

USDA - RUS		Title of Information Document						OMB No. 0570-0074			
SUMMARY OF INFORMATION COLLECTION		Co-operative Agreements						Date Prepared Oct-21			
INSTRUCTIONS: Use this form when a single information collection document involves multiple reporting and recordkeeping requirements.		>			(f) TOTAL	(h) TOTAL		(k) TOTAL			
		>			-	= (e) Average	-		= (g) Average	-	= (j) Average
		>			(d) TOTAL	(f) TOTAL		(i) TOTAL			
IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS		ANNUAL BURDEN									
SECTION OF REGULATIONS (a)		FORM NO(s) (If "none" so state) (c)		REPORTS				RECORDS			
				NO. OF RESPONDENTS (d)	NO. OF RESPONSES PER RESPONDENT (e)	TOTAL ANNUAL RESPONSES (Col. d & e) (f)	HOURS PER RESPONSE (g)	TOTAL HOURS (Col. f & g) (h)	NO. OF RECORD-KEEPERS (i)	ANNUAL HOURS PER RECORD-KEEPER (j)	TOTAL RECORD-KEEPING HOURS (Col. i & j) (k)
Reporting Requirements – No Forms											
Executive Summary		Written		100	1	100	2.00	200			
Work Plan		Written		100	1	100	3.00	300			
Organizational Capacity		Written		100	1	100	2.00	200			
Partnerships		Written		100	1	100	1.00	100			
Targeted Impact Area		Written		100	1	100	2.00	200			
Performance Measures		Written		100	1	100	2.00	200			
Verification of Matching Funds		Written		100	1	100	1.00	100			
Conflict of Interest Disclosure		Written		100	1	100	0.50	50			
Risk Review		Written		100	1	100	1.00	100			
Report Suitable for Public Distribution		Written		100	1	100	2.00	200			
SUBTOTAL						1,000		1,650.00			
Reporting Requirements for Forms Approved under other OMB Numbers											
Letter of Intent to Meet Conditions		RD 1942-46 (0575-0015)		100	1	100	1				
Request for Obligations of Funds		1940-1 (0575-0067)		100	1	100	0.25				
Assurance Agreement		400-1 (0575-0018)		100	1	100	0.25				

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IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS		ANNUAL BURDEN								
SECTION OF REGULATIONS (a)	DESCRIPTION (b)	FORM NO(s) (If "none" so state) (c)	REPORTS					RECORDS		
			NO. OF RESPONDENTS (d)	NO. OF RESPONSES PER RESPONDENT (e)	TOTAL ANNUAL RESPONSES (Col. d & e) (f)	HOURS PER RESPONSE (g)	TOTAL HOURS (Col. f & g) (h)	NO. OF RECORD-KEEPERS (i)	ANNUAL HOURS PER RECORD-KEEPER (j)	TOTAL RECORD-KEEPING HOURS (Col. i & j) (k)
	Equal Opportunity Agreement	400-4 (0575-0018)	100	1	100	0.16				
	Application for Federal Assistance	SF-424 (4040-0004)	100	1	100	1.00				
	Budget Information: Non-Construction Programs	SF-424A (4040-0006)	100	1	100	1.00				
	Assurances - Non Construction Programs	SF-424B (4040-0007)	100	1	100	0.50				
	Federal Financial Report	SF-425 (4040-0014)	100	4	400	1.00				
	Request for Advance or Reimbursement	SF-270 (4040-0012)	100	On occasion	100	1.00				
	Disclosure Form to Report Lobbying	SF-LLL (4040-0013)	100	1	100	0.16				
	Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions	AD-1047 (0505-0027)	100	1	100	0.25				
	Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion. Lower Tier Covered Transactions	AD-1048 (0505-0027)	100	1	100	0.25				
	Certification Regarding Drug-Free Workplace Requirements (Grants)."	AD-1049 (0505-0027)	100	1	100	0.25				

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IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS		FORM NO(s) <i>(If "none" so state)</i>	ANNUAL BURDEN							
SECTION OF REGULATIONS <i>(a)</i>	DESCRIPTION <i>(b)</i>		REPORTS					RECORDS		
			NO. OF RESPON- DENTS <i>(d)</i>	NO. OF RESPONSES PER RESPON- DENT <i>(e)</i>	TOTAL ANNUAL RESPONSES <i>(Col. d & e)</i> <i>(f)</i>	HOURS PER RESPONSE <i>(g)</i>	TOTAL HOURS <i>(Col. f & g)</i> <i>(h)</i>	NO. OF RECORD- KEEPERS <i>(i)</i>	ANNUAL HOURS PER RECORD- KEEPER <i>(j)</i>	TOTAL RECORD- KEEPING HOURS <i>(Col. i & j)</i> <i>(k)</i>
	Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants	AD-3031 (0505-0025)	100	1	100	0.25				
Subtotal										

RUS Form 36 (07-91)

	Annual Burden Hours	1,650
	Record Keeping Hours	
TOTAL ANNUAL BURDEN	Total Burden Hours	1,650

		0.00
		0.00
		0.00
		0.00
		0