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Office of Management and Budget (OMB)

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Date: August 5, 2021

Subject: NonSubstantive Change Request – Title IV-E Prevention Program Data Elements
(OMB #0970-0529)

This memo requests approval of nonsubstantive changes to the approved information collection, Title IV-E Prevention Program Data Elements (OMB #0970-0529).

Background

Technical Bulletin #1 for the Title IV-E Prevention Program Data Elements, issued in July 2019, provided basic information regarding the variables that would be collected as part of the FFPSA data collection effort in order to meet federal requirements. Specifically, this technical bulletin provided information regarding the data element name, the definition for each variable, and basic information about valid codes. There is currently no information in the technical bulletin regarding data file submission or file structure, as that information was not known at the time the document was drafted.

Since publication, the Children's Bureau (CB) has received feedback from several states requesting additional specificity regarding the information proposed in Technical Bulletin #1 to include operationalization of the proposed variables and information regarding file structure. In response to this feedback, CB is proposing updates to the referenced technical bulletin.

Overview of Requested Changes

We would like to add additional information to Technical Bulletin #1 regarding clarification of language, specifics regarding information that was not known at the time of initial publication related to the data file structure, and specific details as to how the data should be reported to CB including:

- 1) Overview of the XML file structure and data tags
- 2) IV-E Prevention Services Data File Structural Hierarchy
- 3) Revised Element Table to Include Operationalization and Grouping of Elements

These changes do not change the data elements required to be submitted and has no impact on the purpose or use of the information collection. We do not anticipate any changes to burden estimates.

Time Sensitivities

This revision is time sensitive. Several states are due to begin data collection in October 2021 and are in need of this additional information prior to beginning data collection.