

DEPARTMENT OF JUSTICE  
Bureau of Alcohol, Tobacco, Firearms and Explosives  
Supporting Statement  
Information Collection Request  
OMB 1140-0087  
eForm Access Request/User Registration

**A. JUSTIFICATION**

1. Members of the public will use the eForm Access Request/User Registration to obtain access to the Bureau of Alcohol, Tobacco, Firearms, and Explosives' (ATF's) eForms platform, which is an electronic application filing system. The eForms system will allow individuals to create a user identification (ID) and obtain a password to electronically file and submit for processing, multiple application forms for ATF's Firearms and Explosives Services Division (FESD):
  - ATF Form 6 Part 1, Application and Permit for Importation of Firearms, Ammunition and Implements of War;
  - ATF Form 6 Part II, Application and Permit for Importation of Firearms, Ammunition and Implements of War (for use by members of the U.S. Armed Forces);
  - ATF Form 6 NIA, Application and Permit for Temporary Importation of Firearms and Ammunition by Nonimmigrant Aliens;
  - ATF Form 6A, Release and Receipt of Firearms, Ammunition, and Implements of War;
  - ATF Form 1, Application to Make and Register a Firearm;
  - ATF Form 2, Notice of Firearms Manufactured or Imported;
  - ATF Form 3, Application for Tax-Exempt Transfer of Firearm and Registration to Special (Occupational) Taxpayer (National Firearms Act);
  - ATF Form 4, Application for Tax Paid Transfer and Registration of Firearm;
  - ATF Form 5, Application for Tax Exempt Transfer and Registration of Firearm;
  - ATF Form 9, Application and Permit for Permanent Exportation of Firearms;
  - ATF Form 10, Application for Registration of Firearms Acquired by Certain Governmental Entities;
  - ATF Form 5630.7, Special Tax Registration and Return National Firearms Act (NFA);
  - ATF Form 5300.11, Annual Firearms Manufacturing and Exportation Report; and
  - ATF Form 3310.4, Report of Multiple Sale or Other Disposition of Pistols and Revolvers.

Although electronic filing of the afore mentioned forms is voluntary, registered eForms users must submit personally identifiable information (PII) to meet DOJ and ATF computer security requirements. 18 U.S.C. § 925(d) authorizes the collection of PII, which will be used to associate registered eForms users with specific ATF-issued license(s), permit(s), registration(s), and/or application(s).

2. ATF personnel will use the information provided on the eForm Access Request/User Registration to authenticate the identity of all end-users of the eForms system, so they can electronically file the following application:
  - ATF Form 6 Part 1, Application and Permit for Importation of Firearms, Ammunition and Implements of War;
  - ATF Form 6 Part II, Application and Permit for Importation of Firearms, Ammunition and Implements of War (for use by members of the U.S. Armed Forces);
  - ATF Form 6 NIA, Application and Permit for Temporary Importation of Firearms and Ammunition by Nonimmigrant Aliens;
  - ATF Form 6A, Release and Receipt of Firearms, Ammunition, and Implements of War;
  - ATF Form 1, Application to Make and Register a Firearm, ATF Form 2; Notice of Firearms Manufactured or Imported;
  - ATF Form 3, Application for Tax-Exempt Transfer of Firearm and Registration to Special (Occupational) Taxpayer (National Firearms Act);
  - ATF Form 4, Application for Tax Paid Transfer and Registration of Firearm;
  - ATF Form 5, Application for Tax Exempt Transfer and Registration of Firearm;
  - ATF Form 9, Application and Permit for Permanent Exportation of Firearms;
  - ATF Form 10, Application for Registration of Firearms Acquired by Certain Governmental Entities;
  - ATF Form 5630.7, Special Tax Registration and Return National Firearms Act (NFA);
  - ATF Form 5300.11, Annual Firearms Manufacturing and Exportation Report; and/or
  - ATF Form 3310.4 Report of Multiple Sale or Other Disposition of Pistols and Revolvers.

The eForms system will authenticate end users by comparing information submitted on their eForm Access Request/User Registration, to previously collected records, including current full address information, which are stored in multiple, independently sourced databases. By checking multiple record sources, often with an overlapping scope of coverage, the verification engine will facilitate user authentication and reduce the possibility of fraud. The authentication process will also enable the creation of electronic signatures that will replace handwritten signatures on completed eForm applications, as outlined in the Electronic

Signatures in Global and National Commerce Act. ATF will also use the eForm Access Request/User Registration to ensure that the information submitted by users (i.e., company name, current full address, and license number, etc.), correspond with previously sourced data contained in ATF databases. This will ensure accuracy in reporting data from electronically filed applications.

3. The eForm Access Request/User Registration is available on ATF's eForms system and must be completed and submitted electronically. The information gathered from this form will be used to authenticate users of eForms. For security reasons, the email address provided by users will be used to create their user ID, and to confirm their registration. Registered users will be required to create a password as part of the electronic registration process for eForms.
4. ATF uses a uniform subject classification system to identify duplication, and to ensure that any similar information already available cannot be used or modified for use for the purpose of this collection.
5. This collection has minimal impact on small businesses, although each business owner must complete the eForm Access Request/User Registration to gain access to eForms.
6. Access to electronic completion, submission, processing, and approval of any of the above referenced applications on ATF's eForms system, is only possible if the respondent completes this information collection. Members of the public will be unable to obtain access credentials to eForms, without providing required PII.
7. There are no special circumstances associated with this collection. This collection is conducted in a manner consistent with the guidelines of 5 CFR 1320.6.
8. No comments were received during the 60-day Federal Register (FR) notice period. However, a 30-day FR notice will be published to solicit public comments.
9. No payment or gift is associated with this collection.
10. The collected information is electronically maintained on a secure server located in a room in ATF's Data Center located in Martinsburg, West Virginia. 5 U.S.C. § 552 protects the information obtained by the government from release to unauthorized individuals. Confidentiality is not assured.
11. Information of a sensitive nature is required. The Social Security Number, Employer Identification Number, date of birth, and mother's maiden name are requested in order to verify the identity of individuals who complete eForm Access Request/User Registration process. The collected information will be compared to records in other ATF databases to authenticate the users.

12. The number of respondents associated with this information collection is 76,000. Respondents will need to complete the eForm Access Request/User Registration form once, in order to receive a user ID and password to access the eForms platform. Therefore, the total responses to this collection is 76,000. Each user will take an average 2.24 minutes to complete eForm Access Request/User Registration. The total burden associated with this information collection is 2,837 hours.
13. There are no public costs associated with this collection, which is completely electronic.
14. There are no Federal Government costs associated with this collection.
15. There are no adjustments to this information collection.
16. The results of this collection will not be published.
17. ATF is not requesting approval to omit the OMB expiration date for this collection.
18. There are no exceptions to the certification statement.

**B. COLLECTION OF INFORMATION EMPLOYING STATISISTICAL METHODS**

1. This collection does not employ statistical methods.