

TO: Office of Information and Regulatory Affairs  
Office of Management and Budget

FROM: Office of Career, Technical, and Adult Education  
U.S. Department of Education

RE: Correction of Respondent Burden Reported for 1830-0569

We are requesting a technical correction of the respondent burden identified for 1830-0569 in ROCIS and Reginfo.gov.

The burden hours are now reported to be 1,296 hours. This is the number of hours that were identified when the 60-day public comment commenced for this information collection request (ICR) in November 2018. In response to public comment, we revised our estimates of the burden hours as follows:

Year	Estimated Number of Responses	Type of Staff	Estimated Number of Burden Hours Per Response	Total Estimated Number of Burden Hours
2020	54	Professional	40	2,160
2021	54	Professional	270	14,580
2022	54	Professional	221	11,934
TOTAL	162		531	28,674
3-Year Average	54		177	9,558

This is reflected in the revised supporting statement submitted on May 15, 2019 and the document that responded to the 30-day public comments, both of which are in ROCIS and [Reginfo.gov](https://www.reginfo.gov), as well as attached with this memorandum.

We regret not noting this error when we received the Notice of Action from OMB in 2019.

This action is to make the burden hours identified for this ICR consistent with the May 2019 Supporting Statement.