

## Appraisal Ordering Acknowledgment

Verbiage will be added to the existing appraiser notification e-mail that will require the appraiser to select a link to Accept Assignment or Request Reassignment. Each link will take them to LGYHub where they will be required to enter information.

From: Do\_Not\_Reply\_LGY@va.gov <Do\_Not\_Reply\_LGY@va.gov>  
 Sent: Thursday, September 10, 2020 11:54 AM  
 To: Web LGY Team, VBAAUSTIN <LGYTeam\_Web@va.gov>  
 Cc: Web LGY Team, VBAAUSTIN <LGYTeam\_Web@va.gov>  
 Subject: SQA-49-49-6-1479841

### Notice of Request for VA Appraisal

As a member of the VA Fee Appraiser Panel, you have been assigned to perform an appraisal for the property identified below. A copy VA Form 26-1805 is available to be downloaded from the Appraiser Workspace in LGY Hub (<https://lgy.va.gov>). Any questions you may have concerning this request should be directed to the lender or point of contact indicated on the VA Form 26-1805. Please send (upload) your completed report on Appraiser Gear by logging into LGY HUB. If you are unable to accept this assignment, please contact the C and V Section at the RLC immediately.

Loan Identification Number (LIN): 49-49-6-1479841 (LAPP)

#### Property Address:

916 OAK STREET  
 AUSTIN, TX 78729  
 TRAVIS

#### Requester Data:

Lender Name: BANK OF AMERICA NA(3200650000)  
 Requested By: TEST

#### Appraiser Data:

Appraiser ID: 5004994  
 Appraiser Name: JOHN SMITH  
 Address: 123 WOODWARD ST  
 AUSTIN, TX 78772

Office Phone: (854)545-2546  
 FAX:  
 E-Mail: [john@test.com](mailto:john@test.com)

New verbiage that will be added to the Appraiser Notification E-mail that will require them to select a link to: Accept Appraisal OR Request Reassignment.

Please acknowledge you have received and accept your assignment by clicking the link below:

<<Insert [LGYHub Acceptance Link Here](#)>>

If you have a conflict of interest, licensing issue, or this is outside of your assigned coverage area and cannot accept this assignment, please contact the RLC using the link below.

<<Insert [LGYHub Reassignment Link Here](#)>>

Appraiser acknowledges they have received their new assignment in LGY Hub.

**VA Loan Guaranty** | Welcome, MICHAEL | Help | Sign Out

Out for Appraisal | Acknowledged | Appraisal Scheduled | **Site Review Completed** | Pending Review | NOV Issued

LGY HUB > Appraiser Workspace

**Appraiser Workspace**

Personal/Business Profile  
 Geographic Areas  
 Unavailability Dates  
 Locate Cases

Find assignments by LIN:

Appraiser Name: ULYSSES D GARFIELDLMOF | Appraiser ID: 5001214  
 Appraiser Status: Active | Appraiser Availability Status: Available

**Assignments Pending Acceptance**

Maximum weekly assignments: 5  
 Total assignments: 13

LIN	Assignment Date	Appraisal Type	Property Address	Accept or Request Reassignment
<a href="#">16-16-6-1250923</a>	10/16/2020	IND	116 CHERRYFIELD LN SAVANNAH, GEORGIA 96915 WARE	<input type="button" value="Accept"/> <input type="button" value="Request Reassignment"/>
<a href="#">16-16-6-1250924</a>	10/16/2020	LAPP	116 CHERRYFIELD LN SAVANNAH, GEORGIA 31450 CHATHAM	<input type="button" value="Accept"/> <input type="button" value="Request Reassignment"/>

**NEW STATE:**  
 Appraiser will be required to Accept the assignment.  
 OR  
 Appraiser will have to Request Reassignment

Tracker will also be added to the top of the screen.

## Appraisal Reassignment

Appraiser requests a reassignment due to certain situations such as conflict of interest, national disaster, etc. Once the reassignment is approved, the assignment pending acceptance will be removed from the dashboard.

VA Loan Guaranty
Welcome, MICHAEL  
Help | Sign Out

LGY Hub > Appraiser Workspace

**Appraiser Workspace**

Personal/Business Profile

Geographic Areas

Unavailability Dates

Locate Cases

Appraiser Name: ULYSSES D GARFIELDLMOF    Appraiser ID: 5001214  
 Appraiser Status: Active    Appraiser Availability Status: Available

### Assignments Pending Acceptance

Maximum weekly assignments: 5  
Total assignments: 13

LIN	Assignment Date	Appraisal Type	Property Address	Accept or Request Reassignment
16-16-6-1250923	10/16/2020	IND	116 CHERRYFIELD LN SAVANNAH, GEORGIA 96915 WAFB	<input type="button" value="Accept"/> <input type="button" value="Request Reassignment"/> <input type="button" value="Accept"/> <input type="button" value="Request Reassignment"/>

Reason for Request:

Enter Notes Here  
 Default Note Type on Submit to Reassignment Reason

**NEW STATE:**  
This is a part two of the new Assignments Pending Acceptance feature. When an appraiser requests a reassignment, they have to enter notes on why they are requesting the reassignment.

**BENEFIT:**  
This will provide traceability for both the LGY staff and the appraiser. Saves time.

**CURRENT STATE:**  
The appraiser sends an email to the RLC outside of the LGY system.

## Appointment Scheduling

Appraiser informs LGY they have scheduled the appraisal via LGY.

VA Loan Guaranty
Welcome, MICHAEL  
Help | Sign Out

LGY Hub > Appraiser Workspace > 16-16-6-1250923 > Notes

Assignment Summary

AAPP Questions

1805

Correspondence History

Assignment Details

Appraisal Appointment Details

**Notes**

Assignment Number: 16-16-6-1250923    Assignment Date: 10/16/2020    RLC: 316  
 Appraisal Type: IND-Origination    Status: Out for Appraisal    Status Date: 10/19/2020

Site Visit Scheduled Date:

Site Visit Completed?

10/19/2020

10/19/2020

Public Access Indicator

Note Type: - Select -

Note Text:

**NEW STATE:** Appointment Scheduled  
The appraiser will log into LGY and enter the date that the site visit is scheduled to take place.  
The appraiser is also allowed to enter a note about details of the site visit.  
Tracker will also be added to the top of the screen.

**CURRENT STATE:**  
This is not currently being tracked.

**BENEFIT:**  
This will allow LGY to better track metrics to ensure that the Veteran is receiving an improved level of service.

Appraiser informs LGY site visit is complete or not complete. Appraiser will be required to select a Note Type to explain reason for Review Not Complete.

**VA Loan Guaranty** Welcome, MICHAEL  
Help | Sign Out

Out for Appraisal → Acknowledged → Appraisal Scheduled → **Site Review Completed** → Pending Review → NOV Issued

LGY Hub > Appraiser Workspace > 16-16-6-1250923 > Notes

Assignment Summary    Assignment Number: 16-16-6-1250923    Assignment Date: 10/16/2020    RLC: 316  
Appraisal Type: IND-Origination    Status: Out for Appraisal    Status Date: 10/19/2020

Site Visit Scheduled Date: [Calendar]    Site Visit Completed?

**Add Note**

Public Access Indicator

Note Type: - Select -

Note Text: [Text Area]

Submit    Reset

**NEW STATE:**  
Appraiser logs into LGY to report that the site review was complete OR that the site review did not take place. Appraiser will enter notes to support actions. Tracker added to the top of the screen.

**CURRENT STATE:**  
This information is not currently being tracked.

**BENEFIT:**  
This will allow LGY to better track metrics to ensure that the Veteran is receiving an improved level of service.

## Appraisal Review Checklist

The lender and LGY will review the appraisal and complete a checklist in LGY to confirm the appraisal complies with VA's minimum property requirements.

[Return to Appraisal Workspace](#)

### Appraisal Review

Case Number <b>0000001</b>	Timeliness <b>Timely</b>	Time Remaining Day 3 of 5	Status Review in Progress	Risk / Review Type <b>High Risk/Comprehensive</b>
Appraiser Ulysses Clinton	Property Address 123 Home Address, CITY, ST 12345	<a href="#">View Appraisal Report</a>	<a href="#">VerosSCORE Details</a>	<a href="#">WebLGY</a>

Risk Score Use the help icon for additional information. ?

Subject

Value

Site

Sales Comparison

Improvements

Summary

Overall Risk VerosSCORE **653**

Appraisal Value	Contract Price	Form Type
\$171,000	N/A	FM1004C
Date/Time	Report ID	LIN
01/24/2020 02:43 PM	111111	00-00-0-0000001

#### Alerts

Select any alerts that have been addressed. All high/severe alerts must be addressed.

Alert ID	Comp #	Alert Description	Alert Response	Priority	Status
74		The summary of comparable land sales or other methods for estimating site value comment field is blank.	Review appraisal to see if sufficient commentary is provided. If not, request the appraiser to provide commentary. See M26-7 Ch. 11.1a.	High/Severe	Reviewed
74		The summary of comparable land sales or other methods for estimating site value comment field is blank.	Review appraisal to see if sufficient commentary is provided. If not, request the appraiser to provide commentary. See M26-7 Ch. 11.1a.	Medium/Significant	Needs Re...
74		The summary of comparable land sales or other methods for estimating site value comment field is blank.	Review appraisal to see if sufficient commentary is provided. If not, request the appraiser to provide commentary. See M26-7 Ch. 11.1a.	Low/Moderate	Needs Re...

#### Reviewer Notes

Type	Note
Risk Score	Maecenas tristique massa et velit rutrum lacinia non ac massa. Nulla non nunc porta, feugiat nunc sed, molestie est. Sed vulputate lectus eu posuere consectetur.
Subject	Sed vitae lobortis elit. Suspendisse suscipit ipsum vel egestas sodales. Sed venenatis elementum eros fringilla euismod.

### Appraisal Review Decision

I have completed the review of this appraisal and recommend the following next steps:

Select one

Request Resubmission of Appraisal

Additional Reviewer Notes (optional)

Cancel

Review Complete