



UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL MARKETING SERVICE
USDA DOMESTIC HEMP PRODUCTION PROGRAM
LABORATORY TEST RESULTS REPORT

All laboratories providing compliance testing services to hemp producers must use this form to report all test results to USDA. Gas Chromatography (GC), High Pressure Liquid Chromatography (HPLC) or Liquid Chromatography (LC) analysis with THCA conversion or other USDA approved testing method must be utilized in order to test for total THC concentration. Test results shall be reported to the U.S. Department of Agriculture (USDA) in accordance with 7 CFR Part 990, USDA Domestic Hemp Production Program. Laboratory Testing Guidelines are available at:

<https://www.ams.usda.gov/sites/default/files/media/TestingGuidelinesforHemp.pdf>.

This form shall be submitted to the USDA concurrently when the certificate of analysis is returned to producer and/or State/Tribal regulatory body. Laboratories may submit test results for multiple producers using this form.

This form shall be submitted to the USDA using a digital format compatible with USDA's information sharing systems, whenever possible. All information submitted must be accurate, legible, and complete. If submission through the USDA information sharing system is not possible, please submit form to:

By Mail:
USDA/AMS/Specialty Crops Program
Hemp Branch
470 L'Enfant Plaza S.W.
Post Office Box 23192
Washington, D.C. 20026

Or via Email at:
Forms.Hemp@usda.gov

Or via Fax at:
(202) 720-8938

The following statements are made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a) and the Paperwork Reduction Act of 1995. The authority for requesting this information to be supplied on this form is the 7 CFR Part 990 Domestic Hemp Program (Program). The purpose of collecting this information is for USDA to administer the Program and the information provided on this form will be used to monitor Program participants. Failure to provide the information requested on this form may result in ineligibility to participate in the Program.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is OMB 0581-0318. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.

Column Heading	Field Description	Instructions on Field Format and Values
Producer ID or Control Number	This field is the license or authorization identifier of the producer. It can be used to link sample and test results to a specific producer.	Use the producer's license or authorization number as assigned by the State, Indian Tribe, or USDA. If that is not provided, use the control number or other identifier that was assigned to the sample.
Producer Name	This field is the name of the producer and can be used to link the name of the producer to the sample and/or test result.	Producer names should match the name associated with the license or authorization number as assigned by the State, Indian Tribe, or USDA. If the producer is a business entity, research institution, or other organization, include the name of the entity as provided on the sample.
Producer Street	This field is the street address of the producer.	Fill in the Building Number, Street Name, and Street Type as provided with the sample.
Producer City	This field is the city of the producer.	Fill in the city name for the producer as provided with the sample.
Producer State	This field is the state of the producer.	Fill in the state name for the producer as provided with the sample.
Laboratory Name	This field is the name of the laboratory issuing the test result.	Fill in the name of the laboratory. If the laboratory is registered with DEA, use the laboratory name associated with the DEA registration number. DEA registration is not required until 12/31/2022.
Laboratory City	This field is the city of the laboratory issuing the test result.	Fill in the city name for the laboratory.
Laboratory State	This field is the state of the laboratory issuing the test result.	Fill in the state name for the laboratory.
Laboratory DEA registration	This field is the DEA registration number of the laboratory issuing the test result.	This should match the format (alpha-numeric) provided by the DEA. DEA registration is not required until 12/31/2022.
Farm Number	These fields identify the land area represented by the sample.	These values should match the USDA Farm Service Agency (FSA) data for each growing location being tested. This information will be provided with the sample.
Tract Number		
Field Number		
Subfield Number		
Testing Date	This field is the date the sample is tested by the laboratory.	Use a consistent format (i.e. MMDDYYYY)

Result Reported Date	This field is the date when the result, usually as part of a “certificate of analysis,” is reported to the producer and/or State/Tribal Government by the laboratory.	Use a consistent format (i.e. MMDDYYYY)
Test Type	This field is to identify the type of sample being tested.	Report as one of these four options: “Original sample” : This is a test of the original material taken for compliance purposes. “Retained sample” : This is a test of material retained or separated from the original sample. A laboratory may retain a portion of the original material in case of equipment malfunction or other error or for retesting in the event of a failed result from the original sample. “Test of re-sampled material” : This is a test of material taken from the same lot as the original sample on a subsequent date. “Remediation sample” : This is a sample from a growing location that has failed initial compliance testing of intact flower material. This sample will either be presented as blended biomass or as stalks, stems, and leaves with no floral material present.
Result % THC	This field is the concentration of THC determined by the laboratory expressed as a percentage.	Report percent (%) of THC on a dry weight basis to the nearest hundredths, or 2 decimal places (Ex. 0.039). Percentage of THC on a dry weight basis means the percentage of THC, by weight, after excluding all moisture from the sample.
Measurement of Uncertainty	This field is to identify the measurement of uncertainty of the hemp test.	Report measurement of uncertainty as a percent (%) + or - to the nearest hundredths, or 2 decimal places (Ex. 0.09) The measurement of uncertainty is the parameter associated with the accuracy of a result, which is the interval around the value of the measurement that characterizes the dispersion of the values.
Pass or Fail	This field is to identify if the hemp sample passes or fails a THC compliance test based on the definition of hemp under the law.	Report as “Pass” or “Fail.” Pass equates to “delta-9 tetrahydrocannabinol concentration of not more than 0.30 percent on a dry weight basis + or – the measurement of uncertainty.” Fail equates to “concentration level of THC on a dry weight basis of higher than 0.30 percent + or – the measurement of uncertainty.”