

Attachment F.

Proposed Advance Letter

VIUS-L1A

(Draft)

The Office of
Management and Budget
(OMB) approval number
for the Vehicle Inventory
and Use Survey is 0607-
0892.

You have been selected to participate in the **2021 Vehicle Inventory and Use Survey**, conducted in partnership with the Bureau of Transportation Statistics to better understand the characteristics of trucks on our nation's roads. The data will be used to create investments in our nation's infrastructure, vehicle technologies and parts; as well as, to evaluate truck safety needs, emissions estimates, and conservation practices. The results of this survey are so valuable that the data from the 2002 Vehicle Inventory and Use Survey are still being used today to make current decisions for the nation's truck needs.

The survey is supported by the [\[LIST of ASSOCIATIONS\]](#)

Vehicle: *[imprint year, make, model]*

Vehicle Identification Number (VIN): *[imprint VIN]*

The U.S. Census Bureau is authorized to collect this information under Title 13, United States Code (Sections 131 and 182). The same law requires that you respond (Sections 224 and 225), and assures the confidentiality of the information you provide (Section 9). The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution, and can use your responses only to produce statistics.

No action is needed at this time. A request for response will be mailed in the next couple weeks providing more detailed information on how to respond. If you would like more information about this survey, please visit <https://www.census.gov/programs-surveys/vius.html> or contact us at 1-844-395-4085, Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time.

Thank you in advance for your time and participation.

Sincerely,

Ron Jarmin
Acting Director

Attachment G.

Proposed Initial Letter for Data Collection

VIUS-L1

(Draft)

A Message from the Director, U.S. Census Bureau:

You have been selected to participate in the **2021 Vehicle Inventory and Use Survey**, conducted in partnership with the Bureau of Transportation Statistics to better understand the characteristics of trucks on our nation's roads. The data will be used to create investments in our nation's infrastructure, vehicle technologies and parts; as well as, to evaluate truck safety needs, emissions estimates, and conservation practices. The results of this survey are so valuable that the data from the 2002 Vehicle Inventory and Use Survey are still being used today to make current decisions for the nation's truck needs.

Vehicle: *[imprint year, make, model]*

Vehicle Identification Number (VIN): *[imprint VIN]*

Authentication Code:

Due Date:

1. **Register OR sign in** at <https://portal.census.gov>
2. **Add** your authentication code.
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

Any data you provide will be kept strictly confidential, and can only be used to produce aggregate statistics. Your response is required by law, and the data you provide **cannot be used against you in legal proceedings**. Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-844-395-4085, Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time.

Thank you in advance for your time and participation.

Sincerely,

Ron Jarmin
Acting Director

OMB Number

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607- 0892 and appears in the bottom left corner of each reporting screen. Without this approval, we could not conduct this survey.

Authority and Confidentiality

Title 13, United States Code, Sections 131 and 182, authorizes this collection. Sections 224 and 225 require your response. The U.S. Census Bureau is required by Section 9 of the same law to keep your information confidential and use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

Burden Estimate Statement

We estimate the Vehicle Inventory and Use Survey will take about 65 minutes to complete. Factors such as company size, complexity and activity will affect your actual time to complete the survey. This estimate includes the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.

Attachment H.

Proposed Follow-up Letters for Non-Response

VIUS-L1R

(Draft)

The Office of
Management and Budget
(OMB) approval number
for the Vehicle Inventory
and Use Survey is 0607-
0892.

DUE DATE REMINDER

Recently, the U.S. Census Bureau mailed you a letter asking you to complete the **2021 Vehicle Inventory and Use Survey**. If you have submitted your survey in the past few weeks, **thank you**. If you have not yet reported, please do so before the due date noted below.

Vehicle: *[imprint year, make, model]*

Vehicle Identification Number (VIN): *[imprint VIN]*

Authentication Code:

Due Date:

1. **Register** OR **sign in** at <https://portal.census.gov>
2. **Add** your authentication code OR **locate** this report under “My Surveys.”
3. **Report** by clicking on “REPORT NOW.” You can return to your account over multiple sessions to complete the survey.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-844-395-4085, Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time.

Thank you in advance for your time and participation.

Sincerely,

Kevin E. Deardorff
Chief, Economic Reimbursable Surveys Division
U.S. Census Bureau

VIUS-L2
(Draft)

The Office of Management and Budget (OMB) approval number for the Vehicle Inventory and Use Survey is 0607-0892.

PAST DUE NOTICE

Our records indicate that we have not received your **2021 Vehicle Inventory and Use Survey**. Please complete the survey online using the following information:

Vehicle: *[imprint year, make, model]*

Vehicle Identification Number (VIN): *[imprint VIN]*

Authentication Code:

Due Date:

1. **Register OR sign in** at <https://portal.census.gov>
2. **Add** your authentication code OR **locate** this report under “My Surveys.”
3. **Report** by clicking on “REPORT NOW.” You can return to your account over multiple sessions to complete the survey.

If you recently reported, you can verify your filing status by clicking on “Options” and then “Filing Status.” Look for an entry under the “Date Received” column.

YOUR RESPONSE IS REQUIRED BY LAW and will be kept strictly **CONFIDENTIAL**. The U.S. Census Bureau is authorized to collect this information under Title 13, United States Code (Sections 131 and 182). The same law requires that you respond (Sections 224 and 225), and assures the confidentiality of the information you provide (Section 9). The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution, and can use your responses only to produce statistics.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-844-395-4085, Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time.

Thank you in advance for your time and participation.

Sincerely,

Kevin E. Deardorff
Chief, Economic Reimbursable Surveys Division
U.S. Census Bureau

VIUS-L3
(Draft)

PAST DUE NOTICE

Our records indicate that we have not received your **2021 Vehicle Inventory and Use Survey**.

Use the enclosed form as a worksheet prior to reporting online, or return the completed form in the enclosed envelope. Online reporting is easy, reduces costs, and decreases processing times.

Steps to report online:

1. **Register** OR **sign in** at <https://portal.census.gov>
2. **Add** your authentication code, which is printed on the front page of the form.
3. **Report** by clicking on "REPORT NOW." You can return to your account over multiple sessions to complete the survey.

If you recently reported, you can verify your filing status by clicking on "Options" and then "Filing Status." Look for an entry under the "Date Received" column.

YOUR RESPONSE IS REQUIRED BY LAW and will be kept strictly **CONFIDENTIAL**. The U.S. Census Bureau is authorized to collect this information under Title 13, United States Code (Sections 131 and 182). The same law requires that you respond (Sections 224 and 225), and assures the confidentiality of the information you provide (Section 9). The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution, and use your responses only to produce statistics.

For assistance with completing this survey, please sign into your Census Bureau account or call our customer help line at 1-844-395-4085, Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time.

Thank you in advance for your time and participation.

Sincerely,

Kevin E. Deardorff
Chief, Economic Reimbursable Surveys Division
U.S. Census Bureau

Enclosures