**SUPPORTING STATEMENT**

**A. Justification:**

1. *Circumstances that make the revised collection necessary.* The Federal Communications

Commission (Commission) is seeking approval from the Office of Management and Budget (OMB) for a revision to a currently approved collection. The Commission is requesting clearance for a non-substantive revision to currently approved information collection 3060-1035 to implement mandatory electronic filing of International Broadcast Stations (IHF Applications) in the International Bureau Filing System (IBFS). Additionally, the Commission requests approval for information collections under rule sections 47 CFR 73.702(h)(2), 73.702(i) Note 4, 73.702(j), 73.702(m), 73.713, and 73.759(c)(2) that were established prior to the implementation of the Paperwork Reduction Act (PRA). The Commission requests under 5 C.F.R. § 1320.12(b) that the collection under OMB Control No. 3060-1035 be modified to expressly cover these additional notifications and filing requirements involving International Broadcast stations.

The Commission seeks emergency processing under the Paperwork Reduction Act (PRA), 5 C.F.R. § 1320.13. The Commission is requesting approval from OMB for this revised information collection immediately after it is received at the OMB.

**Background**

The relevant rule section, 47 CFR 73.702, was initially placed in Part 73 Subpart F in 1963 (28 Fed. Reg. 13572), prior to the PRA. This rule has received further modifications in, July 16, 1973 ([38 FR 18892](https://www.law.cornell.edu/rio/citation/38_FR_18892)), as amended in Mar. 24, 1986 ([51 FR 9965](https://www.law.cornell.edu/rio/citation/51_FR_9965)). Additional changes to the rule were become effective in, May 13, 2003 ([68 FR 25538](https://www.law.cornell.edu/rio/citation/68_FR_25538)), August 10, 2005 ([70 FR 46676](https://www.law.cornell.edu/rio/citation/70_FR_46676)), May 6, 2008 ([73 FR 25496](https://www.law.cornell.edu/rio/citation/73_FR_25496)), and October 13, 2010 ([75 FR 63031](https://www.law.cornell.edu/rio/citation/75_FR_63031)). The Information collection (OMB Control No. 3060-1035) was initially approved on May 23, 2003, as discussed below, but the initial request, and all subsequent change requests under OMB 3060-1035, do not explicitly refer to obligations in 47 CFR 73.702(h)(2), 73.702(i) Note 4, 73.702(j), 73.702(m), 73.713, and 73.759(c)(2).

On March 3, 2003, the Commission released the Report and Order (R&O), "In the Matter of Amendments of Parts 2, 73, 80, 90, and 87 of the Commission’s Rules to Implement Decisions from World Radiocommunication Conferences Concerning Frequency Bands Below 28000

kHz,” ET Docket No. 02-16 (FCC 03-39). This Supporting Statement continues to reflect the decision made in this rulemaking to reduce the number of seasonal schedule changes for international broadcast stations from four per year to two per year.

In February 2015, the Commission submitted a non-substantive change request to the OMB to allow IHFs the option to upload a completed .PDF copy of their applications in the International Bureau Filing System (IBFS) and make their payment of the application filing fees electronically.  Under this previous non-substantive change, electronic filing is optional rather than mandatory. Therefore, the information collection currently reflects that 75 percent of responses would be collected electronically.

*Non-Substantive Change Request.* On July 13, 2021, the Commission released an Order titled, “In the Matter of Mandatory Electronic Filing of Section 325(c) Applications, International Broadcast Applications, and Dominant Carrier Section 63.10(c) Quarterly Reports.” Over the past decades, the Commission has made significant progress to upgrade and modernize its filing systems and procedures. The purpose of this Order is to require that any remaining applications and reports administered by the International Bureau and filed on paper or through an alternative filing process be filed only electronically through the Commission’s International Bureau Filing System (IBFS).

Specifically, the Commission modified its rules to mandate the electronic filings of Section 325(c) Applications, applications for International Broadcast Stations (IHF Applications), and Dominant Carrier Section 63.10(c) Quarterly Reports, and to remove a duplicate paper filing requirement for satellite cost-recovery declarations. These mandatory electronic filing requirements will reduce costs and administrative burdens, result in greater efficiencies, facilitate faster and more efficient communications, and improve transparency to the public.

Previously, the FCC Forms 309, 310 and 311, which are approved under OMB control number 3060-1035, were shared between the Media Bureau and the International Bureau. The Media Bureau will no longer use the FCC Forms 309, 310 and 311 for experimental broadcast licenses. In addition to implementing mandatory electronic filing of these forms, we are requesting that the FCC Form 309 be renamed FCC Form 309-IBFS, FCC 310 be renamed as FCC Form 310-IBFS and that FCC Form 311 be renamed as FCC Form 311-IBFS to clearly designate that they must be filed in the International Bureau Filing System (IBFS).[[1]](#footnote-1)

*Revision Pursuant to Section 1320.12(b).* Due to an administrative error, the existing OMB Control No. 3060-1035 does not identify certain rule sections pursuant to which filings by International Broadcast licensees are made under FCC Forms 309, 310, and 311. Specifically, the information collection omits the filing and notification obligations prescribed in 47 CFR 73.702(h)(2), 73.702(i) Note 4, 73.702(j), 73.702(m), 73.713, and 73.759(c)(2). We are requesting on an emergency basis that OMB Control No. 3060-1035 be revised to include these provisions, each of which dates from prior to 1980.[[2]](#footnote-2)

The full title and purpose of each application are summarized below:

1.Application for Authority to Construct or Make Changes in an International, Experimental Television, Experimental Facsimile, or a Developmental Broadcast Station (FCC Form 309-IBFS) - The FCC Form 309-IBFS is filed on occasion when the applicant is requesting authority to construct or make modifications to the international broadcast station.

2. Application for an International, Experimental Television, Experimental Facsimile, or a Developmental Broadcast Station License (FCC Form 310-IBFS) - The FCC Form 310-IBFS is filed on occasion when the applicant is submitting an application for a new international broadcast station.

3. Application for Renewal of an International or Experimental Broadcast Station License

(FCC Form 311-IBFS) – The FCC Form 311-IBFS is filed by applicants who are requesting renewal of their international broadcast station licenses.

As part of and in addition to the FCC Forms 309-IBFS, 310-IBFS and 311-IBFS, this information collection includes the following collections of information:

1. **47 CFR § 1.1301-1.1319** cover certifications of compliance with the National Environmental Policy Act and how the public will be protected from radio frequency radiation hazards.
2. **47 CFR §** **73.702(a)** states that six months prior to the start of each season, licensees and permittees shall by informal written request, submitted to the Commission electronically in the International Bureau Filing System (IBFS), indicate for the season the frequency or frequencies desired for transmission to each zone or area of reception specified in the license or permit, the specific hours during which it desires to transmit to such zones or areas on each frequency, and the power, antenna gain, and antenna bearing it desires to use. Requests will be honored to the extent that interference and propagation conditions permit and that they are otherwise in accordance with the provisions of section 47 CFR 73.702(a).
3. **47 CFR § 73.702(b)** states that two months before the start of each season, the licensee or permittee must electronicallyinform the Commission in IBFS as to whether it plans to operate in accordance with the Commission’s authorization or operate in another manner.
4. **47 CFR § 73.702(c)** permits entities to file requests for changes to their original request electronically in IBFS for assignment and use of frequencies if they are able to show good cause. Because international broadcasters are assigned frequencies on a seasonal basis, as opposed to the full term of their eight-year license authorization, requests for changes need to be filed by entities on occasion.
5. **47 CFR § 73.702(d) (note)** states thatpermittees who during the process of construction wish to engage in equipment tests shall by informal written request, submitted to the Commission in IBFS not less than 30 days before they desire to begin such testing, indicate the frequencies they desire to use for testing and the hours they desire to use those frequencies.
6. **47 CFR § 73.702(e)** states within 14 days after the end of each season, each licensee or permittee must file a report with the Commission electronically in IBFS, stating whether the licensee or permittee has operated the number of frequency hours authorized by the seasonal schedule to each of the zones or areas of reception specified in the schedule.

1. **47 CFR § 73.702(h)(2)** states thatInternational Broadcast Stations must submit sufficient antenna performance information electronically in IBFS to ensure that during the hours of 0800–1600 UTC (Coordinated Universal Time) antenna gain with reference to an isotropic radiator in any easterly direction that would intersect any area in Region 2 shall not exceed 2.15 dBi.
2. **47 CFR § 73.702(i) Note 4** specifies that seasonal requests for frequency-hours will be only for transmissions to zones or areas of reception specified in the basic instrument of authorization. Changes in such zones or areas will be made only on separate application for modification of such instruments electronically in IBFS.
3. **47 CFR § 73.702(j)** requires a showing of good cause made electronically in IBFS a licensee may be authorized to operate on more than one frequency at any one time to transmit any one program to a single zone or area of reception.
4. **47 CFR § 73.702(m)** requires a showing made electronically in IBFS that good cause exists for not having its requested number of frequency-hours reduced and that operation of its station without such reduction would be consistent with the public interest may be authorized the frequency-hours requested, when the total maximum number of frequency-hours which will be authorized to all licensees of international broadcasting stations during any one day for any season is 100.
5. **47 CFR § 73.713 – Program Tests**

(a) Upon completion of construction of an international broadcasting station in accordance with the terms of the construction permit, the technical provisions of the application therefor, and the rules and regulations and the applicable engineering standards, and when an application for station license has been filed showing the station to be in satisfactory operating condition, the permittee may request authority to conduct program tests. Such request shall be electronically filed with the FCC in the International Filing System (IBFS) at least 10 days prior to the date on which it is desired to begin such operation. All data necessary to show compliance with the terms and conditions of the construction permit must be filed with the license application.

(b) Program tests shall not commence until specific Commission authority is received. The Commission reserves the right to change the date of the beginning of such tests or to suspend or revoke the authority for program tests as and when such action may appear to be in the public interest, convenience, and necessity.

(c) Unless sooner suspended or revoked, program test authority continues valid during Commission consideration of the application for license and during this period further extension of the construction permit is not required. Program test authority shall be automatically terminated by final determination upon the application for station license.

 (d) All operation under program test authority shall be in strict compliance with the rules governing international broadcasting stations and in strict accordance with representations made in the application for license pursuant to which the tests were authorized.

(e) The granting of program test authority shall not be construed as approval by the Commission of the application for station license.

1. **47 CFR § 73.731 Licensing requirements**

(a) A license for an international broadcasting station will be issued only after a satisfactory showing has been made in regard to the following, among others:

(1) That there is a need for the international broadcasting service proposed to be rendered.

(2) That the necessary program sources are available to the applicant to render the international service proposed.

(3) That the production of the program service and the technical operation of the proposed station will be conducted by qualified persons.

(4) That the applicant is legally, technically and financially qualified and possesses adequate technical facilities to carry forward the service proposed.

(5) That the public interest, convenience and necessity will be served through the operation of the proposed station.

1. **47 CFR § 73.732 Authorizations** - Authorizations issued to international broadcasting stations by the Commission will be authorizations to permit the construction or use of a particular transmitting equipment combination and related antenna systems for international broadcasting, and to permit broadcasting to zones or areas of reception specified on the instrument of authorization. The authorizations will not specify the frequencies to be used or the hours of use. Requests for frequencies and hours of use will be made by electronic filing in the International Bureau Filing system (IBFS) as provided in § 73.702. Seasonal schedules, when issued pursuant to the provisions of § 73.702, will become attachments to and part of the instrument of authorization, replacing any such prior attachments.
2. **47 CFR § 73.759(c)(2)** states that the transmission of regular programs during maintenance or modification work on the main transmitter, necessitating discontinuance of its operation for a period not to exceed 5 days. (This includes the equipment changes which may be made without authority as set forth elsewhere in the rules and regulations or as authorized by the Commission by letter or by construction permit. Where such operation is required for periods in excess of 5 days, request therefor shall be made electronically in the International Bureau Filing System (IBFS) in accordance with § 73.3542 of this chapter.)
3. **47 CFR § 73.759(d)** states that the licensee or permittee must keep records of the time and results of each auxiliary transmitter test performed at least weekly.
4. **47 CFR § 73.761** states that specific authority, upon electronic filing of a formal application (FCC Form 309) therefor in the International Bureau Filing System (IBFS), is required for some changes specified in this section. Other changes, not specified in this section, may be made at any time without the authority of the Commission: Provided, that the Commission shall be immediately notified electronically in IBFS thereof and such changes shall be shown in the next application for renewal of license.
5. **47 CFR § 73.762(b)** requires that licensees notify the Commission in by electronic filing in the International Bureau Filing System (IBFS) of any limitation or discontinuance of operation of not more than 10 days.
6. **47 CFR § 73.762(c)** states that the licensee or permittee must request by electronic filing in IBFS and receive specific authority from the Commission to discontinue operations for more than 10 days under extenuating circumstances.
7. **47 CFR § 73.782** requires that licensees retain logs of international broadcast stations for two years. If it involves communications incident to a disaster, logs should be retained as long as required by the Commission.
8. **47 CFR § 73.3533** Application for construction permit or modification of construction permit.
9. Application for construction permit, or modification of a construction permit, for a new facility or change in an existing facility is to be made on the following forms:
10. FCC Form 301, “Application for Authority to Construct or Make Changes in an Existing Commercial Broadcast Station.”
11. FCC Form 309, “Application for Authority to Construct or Make Changes in an Existing International or Experimental Broadcast Stations.” For International Broadcast Stations, applications shall be filed electronically in the International Bureau Filing System (IBFS).
12. [Reserved]
13. FCC Form 340, “Application for Authority to Construct or Make Changes in a Noncommercial Educational Broadcast Station.”
14. FCC Form 346, “Application for Authority to Construct or Make Changes in a Low Power TV, TV Translator or TV Booster Station.”
15. FCC Form 349, “Application for Authority to Construct or Make Changes in an FM Translator or FM Booster Station.”
16. FCC Form 318, “Application for Construction Permit for a Low Power FM Broadcast Station.”
17. The filing of an application for modification of construction permit does not extend the expiration date of the construction permit. Extension of the expiration date must be applied for on FCC Form 307, in accordance with the provisions of § 73.3533.
18. In each application referred to in paragraph (a) of this section, the applicant will provide the Antenna Structure Registration Number (FCC Form 854R) of the antenna structure upon which it will locate its proposed antenna. In the event the antenna structure does not already have a Registration Number, either the antenna structure owner shall file FCC Form 854 (“Application for Antenna Structure Registration”) in accordance with part 17 of this chapter or the applicant shall provide a detailed explanation why registration and clearance of the antenna structure is not necessary.
19. **47 CFR § 73.3536(b)(2)** Application for license to cover construction permit.

(a) The application for station license shall be filed by the permittee pursuant to the requirements of § 73.1620 Program tests.

(b) The following application forms shall be used:

(1)

* + 1. Form 302–AM for AM stations, “Application for New AM Station Broadcast License.”
    2. Form 302–FM for FM stations, “Application for FM Station License.”
    3. Form 302–TV for television stations, “Application for TV Station Broadcast License.”

1. FCC Form 310, “Application for an International or Experimental Broadcast Station License.”
2. [Reserved]
3. FCC Form 347, “Application for a Low Power TV, TV Translator or TV Booster Station License.”
4. FCC Form 350, “Application for an FM Translator or FM Booster Station License.”
5. FCC Form 319, “Application for a Low Power FM Broadcast Station License.”
6. Eligible low power television stations which have been granted a certificate of eligibility may file FCC Form 302–CA, “Application for Class A Television Broadcast Station Construction Permit Or License.”
7. **47 CFR § 73.3539** Application for renewal of license.
   * 1. Unless otherwise directed by the FCC, an application for renewal of license shall be filed not later than the first day of the fourth full calendar month prior to the expiration date of the license sought to be renewed, except that applications for renewal of license of an experimental broadcast station shall be filed not later than the first day of the second full calendar month prior to the expiration date of the license sought to be renewed. If any deadline prescribed in this paragraph falls on a nonbusiness day, the cutoff shall be the close of business of the first full business day thereafter. For International Broadcast Stations, applications shall be filed electronically in the International Bureau Filing System (IBFS).
     2. No application for renewal of license of any broadcast station will be considered unless there is on file with the FCC the information currently required by §§ 73.3612 through 73.3615, inclusive, for the particular class of station.
     3. Whenever the FCC regards an application for a renewal of license as essential to the proper conduct of a hearing or investigation, and specifically directs that it be filed by a date certain, such application shall be filed within the time thus specified. If the licensee fails to file such application within the prescribed time, the hearing or investigation shall proceed as if such renewal application had been received.
     4. Renewal application forms titles and numbers are listed in § 73.3500, Application and Report Forms.

The Commission is preparing a system of records notice, FCC/IB-1 "International Bureau Filing System," to cover any PII that will be added to IBFS as part of this collection. The Commission is also preparing a Privacy Impact Assessment for the system.

The statutory authority for this information collection is contained in Sections 1, 4(i), 301, 303, 307, 308(b) 334, 336, 554 of the Communications Act of 1934, as amended, 47 U.S.C. §§ 151, 154(i), 301, 303, 307, 308(b), 334, 336, 554, and Part 73 of the Commission’s rules.

2. The information collected pursuant to the rules set forth in 47 CFR Part 73 Subpart F is used by the Commission to assign frequencies for use by international broadcast stations, to grant authority to operate such stations, and to determine if interference or adverse propagation conditions exists that may impact the operation of such stations.

3. The Electronic Filing Order mandates that all 100 percent of all applications be filed electronically in the International Bureau Filing System (IBFS).

4. These information collection requirements are not duplicated elsewhere in the Commission’s rules.

5. These information collection requirements do not have a significant impact on a substantial number of small entities or businesses.

6. If the Commission did not collect this information, it would not be in a position to effectively coordinate spectrum for international broadcasters or to act for entities in times of frequency interference or adverse propagation conditions. The orderly nature of the provision of international broadcast service would be in jeopardy without the Commission’s involvement.

7. This collection of information is consistent with the guidelines in 5 C.F.R. Section 1320.5.

8. 8. *Federal Register notice; efforts to consult with persons outside the Commission.* This request is being submitted pursuant to 5 C.F.R. § 1320.12(b) regarding collections contained in rules that existed prior to the PRAEmergency approval is being sought for this revised information collection, and the Commission seeks a waiver of the 60-day notice requirement in 5 C.F.R. § 1320.8(d) due to the emergency nature of this request. The Commission seeks emergency processing under the Paperwork Reduction Act (PRA), 5 U.S.C. § 1320.13. The Commission is requesting approval from OMB for this revised information collection immediately after it is received at the OMB.

The Commission will follow all of the regular OMB clearance processes and procedures for the renewal and any revised information collection upon approval of its emergency request and will publish the necessary notices in the Federal Register when seeking regular OMB approval.

9. The Commission does not provide any payment or gift to respondents.

10. There is no need for confidentiality pertaining to the information collection requirements in this collection. The Commission is preparing a system of records notice, FCC/IB-1 "International Bureau Filing System," to cover any PII that will be added to IBFS as part of this collection. The Commission is also preparing a Privacy Impact Assessment for the system.

11. This collection does not contain questions of a sensitive nature.

12. The estimate of annual burden hours of the 225 respondents for international broadcasters and experimental broadcast licenses are as follows:

| Information Collection  Requirements | Responses/  Applications | Hours | Seasons  (If applicable) | Total Hours |
| --- | --- | --- | --- | --- |
| **47 CFR 73.731, 73.761, 73.3533(a)(2)**  FCC Form 309 | 17 | 6 |  | 102 |
| **47 CFR 73.3536**  FCC Form 310 | 4 | 6 |  | 24 |
| **47 CFR 73.731, 73.3539(a)**  FCC Form 311 | 3 | 2 |  | 6 |
| **47 CFR 73.731, 73.732, 73.702(a)**  Six months prior to the start of each season, licensees and permittees shall by informal written request, submitted to the Commission in triplicate, indicate for the season the frequency or frequencies desired for transmission to each zone or area of reception specified in the license or permit, the specific hours during which it desires to transmit to such zones or areas on each frequency, and the power, antenna gain, and antenna bearing it desires to use. Requests will be honored to the extent that interference and propagation conditions permit and that they are otherwise in accordance with the provisions of section | 25 | 4 | 2 | 200 |
| **47 CFR 73.702(b)**  Two months before the start of each season, the licensee or permittee must inform the Commission in writing as to whether it plans to operate in accordance with the Commission’s authorization or operate in another manner. | 25 | 2 | 2 | 100 |
| **47 CFR 73.702(c)** permits entities to file requests for changes to their original request for assignment and use of frequencies if they are able to show good cause. | 25 | 2 | 2 | 100 |
| **47 CFR 73.702 (d) (note)** states thatpermittees who during the process of construction wish to engage in equipment tests shall by informal written request, submitted to the Commission in triplicate not less than 30 days before they desire to begin such testing, indicate the frequencies they desire to use for testing and the hours they desire to use those frequencies. | 25 | 2 | 2 | 100 |
| **47 CFR 73.702(e)**  Within 14 days after the end of each season, each licensee or permittee must file a report with the Commission stating whether the licensee or permittee has operated the number of frequency hours authorized by the seasonal schedule to each of the zones or areas of reception specified in the schedule. | 25 | 4 | 2 | 200 |
| **47 CFR § 73.702(h)(2)** states that International Broadcast Stations must submit sufficient antenna performance information to ensure that during the hours of 0800–1600 UTC (Coordinated Universal Time) antenna gain with reference to an isotropic radiator in any easterly direction that would intersect any area in Region 2 shall not exceed 2.15 dBi. | 2 | 1 | 2 | 4 |
| **47 CFR § 73.702 (i) Note 4** Seasonal Frequency Hour Request Modifications (for changes to zones or areas of reception) | 13 | 2 | 2 | 52 |
| **47 CFR § 73.702 (j)** Good cause showing that licensee needs more than one **frequency** | 17 | 1 | 2 | 34 |
| **47 CFR § 73.702 (m)** Good cause for avoiding frequency hour reduction if total frequency hours requested by all IBS applicants exceeds 100 | 1 | 1 | 2 | 2 |
| **47 CFR § 73.713** Program test authority application | 4 | 2 |  | 8 |
| **47 CFR § 73.759(c)(2)** Request to use auxiliary transmitters for more than 5 days | 1 | 1 |  | 1 |
| **47 CFR 73.782**  Recordkeeping Requirement – Licensees must retain logs of international broadcast stations for two years. If it involves communications incident to a disaster, logs should be retained as long as required by the Commission. | 25 | 2 hours per day x 360 days per year |  | 18,000 |
| **47 CFR 73.759(d)**  Licensee or permittee must keep records of the time and results of each auxiliary transmitter test performed at least weekly | 25 | 48  (4 times per month  x 12 months) |  | 1,200 |
| **47 CFR 73.762(b)**  Licensees are required to notify the Commission in writing of any limitation or discontinuance of operation of not more than 10 days | 7 | 2 |  | 14 |
| **47 CFR 73.762(c)**  The licensee or permittee must request and receive specific authority from the Commission to discontinue operations for more than 10 days under extenuating circumstances | 7 | 2 |  | 14 |
| **47 CFR 1.1301-1.1319[[3]](#footnote-3)**  Certifications of compliance with the National Environmental Policy Act (NEPA) and how the public will be protected from radio frequency (RF) radiation hazards | 7 | 2 |  | 14 |
|  | **258**  **Responses/**  **Applications** |  |  | **20,175**  **Burden Hours** |

Annual “In-House Cost”: The hourly rate for in-house staff is estimated at $45 per hour.

20,175 x $45/hour for in-house staff = $907,875.

13. Annual Cost Burden:

(a). The capital or start-up costs associated with this collection: None.

(b). The operation and maintenance costs associated with this collection:

The applicants use outside legal or engineering assistance for 30% (77) of the responses.[[4]](#footnote-4)

The hourly rate for outside legal and engineering assistance is $275 per hour.

77 responses X $275 per hour x 2 hours per submission = **$42,350.**

Estimate of Filing Fees

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Information Collection Requirement | Responses/  Applications | Seasons  (If applicable) | Filing  Fees | Cost of Filing Fees |
| FCC Form 309 | 17 |  | $3,340 | $56,780 |
| FCC Form 310 | 4 |  | $755 | $3,020 |
| FCC Form 311 | 3 |  | $190 | $570 |
|  |  |  |  | **$60,370** |

(c). Total Annual Cost Burden:

The total of for outside engineering/legal assistance $42,350 + $60,370 in annual application fees = **$102,720**.

14. Federal Government Costs: One GS-14/Step 5 Electronics Engineer (International Bureau) reviews the international-related applications and requests. A GS-15/Step 5 Engineer (Media Bureau) reviews experimental applications. Please see Chart A for a list of information collection requirements reviewed by Federal government staff.

Chart B provides Federal Government Costs that are calculated as follows:

The total number of annual burden hours for the FCC Forms 309-IBFS, 310-IBFS and 311-IBFS were divided in half – 7,620 annual burden hours divided by 2 = 3,810 annual burden hours. The GS-15 Engineer reviews 50% of the applications or 3,810 annual burden hours. The GS-14 Engineer reviews 50% of the applications or 3,810 annual burden hours. Additionally, the GS-14 Engineer reviews additional international-related requests that total 859 hours. The 3,810 hours + 859 hours = 4,669 annual burden hours. The annual burden hours are multiplied by the staff’s hourly salary rates (see Chart B for details).

Chart A – Information Collection Requirements Reviewed by Federal Government Staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Information Collection  Requirements[[5]](#footnote-5) | Responses/  Applications | Hours | Seasons  (If applicable) | Total Hours |
| FCC Form 309-IBFS | 17 | 360 |  | 6,120 |
| FCC Form 310-IBFS | 4 | 360 |  | 1,440 |
| FCC Form 311-IBFS | 3 | 20 |  | 60 |
| 47 CFR 73.702(a) Review assignment of frequency requests | 25 | 4 | 2 | 200 |
| 47 CFR 73.702(c)  Review requests for changes to licensees’ original requests | 7 | 4 | 2 | 56 |
| 47 CFR 73.702 (note) Review requests to engage in equipment tests | 7 | 2 | 2 | 28 |
| 47 CFR 73.702(e)  Review operational reports | 25 | 4 | 2 | 200 |
| 47 CFR § 73.702(h)(2) Review antenna information | 2 | 1 | 2 | 4 |
| 47 CFR § 73.702 (i) Note 4 Review frequency hour modification requests | 13 | 2 | 2 | 52 |
| 47 CFR § 73.702 (j) Review good cause for more than one frequency | 17 | 1 | 2 | 34 |
| 47 CFR § 73.702 (m) Review Good cause for avoiding frequency hour reduction if total frequency hours requested by all IBS applicants exceeds 100 | 1 | 1 | 2 | 2 |
| 47 CFR § 73.713 Review Program test authority application | 4 | 2 |  | 8 |
| 47 CFR § 73.759(c)(2) Review request to use auxiliary transmitters for more than 5 days | 1 | 1 |  | 1 |
| 47 CFR § 73.762(b) Acknowledge notification of discontinuance less than 10 days due to event beyond licensee’s control | 1 | 1 |  | 1 |
| 47 CFR § 73.762(c) Follow up on notification of resumed service after discontinuance & Request to discontinue for more than 10 days | 1 | 1 |  | 1 |
| 47 CFR 73.782  Review logs as necessary | 8 | 2 | 2 | 32 |
| 47 CFR 73.762(c)  Review requests for authority to discontinue operations for more than  10 days under extenuating circumstances | 5 | 4 | 2 | 40 |
| 47 CFR 1.1301-1.1319  Review certifications of compliance with NEPA and how the public will be protected from RF hazards | 25 | 4 | 2 | 200 |
|  | 166 | 774 |  | 8,479 |

|  |  |  |  |
| --- | --- | --- | --- |
| Federal Government  Employee | Hourly Rate | Annual Hours | Federal Government  Costs |
| GS-14/Step 5  Electronics Engineer  (International-related applications/requests) | $66.54 | 4,669 | $310,675 |
| GS-15/Step 5  Electronics Engineer  (Experimental-related applications/requests) | $78.27 | 3,810 | $298,209 |
|  |  | 8,479 | **$608,884 Total Federal Government Costs** |

15. There are no program changes/increases to this collection which are due to the implementation of the mandatory electronic filing of International Broadcast Stations (IHF Applications), in the (IBFS). All program changes are due to the Commission’s request to include filings under rule sections 47 CFR 73.702(h)(2), 73.702(i) Note 4, 73.702(j), 73.702(m), 73.713, and 73.759(c)(2), which were established prior to the enactment of the PRA. The program changes are +33 to the number of respondents and annual responses, +79 to the annual burden hours and +$2,305 to the annual cost.

There are no adjustments to this collection.

16. The results of this information collection requirement will not be published for statistical use.

17. We are seeking approval to not display the expiration date for OMB approval of this information collection. The Commission will use an edition date in lieu of the OMB expiration date. Additionally, the OMB expiration date and OMB control number are “displayed” in

47 CFR 0.408.

18. There are no exceptions to the Certification Statement.

**Part B. Collections of Information Employing Statistical Methods:**

Not applicable. This information collection does not employ statistical methods.

1. The Commission is separately submitting a non-substantive change request for OMB Control Nos. 3060-1133, 3060-0686, and 3060-0678 to reflect mandatory electronic filing for submissions, other than submissions made on Forms 309, 310, or 311, that are included in those Information Collections. [↑](#footnote-ref-1)
2. The Commission is separately seeking emergency approval for a new information collection to cover filings made under 47 C.F.R. § 73.3540, which was also omitted from prior information collections. [↑](#footnote-ref-2)
3. There is true burden that is attached to the certification of compliance documents. [↑](#footnote-ref-3)
4. The respondent will require outside legal assistance for 30% of the responses after the respondent has completed his/her part with the responses as accounted for under question number 12. The respondent will also complete 70% of the responses without outside assistance as stated under question 12. [↑](#footnote-ref-4)
5. There is no burden attached to 47 CFR Sections 73.702(b), 73.759(d) or 73.762(b) for the Federal Government. [↑](#footnote-ref-5)