff	
Legal advocate (does not include attorney)	
Program coordinator (volunteer coordinator, transitional housing manager)	
Security staff	
Support staff (administrative assistant, bookkeeper, accountant)	
Transitional services advocate (e.g., job training, financial counselor, life skills)	
Translator/interpreter	
Victim advocate (non-governmental, includes domestic violence, sexual assault, and dual)	
Other (specify):	
TOTAL	

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PROGRAM AREAS

All grantees must complete this section.

12. Program Purpose Areas

(Check all the program areas that apply to activities supported with Transitional Housing Program funds during the current reporting period.)

Check ALL that apply	Purpose Area
	Provide transitional housing, including funding for the operating expenses of newly developed or existing transitional housing.
	Provide short-term housing assistance, including rental or utilities payments assistance and assistance with related expenses such as payment of security deposits and other costs incidental to relocation to transitional housing.
	Provide support services designed to enable individuals who are fleeing domestic violence, dating violence, sexual assault, or stalking to locate and secure permanent housing and integrate into a community by providing those individuals with services such as transportation, counseling, child care services, case management, employment counseling, and other assistance.

13. Areas of Special Interest

(In addition to the program areas identified above, the Transitional Housing Program Grant Application and Program Guidelines identified several areas of special interest. If your program addressed any of these special interest areas during the current reporting period, list them below.)

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FUNCTION AREAS

Coordinated Community Response

All grantees must complete this subsection.

14. Coordinated community response activities during the current reporting period

(Check the appropriate boxes to indicate the agencies or organizations, even if the are not memorandum of understanding [MOU] partners, that you provided victim/survivor referrals to, received victim/ survivor referrals from, engaged in consultation with, provided technical assistance to, and/or attended meetings with, during the current reporting period, according to the usual frequency of the interactions. If the interactions were not part of a regular schedule, you will need to estimate the frequency with which these interactions occurred during the current reporting period. Do not report "task force" in the "Other" category. If Transitional Housing Program-funded staff participated in a task force or work group, indicate that under "Meetings" by checking the frequency of the meetings and the types of organizations participating. In the last column, indicate the agencies or organizations with which you have a Memorandum of Understanding for the purposes of the Transitional Housing Program grant.)

Agency/organization	Victim/survivor referrals, consultations, technical assistance		Meetings			MOU Partner	
	Daily	Weekly	Monthly	Weekly	Monthly	Quarterly	
Advocacy organization (Tenants rights, NAMI)							
Arts organization/association							
Banks/finance institutions							
Batterer intervention program							
Child care provider							
Corrections (probation, parole and correctional facility staff)							
Court							
Domestic violence organization							
Educational institution/organization							
Faith-based organization							
Government agency (HUD, DHS)							
Health/mental health organization							
Homelessness/housing organization							
Job training office							
Law enforcement							
Legal organization (legal services, bar association, law school)							
Prosecutor's office							
Public housing providers (local PHAs)							
Private housing providers/developers							
Real estate agents							
Sexual assault organization							
Sex offender management/sex of- fender treatment provider							
Social service organization (non-							
governmental) Tribal government/Tribal government agency							
Unit of local government							
Youth organization							
Other (specify):							

14A. Number of communities with improved CCR capacity

(Provide the number of communities that have improved their capacity to respond to domestic violence, dating violence, sexual assault, and stalking as a result of the coordinated community response activities described above. For purposes of this question, a **community** may be defined as a city or town that you serve, but in larger metropolitan areas a "community" may be a neighborhood or borough.)

Number of communities

15. (Optional) Additional information

(Use the space below to discuss the effectiveness of your CCR activities and to provide any additional information you would like to share about your CCR activities beyond what you have provided in the data above. An example might include an improved process for survivors to be considered for Section 8 housing in your community as a result of meetings between advocates and the Public Housing Office.)



Accessibility and Security

Were your Transitional Housing Program funds used for accessibility and/or security during the current reporting period?

Check yes if Transitional Housing Program funds directly supported the enhancement of program accessibility and/or security (interpreters, security equipment).



Yes-answer question 16

No-skip to C3

16. Use of Transitional Housing Program funds for accessibility and security

(Check all that apply.)

	Victim services	Housing
TDD/TTY		
Cell phones		
Interpreters		
Language lines		
Translation of forms and documents		
Secured or monitored entrances		
Metal detectors		
Security systems (alarms)		
Security personnel/guards		
Security cameras		
Other		



Policies

Were your Transitional Housing Program funds used to develop, substantially revise, or implement policies or protocols during the current reporting period?

Check yes if Transitional Housing Program-funded staff developed, substantially revised or implemented polices or protocols, or if Transitional Housing Program funds were used to directly support the development, revision or implementation of policies or protocols.

- Yes—answer questions 17-19
- No-skip to Section D

17. Types of protocols and/or policies developed, substantially revised, or implemented during the current reporting period

(Check all that apply.)

Victim Services

- Appropriate response to underserved populations
- Appropriate response to victims/survivors who are elderly or have disabilities
- Confidentiality
- Mandatory training standards for staff and volunteers
- Staff, board, and/or volunteers represent the diversity of your service area
- Victim safety
- Other (specify):

Transitional Housing Rules

- Confidentiality
- Eligibility requirements (victim/survivor in need of housing as a result of domestic violence/dating violence)
- Escrow accounts
- Length of stay
- Rent & utility payment structure
- Resident rules (visitors, child supervision)
- Other (specify):

Security and Safety

- Disaster response
- Emergency incident response
- Facility security
- Technology security
- Other (specify):

Capacity Building

- Coordinated community response
- Program advisory committees
- Resident leadership/advisory committees
- Technology
- Victim/survivor input into service delivery and policies
- Other (specify):

18. Have you received technical assistance in the development of these policies?

- Yes
- No

19. (Optional) Additional information

(Use the space below to discuss the effectiveness of policies you have developed or implemented and to provide any additional information you would like to share about your activities relating to the developing, revising, or implementing of policies beyond what you have provided in the data above. An example might include a change in policy establishing mandatory training for all volunteers resulting in consistency of approach to all clients.)

SERVICES



Were your Transitional Housing Program funds used to provide services to victims/survivors, children and other dependents?

Check yes if Transitional Housing Program-funded staff provided services or if Transitional Housing Program funds were used to support services during the current reporting period. Report all victims/survivors, children and other dependents served, partially served, and not served, and services provided with Transitional Housing Program funds. See the separate set of instructions for the definitions of Children and Other Dependents.

Yes—answer questions 20-38

No-skip to Section E

20. Number of victims/survivors, children and other dependents served, partially served, and those seeking services who were not served

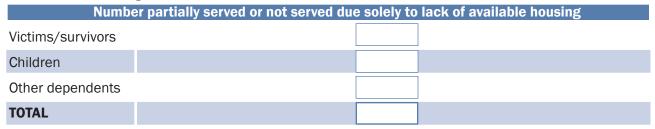
<u>Please do not answer this question without referring to the separate set of instructions for further explanation and examples of how to distinguish among these categories.</u>

(Report the following, to the best of your ability, as an unduplicated count for each category during the current reporting period. This means, for example, that each victim/survivor who sought or received services during the current reporting period should be counted only once during the current reporting period. For purposes of this question, victims/survivors are those against whom the domestic violence, dating violence, sexual assault, or stalking is directed.)

	Victims/ survivors	Children	Other dependents
A. Served: People who received the service(s) they requested, if those services were provided under your Transitional Housing Program grant			
B. Partially served: People who received some service(s), but not all of the services they requested, if those services were provided under your Transitional Housing Program grant			
TOTAL SERVED AND PARTIALLY SERVED (20A + 20B)			
C. Not served: People who sought services and did not receive the service(s) they needed, if those services were provided under your Transitional Housing Program grant			

21. Number of victims/survivors, children and other dependents not served or partially served solely due to lack of available housing: (This question should only be completed by grantees who are using funds to provide housing units as described in question 9.)

(Of the victims/survivors, children and other dependents that were reported in 20B and 20C, report those that were partially served or not served due solely to a lack of available housing. The total reported for the three categories should not exceed the total of 20B and 20C.)



22. Other reasons those victims/survivors, children and other dependents seeking services were not served or were partially served

(For those people reported in 20B and 20C, indicate the reasons, other than lack of available housing, they were partially served or not served. Check all that apply.)

Other reasons not served or partially served
Program reached capacity
Did not meet statutory requirements (local or state statutes or program rules; this does not refer to OVW requirements)
Program rules not acceptable to party(ies)
Services not appropriate for party(ies)
Transportation problems
Conflict of interest
Safety/security risk (due to offender's behavior)
Services inappropriate or inadequate for people with substance abuse issues
Services inappropriate or inadequate for people with mental health issues
Services not available for party(ies) based on family composition
Inadequate language capacity (including sign language)
Insufficient/lack of culturally appropriate services
Insufficient/lack of services for people with disabilities
Hours of operation
Other (specify):

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23. Demographics of victims/survivors, children and other dependents served or partially served (For those people reported in 20A and 20B, report on the demographics of victims/survivors, children, and other dependents. Provide the total numbers for all that apply. Because victims/survivors, children and other dependents may identify in more than one category of race/ethnicity, the total for "Race/ethnicity" may exceed the total number of victims/survivors, children and other dependents reported in 20A and 20B. However, the total number of victims/survivors, children and other dependents reported under race/ethnicity should not be less than the total number of victims/survivors, children and other dependents reported in 20A and 20B. Those victims/survivors, children and other dependents for whom gender, age, and/or race/ethnicity are not known should be reported in the "Unknown" category.)

category.) Race/ethnicity (individuals should not be counted more than once in either the category "American Indian and Alaska Native" or in the category "Native Hawaiian and Other Pacific Islander")	Victims/survivors	Children	Other dependents
Black or African American			
American Indian and Alaska Native			
Asian			
Native Hawaiian and other Pacific Islander			
Hispanic or Latino			
White			
Unknown			
Gender	Victims/survivors	Children	Other dependents
Female			
Male			
Unknown			
TOTAL GENDER (should equal sum of 20A and 20B)			
Age	Victims/survivors	Children	Other dependents
Age 0-6	Victims/survivors	Children	Other dependents
	Victims/survivors	Children	Other dependents
0-6	Victims/survivors	Children	Other dependents
0-6 7-12	Victims/survivors	Children	Other dependents
0-6 7-12 13-17	Victims/survivors	Children	Other dependents
0-6 7-12 13-17 18-24	Victims/survivors	Children	Other dependents
0-6 7-12 13-17 18-24 25-59	Victims/survivors	Children	Other dependents
0-6 7-12 13-17 18-24 25-59 60+	Victims/survivors	Children	Other dependents Image: Constraint of the second
0-6 7-12 13-17 18-24 25-59 60+ Unknown TOTAL AGE	Victims/survivors	Children Children Children Children	Other dependents Other dependents Image: Constraint of the sector of the sect
0-6 7-12 13-17 18-24 25-59 60+ Unknown TOTAL AGE (should equal sum of 20A and 20B)			
0-6 7-12 13-17 18-24 25-59 60+ Unknown TOTAL AGE (should equal sum of 20A and 20B) Other demographics			
0-6 7-12 13-17 18-24 25-59 60+ Unknown TOTAL AGE (should equal sum of 20A and 20B) Other demographics People with disabilities			
0-6 7-12 13-17 18-24 25-59 60+ Unknown TOTAL AGE (should equal sum of 20A and 20B) Other demographics People with disabilities People with disabilities People with limited English proficiency People who are immigrants/refugees/			

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24. Victims/survivors' relationship to offender

(For those victims/survivors reported in 20A and 20B, report the relationship of the victim/survivor to the offender by type of victimization. Count the relationship to each offender for victims/survivors who were victimized by more than one perpetrator. The number of victims/survivors reported here may total more than the sum of 20A and 20B.)

Relationship to offender	Number of victims/survivors
Current or former spouse or intimate partner	
Other family or household member (<i>in-law, sibling, grandparent, roommate, etc.</i>)	
Dating relationship	
Relationship unknown	
TOTAL	

25. Transitional housing days of shelter

(For those victims/survivors, children, and other dependents reported in 20A and 20B, report the number who received housing services provided with Transitional Housing Program funds during the current reporting period. **Do not count those victims/survivors, children, and other dependents who received housing through a voucher or other rental assistance.** This should be an unduplicated count for victims/survivors, children, and for other dependents; each victim/survivor, each child, and each dependent who received transitional housing services during the current reporting period should be counted only once. Report the total number of bed nights provided in transitional housing to victims/ survivors, children, and other dependents. Bed nights are determined by multiplying the total number of nights that each victim/survivor, child, and dependent stays in the housing unit by the number of victims/survivors, children, and dependents served. See separate set of instructions for examples on how to calculate bed nights.)

Transitional Housing	Victims/ survivors	Children	Other dependents
Number of people			
Number of bed nights			

26. Housing Assistance

(For those victims/survivors reported in 20A and 20B, report the number provided with each of type of financial housing assistance during the current reporting period. Each person may be counted once for each type of housing assistance they received during the current reporting period. See separate set of instructions for examples.)

Type of service	Total cost	Number of victims/ survivors	Total number of months
Household furnishings (purchased with grant funds)			
Rent subsidy/voucher			
Relocation expenses			
Rental unit fees (security deposit, application fees, credit report fees)			
Utilities (including electricity, heat, telephone)			
Other (specify):			
TOTAL			

27. (Optional) Additional information

(Use the space below to discuss the effectiveness of housing assistance. An example might include a housing assistance package given to victims/survivors as they move into a new rental unit which includes a voucher for the first month's rent, and all-inclusive up-front coverage of rental unit fees including the security deposit and credit report fee, resulting in a significantly larger number of victims living independently.)

28. Support services

(For those victims/survivors, children and other dependents reported in 20A and 20B, report the number who received each of these support services during the current reporting period, excluding those who received these services via vouchers. Each person may be counted more than once, if they received more than one type of support service during the current reporting period. However, each person should only be counted once within each type of service received during the current reporting period. See separate set of instructions for examples.)

Type of service	Number of victims/ survivors	Number of children	Number of other dependents
Case management			
Child care			
Children's activities			
Civil legal advocacy/court accompaniment (Assisting a victim/survivor with legal issues including preparing paper-work for protection orders, accompanying a victim/survivor to a protection order hearing or other civil proceeding, and all other advocacy within the civil justice system)			
Civil legal assistance (Civil legal services provided by an attorney)			
Counseling/support group (Individual or group counseling			
or support provided by a volunteer, peer, or professional)			
Criminal justice advocacy/court accompaniment (Assist- ing a victim/survivor with criminal legal issues including preparing paperwork such as victim impact statements, ac- companying a victim/survivor to a criminal court proceeding or law enforcement interview, and all other advocacy within the criminal justice system)			
Crisis intervention (Crisis intervention is a process by which a person identifies, assesses, and intervenes with an individual in crisis so as to restore balance and reduce the effects of the crisis in her/his life. In this category, report crisis intervention that occurs in person and/or over the telephone.)			
Education (GED, primary, secondary)			
Employment counseling			
Financial counseling			
Housing advocacy			
Job training			
Leadership development opportunities (peer mentorship, resident advisory board)			
Material assistance (including clothing, food, and personal items)			
Translation and interpretation			
Transportation (Direct provision of transportation, including vehicle maintenance)			
Other victim/survivor advocacy (Actions designed to help the victim/survivor obtain other resources or services in- cluding health care, social services, etc.)			
Other (specify):			
TOTAL			

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29. (Optional) Additional information

(Use the space below to discuss the effectiveness of support services and to provide any additional information you would like to share about your activities related to support services beyond what you have provided in the data above. An example might include the implementation of a peer mentoring program resulting in an increased participation by residents in project activities.)

30. Vouchers for support services

(Please indicate the types of service for which you provide vouchers. The term **voucher** refers to a coupon or other means whereby a client can receive the designated service or specific item [i.e. food bank voucher, child care voucher, and voucher for clothes]. The key factor as to whether something qualifies as a voucher is the client's ability to independently choose the service/item. Support services provided directly to victims/survivors by Transitional Housing Program funded staff should be reported in question 28. See separate set of instructions for examples.)

Child care
Clothing
Counseling/support group
Food

Household furnishings

Telephone (*phone cards*)

Transportation (including gas vouchers or cards, subway/bus cards)

Other (do not include housing vouchers here) Specify:

31. Transitional housing and destination upon exit (questions **31-37** should only be completed by those grantees who are using funds to support housing units as described in question **9**)

(For those victims/survivors reported in 20A and 20B, report the number of victims/survivors in each destination category upon their exit from your transitional housing program during the current reporting period. Only report victims/survivors who exited because they either reached the maximum time allowed in the program or the program services were no longer required or desired. This should be an unduplicated count.)

Destination upon exit	Number of victims/survivors
Domestic violence emergency shelter	
Health care facility/substance abuse treatment program (physical or mental health treatment)	
Homeless emergency shelter	
Hotel or motel	
Incarceration/jail	
Permanent housing of choice (e.g., Section 8, return to home, rent, or purchase housing)	
Temporary housing with family or friends	
Transitional housing (other than your grant-funded program)	
Unknown	
Other (specify)	
TOTAL	

32. Victim/survivor perception of risk of violence upon exit

(Report the number of victims/survivors who indicated each of the following perceptions about their risk of future violence from their batterer, at the time the victim/survivor exited the program. Indicate whether the victim/survivor felt she/he was at equal risk of violence, less risk of violence, or greater risk of violence compared to the risk of violence when she/he first sought services. The total responses to this question should equal the total number of victims/survivors reported in 20A and 20B.)

Greater risk of	Equal risk of	Lower risk of	Does not know	Unknown (e.g., did not
violence	violence	violence		ask victim/survivor)

33. Length of stay/exited

(For victims/survivors, children, and other dependents who exited your grant-funded transitional program during this reporting period, report the number of months each person stayed in your housing program. This should be an unduplicated count. See the separate set of instructions for examples.)

Number of months	Victims/ survivors	Children	Other dependents	Number of months	Victims/ survivors	Children	Other dependents
1				13			
2				14			
3				15			
4				16			
5				17			
6				18			
7				19			
8				20			
9				21			
10				22			
11				23			
12				24			

34. Reason for termination and destination upon termination

(For those victims/survivors reported in 20A and 20B, report the number of victims/survivors who identified their destinations upon their termination from your transitional housing program during the current reporting period. Only report victims/survivors who were terminated before they reached maximum time allowed in your program and who still required or desired program services. This should be an unduplicated count. Non-compliance with program rules is applicable only to program-managed housing; violation of lease agreement is applicable only to non-program managed housing. See separate set of instructions for definitions and examples.)

		Reason for termin	ation	
Destination upon termination	Chronic non- payment of rent	Non-compliance with program rules (excluding non- payment of rent)	Violation of lease agreement	Other
Domestic violence emergency shelter				
Health care facility/substance abuse treat- ment program (physical or mental health treatment)				
Homeless emergency shelter				
Hotel or motel				
Incarceration/jail				
Permanent housing of choice (Section 8, return to home, rent, or purchase housing)				
Temporary housing with family or friends				
Transitional housing (other than your grant-funded program)				
Unknown				
Other (specify)				

35. Length of stay/terminated

(For victims/survivors, children, and other dependents who were terminated from your grant-funded transitional program during this reporting period, report the number of months each person stayed in your housing program. This should be an unduplicated count. See the separate set of instructions for examples.) Reminder: A waiver is required for housing beyond 18 months.

Number of months	Victims/ survivors	Children	Other dependents	Number of months	Victims/ survivors	Children	Other dependents
1				13			
2				14			
3				15			
4				16			
5				17			
6				18			
7				19			
8				20			
9				21			
10				22			
11				23			
12				24			

36. Follow-up services

(If your grant-funded program provides follow-up services to victims/survivors, children and other dependents that exited or completed the program, check yes and indicate the number of months followup services may be provided. If you check yes, answer question 37.)

Yes Number of months: ____

No

37. Follow-up support services

(For those victims/survivors, children and other dependents who exited, completed or were terminated from the residential component of the program, report the number who received each of these followup support services during the current reporting period. Each person may be counted more than once, if they received more than one type of support service during the current reporting period. However, each person should only be counted once within each type of service received during the current reporting period. See separate set of instructions for examples.)

Type of service	Number of victims/ survivors	Number of children	Number of other dependents
Case management			
Child care			
Children's activities			
Civil legal advocacy/court accompaniment (Assisting a victim/survivor with legal issues including preparing paperwork for protection orders, accompanying a victim/survivor to a protection order hearing or other civil proceeding; and all other advocacy within the civil justice system)		-	-
Civil legal assistance (Civil legal services provided by an attorney)			
Counseling/support group (Individual or group counseling or support provided by a volunteer, peer, or professional.)			
Criminal justice advocacy/court accompaniment (Assist- ing a victim/survivor with criminal legal issues including preparing paperwork such as victim impact statements, accompanying a victim/survivor to a criminal court pro- ceeding or law enforcement interview; and all other advo- cacy within the criminal justice system)			
Crisis intervention (Crisis intervention is a process by which a person identifies, assesses, and intervenes with an individual in crisis so as to restore balance and reduce the effects of the crisis in her/his life. In this category, report crisis intervention that occurs in person and/or over the telephone.) Education (GED, primary, secondary)			
Employment counseling			
Financial counseling			
Housing advocacy			
Job training			
Leadership development opportunities (e.g., peer mentor- ship)			
Material assistance (including clothing, food, and personal items)			
Translation and interpretation			
Transportation (Direct provision of transportation, includ- ing vehicle maintenance) Other Victim/survivor advocacy (Actions designed to help the victim/survivor obtain other resources or services including social services, etc.)			
Other (specify):			
TOTAL			

38. (Optional) Additional information

(Use the space below to discuss the effectiveness of your follow-up services and to provide any additional information you would like to share about your activities beyond what you have provided in the data above. An example might include that your agency, as a result of Transitional Housing Program funding, was able to provide employment support groups and one-on-one employment counseling. This resulted in a significant rise in victims/survivors obtaining jobs within six months of exiting the program.)

SECTION

NARRATIVE

All grantees must answer question 39.

39. Report on the status of your Transitional Housing Program grant goals and objectives as of the end of the current reporting period.

(Report on the status of the goals and objectives for your grant as of the end of the current reporting period, as they were identified in your grant proposal or as they have been added or revised. Indicate whether the activities related to your objectives for the current reporting period have been completed, are in progress, are delayed, or have been revised. Comment on your successes and challenges, and provide any additional explanation you feel is necessary for us to understand what you have or have not accomplished relative to your goals and objectives. If you have not accomplished objectives that should have been accomplished during the current reporting period, you must provide an explanation.)

All grantees must answer questions 40 and 41 on an annual basis. <u>Submit responses on the January to June reporting form only.</u>

Please limit your response to 8,000 characters (approximately two pages of continuous single-spaced text in times new roman 12 pt. font, one-inch margins). See separate instructions regarding formatting of text and cutting and pasting into this form.

40. What do you see as the most significant areas of remaining need, with regard to improving services to victims/survivors, increasing victim/survivor safety, access to permanent housing of choice, and economic self-sufficiency?

(Consider geographic regions, availability of safe, affordable housing and/or employment opportunities, underserved populations, service delivery systems, and challenges and barriers.)

41. What has the Transitional Housing Program funding allowed you to do that you could not do prior to receiving this funding?

(provide housing, expand coordination and collaboration with housing developers, develop best practice service delivery policies, etc.)

Questions 42 and 43 are optional.

Please limit your response to 8,000 characters (approximately two pages of continuous single-spaced text in times new roman 12 pt. font, one-inch margins). See separate instructions regarding formatting of text and cutting and pasting into this form.

42. Provide any additional information that you would like us to know about your Transitional Housing Program grant and/or the effectiveness of your grant.

(If you have not already done so elsewhere on this form, feel free to discuss any of the following: change in the development/availability of housing units; community collaboration; the removal or reduction of barriers and challenges for victims/survivors; evaluation of program services and policies through customer satisfaction surveys and exit interviews; and, positive or negative unintended consequences.)

43. Provide any additional information that you would like us to know about the data submitted.

(If you have any information that could be helpful in understanding the data you have submitted in this report, please answer this question. For example, if you submitted two different progress reports for the same reporting period, you may explain how the data was apportioned to each report; or if you funded staff-- but did not report any corresponding activities, you may explain why; or if you did not use program funds to support either staff or activities during the reporting period, please explain how program funds were used, if you have not already done so.)

Public Reporting Burden

Paperwork Reduction Act Notice. Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this form is 60 minutes per form. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write to the Office on Violence Against Women, U.S. Department of Justice, 810 7th Street, NW, Washington, DC 20531.

Describe your goals and objectives, as outlined in your grant proposal, or as revised - Question #39

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Describe your goals and objectives, as outlined in your grant proposal, or as revised - Question #39 (cont. 1)

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Describe your goals and objectives, as outlined in your grant proposal, or as revised - Question #39 (cont. 2)

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What do you see as the most significant areas of remaining need, with regard to increasing victim/survivor safety, access to permanent housing of choice, and economic self-sufficiency? - **Question #40**

What do you see as the most significant areas of remaining need, with regard to increasing victim/survivor safety, access to permanent housing of choice, and economic self-sufficiency? - **Question #40 (cont.)**

What has the Transitional Housing Program funding allowed you to do that you could not do prior to receiving this funding? - **Question #41**

What has the Transitional Housing Program funding allowed you to do that you could not do prior to receiving this funding? - **Question #41 (cont.)**

Provide additional information that you would like us to know about your Transitional Housing Program grant and/or the effectiveness of your grant? - **Question #42**

Provide additional information that you would like us to know about your Transitional Housing Program grant and/or the effectiveness of your grant? - **Question #42 (cont.)**

Provide any additional information that you would like us to know about the data submitted - Question #43

Provide any additional information that you would like us to know about the data submitted - **Question #43** (cont.)