**Vendor Profile Fields**

(Mandatory fields in Bold with \*)

* + **Company Legal Name \***
	+ **Company Point of Contact \***
	+ **Email Address \***
	+ **Is your Company registered in the System for Award Management (SAM)? \*** (Yes/No)
	+ **DUNS# \***
	+ Physical Address
		- Street
		- City
		- **State \*** (Drop-down list of States)
		- Zip Code
	+ Phone
	+ Fax
	+ Company Website URL
	+ **Primary NAICS Code \*** (User may select one from drop-down list only)
	+ Secondary NAICS Codes (User may select multiple from drop-down list)
	+ **Business Classification \*** (User may select multiple from drop-down list)(If “8a Certified” selected, user will fill in certification expiration date)
	+ **MWOB Status \*** (User may select multiple from drop-down list)
	+ **Woman-Owned?\*** (Yes/No)
	+ Legal Entity Type (User may select one from drop-down list only)
	+ Year Established
	+ Number of Employees
	+ How did you become aware of the SEC OMWI? (User may select one from drop-down list)
	+ **Capabilities Statement \*** (User must upload document)
	+ SEC Contracts
		- Yes/No response. If the Vendor selects Yes, the following fields should be filled in:
			* Contract #
			* Contracting Office Representative
	+ Previous Federal Contracts
		- Yes/No response. If the Vendor selects Yes, the following field should be filled in:
			* Contract #
			* Agency
			* Date of Award
			* Award Amount
			* Contracting Officer Representative
	+ Contract Vehicles (User may select multiple from drop-down list)