

Version: 2021.07.15

Template Name: Sub-Award Expenditures-Reporting-gt-30000

Instructions to Reporter:

- Do not change the cell formatting
- Do not reformat the template
- All data should be as text
- Do not publish the "Field ID" row (Treasury Internal Use Only)

Field ID	Project_Identification_Number__c	Sub_Award__c	Expenditure_Start__c
Label	Client Project Id	Expenditure Sub-Award Label	Expenditure Start Date
Required or Optional	Required	Required	Required
Help Text	Client Project ID that allows the Recipient to associate Expenditure records to Project records.	Sub-Award IDs that allows the Recipient to associate Expenditure records to Sub-Award records. Enter Sub-Award ID	Start date for the range of time when the expenditure(s) occurred. Date Format MMDDYYYY

Expenditure_End__c	Expenditure_Amount__c	Expenditure_Category__c
Expenditure End Date	Expenditure Amount	Expenditure Category
Required	Required	Required
End date for the range of time when the expenditure(s) occurred Date Format MMDDYYYY	Total amount of Emergency Rental Assistance dollars on the Sub-Award. Do not enter \$ Sign when entering amount.	The category to which the purpose of the expenditure most closely relates to when created. Valid responses "Financial Assistance: Rent" "Financial Assistance: Rental Arrears" "Financial Assistance: Utility/Home Energy Costs" "Financial Assistance: Utility/Home Energy Costs Arrears" "Financial Assistance: Other Housing Costs Incurred due to Covid-19" "Housing Stability Services (Including Eviction Prevention/Diversion)" "Administrative Costs"

Complying_With_Terms_of_Grant__c	If_Non_Compliant_Provide_Explanation__c	Administrative_Expense_Explanation__c
Grant Compliance Check	Noncompliance Explanation	Admin Expense explanation
Required	Optional	Optional
Confirmation that the Sub-Recipient is in compliance with the sub-award as defined by the Recipient. Valid Response Yes/No	Written description of noncompliance identified in the Grant Compliance Check. Text 255 Max Characters	If Expenditure Category = Administrative Costs. A explanation up to 10,000 characters is required.